

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, APRIL 16, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, April 16, 2009 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale @ 7:35 a.m.	Alex Molner
Lyle Schulte	Adam Seibert	Phil Shaffer

Members absent: None

Others:

Jerry Greiner	Dave Cook	Stephanie Challender
Leanne O'Brien	Bill Barber	Val Megyesi
Beth Vannett	John Sopko	Mike Stoll

Tom Stalter, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman LLP

Approval of Minutes

The minutes of the regular meeting held on April 2, 2009, were reviewed. John Ault made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Draft letter to Poe Road residents regarding proposed sanitary sewer public meeting; Copy of E-mail from Jerry Greiner to Nick Rettig regarding McClure meeting follow-up; CSEAO Summer Conference Registration; Thank you letter from the City of Perrysburg for waiving system development fees for new building; Federal Capital Appropriations spreadsheet; Role of Board Members Summary packet; and an article in the Toledo Blade regarding the City of Rossford water contract with the City of Toledo.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Meeting with McClure April 13th to discuss water options.
- Meeting with Carroll Township April 15th to discuss selling excess water.
- West Millgrove meeting April 7th to discuss sanitary sewer. Income surveys have been received.

- Bloomdale meeting on April 14th has been postponed.
- Wood County Commissioners are willing to pay 1/3 of the Ottawa County water study.
- Village of Hoytville gave first reading on ordinance to join the District on April 13th.
- Effective June 1st the Village of Portage under a fiscal emergency. District owns water system and the village owns the sewer system.
- Need Planning Meeting dates. Consider June or July
- The auditors are here for the next 3 weeks.

Reports of Committees:

John Cheney stated the IT committee met on April 13th. Minutes were included in the Board packets.

At this time, Dave Cook gave the Board an update of the fire line charges study. He stated Anna Berakis has completed the first phase review of the system and has identified 100+ fire lines. Mr. Cook stated some field work will need to be completed and the recommendation to the Board should be completed in the next couple of months. At that time, he will be back to the Board with a complete list and proposed rates.

At this time, Dave Cook provided the Board with an update on the anticipated borrowing for projects that will occur in June. It is anticipated that a borrowing resolution will be brought to the Board at the May 21st meeting. The proposed borrowing includes:

1. \$3,550,000 in long-term revenue bonds for: District's portion of the JRS water
2. \$1,800,000, District's portion of JRS sewer \$450,000, District's share of the Weston water tower
3. \$695,000, Wales & Drouilliard Rd
4. \$250,000, other small water projects \$355,000.

Also, the District will borrow short-term construction money for the following projects:

1. First Solar sewer \$854,000,
2. Dominion Energy JRS water and sewer \$2,250,000
3. CSX water and sewer \$2,425,000.

These construction bonds will be paid either with cash from the user at the end of the project or from a 20 year special assessment bond issued in 2010.

Unfinished Business:

Resolution 2009-32. Approval of an intergovernmental agreement with the Board of County Commissioners for the Landfill sanitary sewer line extension, SS #610. Jerry Greiner gave the board an update on this project and asked that this resolution be tabled. Lyle Schulte made a motion to table. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2009-48. Appointment of members for the Unit Allocation Review Board for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. John Sopko asked for approval to appoint Duane Abke, Ted Deal and Henry Zaborniak to the Unit Allocation Review Board. Mr. Sopko stated all three members have served in the past. Jerry Greiner stated 4 objections have been received so far. Alex Molner made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

New Business

Resolution 2009-58. Amendment #1, Poggemeyer Design Group, Mandell Road pump station replacement, SS #400 area. Bill Barber stated the amendment is for an increase of \$7,937.85 for additional construction observation and engineering services performed due to unforeseen objects and delay in construction by the contractor. Bill Hirzel made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-59. Authorize an inspection services contract with Quality Control Inspection, Inc., for the Williamsburg-on-the-River wastewater treatment plant replacement, SS #4. Bill Barber stated this resolution is to approve an inspection contract with QCI for the Williamsburg-on-the-River wastewater treatment plant replacement. Mr. Barber stated the District has a general contract with QCI, but that DEFA (the funding source) requested a separate contract for this particular project. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-50. Personnel Actions.

Jerry Greiner reviewed the actions as follows:

1. Approve probationary period for Claud Barringer, Dispatcher/Inventory Clerk II, effective April 17, 2009.
2. Approval to post internally Billing Technician II.

After discussion John Cheney suggested voting on the items individually. Mr. Cheney proposed approving item #1 and tabling item #2 until the position can be discussed further in the Administration Committee meeting.

Lyle Schulte made a motion to approve item #1. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Bill Hirzel made a motion to table item #2. John Ault seconded the motion. A roll call vote was taken with all present voting yes with the exception of Melinda Kale, Alex Molner, Lyle Schulte, Adam Seibert and Phil Shaffer voting No. **Motion Failed.**

Lyle Schulte made a motion to approve item #2. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel and John Cheney voting No. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	May 7, 2009 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	May 21, 2009 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Lyle Schulte made a motion to adjourn. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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