

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, SEPTEMBER 1, 2011**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, September 1, 2011 at 7:30 a.m.

Mr. Lyle Schulte, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Leonard Michaels
Alex Molner	Lyle Schulte	Adam Seibert

Members absent: None

Others:

Bill Barber	Dan Wickard	Leanne O'Brien
Mike Stoll	Dave Cook	Beth Vannett
Val Megyesi	Jerry Greiner	Neal Materni
John Sopko		

Clint Wells, Poggemeyer Design Group  
Tom Stalter, Poggemeyer Design group  
Rex Huffman, Spitler, Huffman, LLC  
Andy Sterling, USDA  
Dave Spence, USDA

Don Wasserman, 28501 Bradner Rd, Millbury, OH 43447  
Jack Kieffer, 13207 Union Hill Rd, Bowling Green, OH 43402

**Approval of Minutes**

The minutes of the regular meeting held on August 18, 2011, were reviewed John Cheney made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time Lyle Schulte welcomed Don Wasserman and asked if he would like to address the Board. Mr. Wasserman stated that he lives on Bradner Road and is part of a private developer's agreement to extend sanitary sewers. Mr. Wasserman stated that his home sits 30 ft from an existing manhole and would like to be granted a variance to tap into the existing manhole as he feels it would be cheaper to do so. Bill Barber stated that the private developer has not decided whether to go forward with this project; however he stated he would look into the costs and get back with Mr. Wasserman.

### **Correspondence**

Jerry Greiner presented the correspondence file which was circulated and contained: 2011 Planning Meeting follow-up forms; CORD legislation outline; Thank you card from Kyle Dibling for the 4H Junior Livestock Auction; and the JRS certification.

### **Report by Executive Director and Other Officials**

Jerry Greiner reported:

- He will be on vacation September 5-9<sup>th</sup>.
- Sign-up for United Way Campaign is underway.
- Washington Township is bidding out their farm ground around the WWTP and will include the District's 9 acres in the bid.
- Will need to discuss what to do with the 10 acres of ground here at the District that was just purchased.
- The Stony Ridge WaterShed will be rebid as the bids were over the engineer's estimate.
- The building project will be advertised on September 6<sup>th</sup> and 13<sup>th</sup> with bids opened on September 16<sup>th</sup>, may have a special board meeting on September 22<sup>nd</sup> to award bids.
- Need suggestions for places to hold the Board meetings during construction.
- Wood County Economic Development has approved a JRS application for the CSX site.

### **Reports of Committees:**

Jerry Greiner reported that the Extension Committee met on August 23<sup>rd</sup>, minutes were included in the board packets.

Jerry Greiner reported that the Public Relations Committee met on August 25<sup>th</sup> and minutes were included in the board packets.

### **Unfinished Business:**

None

### **New Business**

**Resolution 2011-111.** Approval of a contract with Poggemeyer Design Group, Rossford - Superior Street Waterline Improvements, WL #5001. Bill Barber stated this resolution is to approve a contract with Poggemeyer Design Group for the Rossford-Superior Street waterline improvements. This project is necessary to remove all accommodation taps per the new Toledo contract, he said. The total contract is \$43,250.00 with construction costs estimated to be \$235,708.00. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-112.** Authorization for Executive Director to sign USDA Documents for District building expansion project and the purchase of the Village of Cygnet water and sewer systems. Dave Cook stated this resolution is authorizing Jerry Greiner to sign the USDA loan application. Alex Molner made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-113.** USDA Loan Resolution, District Building Expansion Project and purchase of the Village of Cygnet water and sewer systems. Dave Cook stated this resolution is to authorize the borrowing for the building expansion and purchase of the Village of Cygnet water and sewer system. The total loan amount is \$4,737,000.00, he said. Adam Seibert made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-114.** USDA Loan Resolution, West Millgrove/Village of Hoytville approval. Dave Cook stated this resolution is to authorize borrowing with USDA for the West Millgrove sewer project and the Village of Hoytville debt refinancing. The total loan is \$1,302,000.00, he said. Alex Molner made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-115.** USDA Grant Acceptance for West Millgrove/Village of Hoytville approval. Dave Cook stated this resolution is to accept a grant from the USDA for the West Millgrove sewer project and the Hoytville debt refinancing. Adam Seibert made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-116.** Authorize a grant application with Ohio Public Works Commission (OPWC) for the Rossford Clearwell, #100-1. Dave Cook stated this resolution is to authorize a grant application with Ohio Public Works Commission for the Rossford Clearwell project. This is part of the capital improvement plan and the grant is a \$325,000 max grant, he said. Leonard Michaels made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-117.** Approval of a water contract with the Village of Grand Rapids. Jerry Greiner asked that this resolution be tabled so the Grand Rapids and Washington Township Trustees have time to review the contract. John Cheney made a motion to table. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2011-118.** Authorization to cancel contract with Hank's Plumbing & Heating, Inc., for the MidStar sanitary sewer tap installations. Jerry Greiner asked that this resolution be tabled in order to send a letter to the homeowners affected to make sure they understand their options. John Cheney made a motion to table. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2011-119.** Approval of a contract with Poggemeyer Design group, Custar/Milton Center waterline extension. Bill Barber stated this resolution is to approve a contract with Poggemeyer Design Group for the Custar/Milton Center waterline extension. The total contract is for \$318,110.00 and the construction estimate is \$2,019,171.00, he said. John

Cheney made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-120.** Change order #4, Mosser Construction, Inc., Energy Efficiency Projects. Mike Stoll stated this change order is for a decrease of \$1,493.00 for partially deleted cement board and additional joints. Bill Hirzel made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-121.** Approve a developer agreement for Woodmont One, LLC WL #425A. Bill Barber stated this resolution is to approve a developer agreement with Woodmont One LLC for a new apartment complex off of Thompson Rd. Alex Molner made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-122.** Approval of utility easements for Woodmont Manor Apartments, WL #425A. Bill Barber stated easements have been received for the Woodmont Manor Apartments WL #425A, each for \$1.00. Adam Seibert made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-123.** Amendment #2, Developer's agreement with Woodmont Development LLC. Bill Barber stated this amendment is to extend the original developer's agreement to construct a waterline. Leonard Michaels made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-124.** Personnel Actions.

Jerry Greiner reviewed the actions as follows:

1. Pat Gifford, Meter/Field Technician I, probation complete, effective August 27, 2011
2. Approval to extend Brett Abke summer employment through December 31, 2011.
3. Approval to grant a one-time variance to the Board policy of allowing a maximum comp time hour accumulation of 120 hours to Beth Vannett, Office Manager due to additional work in converting the Toledo accounts..

Adam Seibert made a motion to approve the above items. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Executive Session**

Alex Molner made a motion to go into Executive Session to discuss pending litigation. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes.

Alex Molner made a motion to go into regular session. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes.

**Receipt of Other Comments**

None

**Regular Meeting Dates**

Regular Meeting: September 15, 2011      District Operations Facility  
7:30 a.m.      Regular Meeting

Regular Meeting: October 6, 2011      District Operations Facility  
7:30 a.m.      Regular Meeting

**Adjournment**

Alex Molner made a motion to adjourn. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current  
Secretary-Treasurer