

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, APRIL 1, 2010**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, April 1, 2010 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Alex Molner
Lyle Schulte	Adam Seibert	Phil Shaffer

Members absent: None

Others:

Jerry Greiner	Dave Cook	Eric Smarr
Leanne O'Brien	Bill Barber	Mike Stoll
Beth Vannett	Val Megyesi	Dan Wickard

Rex Huffman, Spitler, Huffman & Newlove
Tom Stalter & Clint Wells, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on March 18, 2010, were reviewed. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Copy of e-mail to Rex Huffman regarding City of Rossford delinquent SR 795 sewer repair debt payment; Copy of letter to Ed Ciecka regarding SR 795 sewerline debt payment; Copy of Letter of intent sent to the Army Corp of Engineers for US 23 watermain extension; draft copy of the Fostoria water agreement; Draft of Wood County Comprehensive Economic Development Strategy; Wood County 2009 Annual Report; Annual Meeting Critiques; Safety Committee meeting minutes; Risingsun non-tapped parcels; CORD April newsletter; List of CORD Board Members; Memo from Brooks Insurance regarding recently passed Health Reform bill; E-mail regarding Energy Efficient Block Grant; WCEDC Year in Review ; Copy of letter to the editor regarding Green Dairy waterline; OnTap magazine; Wood County Housing stats; and various newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Asked that Annual Customer meeting critiques that were sent in the Board packets be completed and returned.
- Wood County Economic Development Commission Annual dinner was held March 24th.
- Working on last changes to the Charter Steel agreement.
- 4 proposed areas for sewer have been sent from the EPA.
- Met with the City of Oregon March 30th to discuss stormwater flow.
- The auditors will be in next week.
- Northern Mayor's Group meeting April 19th to discuss the Ottawa County water study.
- Received \$100,000 EDA grant for Henry Township area water and sewer needs.
- Received grant from the Army Corp of Engineers for the US 23 watermain extension.

Reports of Committees:

John Cheney stated the Extension Committee met on March 25th, minutes were sent in the board packets.

Jerry Greiner stated the Safety Committee met on March 30th, minutes were briefly reviewed.

Unfinished Business:

None

New Business

Resolution 2010-45. Acceptance and action on bids received for the Belmont Lakes and Tyler Street waterline replacements, WL #129 and WL #164; and the Taylor Street waterline extension, WL #189F. Bill Barber stated bids were received for the above projects with the low bidder being B. Hill's Excavating for \$208,019.00. The engineer's estimate for the projects was \$220,020.00, he said. Adam Seibert made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-46. In the matter of receipt and action on bids received for the Cloverdale, Kramer and Portage Roads waterline improvements, WL #305C. Bill Barber stated bids were received for the above project and Buckeye Excavating was the low bidder at \$415,930.00. The engineer's estimate on the project was \$521,840.00, he said. Bill Barber asked that the project be awarded to Buckeye Excavating who expressed interest in starting construction soon, due to lack of work. Lyle Schulte made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-47. Authorize a contract with Poggemeyer Design Group for the Energy Efficient Block Grants projects. Bill Barber stated this resolution is to authorize a contract with Poggemeyer Design Group for Energy Efficient Block Grants. The contract total is \$33,730.00, he said. Mr. Barber stated this grant will be used for new roofs, windows and doors at four (4) pump stations. Lyle Schulte made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-48. Authorize a contract with Poggemeyer Design group for USDA Rural Development preliminary engineering reports for various water and sewer project areas. Bill Barber stated this resolution is to authorize a contract with Poggemeyer Design Group for USDA Rural Development preliminary engineering reports for various water and sewer project areas. Mr. Barber stated the contract total is \$39,500.00. Tom Stalter discussed preliminary engineering reports and EDA grants. Adam Seibert made a motion to approve. seconded the motion. A roll call vote was taken with all present voting yes except Bill Hirzel who voted no. **Approved.**

Resolution 2010-49. Personnel Actions.

Jerry Greiner reviewed the following actions:

1. Jarred Myers, Water and Sewer Maintenance Worker I, completed probation period, effective March 27, 2010.

John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	April 15, 2010 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	May 6, 2010 7:30 a.m.	District Operations Facility Regular Meeting

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Regular Board Meeting
April 1, 2010

Adjournment

Adam Seibert made a motion to adjourn. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer

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