

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, APRIL 21, 2011**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, April 21, 2011 at 7:30 a.m.

Mr. Lyle Schulte, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Leonard Michaels
Alex Molner	Lyle Schulte	Adam Seibert

Members absent: None

Others:

Jerry Greiner	Dave Cook	Beth Vannett
Leanne O'Brien	Bill Barber	Gavin Smith
Mike Stoll	Val Megyesi	

Rex Huffman, Spitler, Huffman & Newlove
Clint Wells & Tom Stalter, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on April 7, 2011, were reviewed. John Current made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Article on Senate Bill 5; Spirit of Wood County Award Winners by year; TMACOG 208 Plan article; Engineering projects update; Minutes from the Regional Water Technical Committee meeting; Legal opinion on the Truman Road right-of-way; Invitation to the North Baltimore Chamber Annual Dinner Meeting; Bowling Green Chamber 2011 dues notice; Agenda for the Wood County Planning Commission meeting; Seminar invite for Senate Bill 5;

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Toledo contracts on today's agenda
- Rossford discussions with Toledo still underway.
- TID discussions still underway with Perrysburg Township
- Next union meeting April 28, 2011
- Planning Commission meeting May 3, 2011
- Next West Millgrove meeting April 12, 2011

- Met with ODOT director April 14, 2011
- North Baltimore Chamber Annual Dinner April 27, 2011
- 10 acres of land adjacent to the District building was purchased April 12, 2011
- Lake Township SDF still in discussion.

Reports of Committees:

Lyle Schulte stated the Administrative Committee met on April 20, 2011, he stated minutes were included in the Board packets. Mr. Schulte asked for a volunteer to replace him as a committee member on both the Administrative Committee and the Public Relations Committee. John Current stated he would like to be a member of the Administrative Committee and Melinda Kale asked to be placed on the Public Relations Committee.

Unfinished Business:

None

New Business

Resolution 2011-45. Authorize a contract with US Bronco Services for the meter change-out program. Dave Cook stated this resolution is to approve a contract with US Bronco Services for the meter change-out program. Mr. Cook stated 4 proposals were received and reviewed, he asked that that the contract be awarded to US Bronco Services for a total of \$399,050.00. Alex Molner made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes with the exception of Leonard Michaels and John Current who were out of the room. **Approved.**

Resolution 2011-46. Authorize a cooperative agreement for procurement and installation of a water meter project between the District and the Ohio Water Development Authority and declaring an emergency. Dave Cook stated this resolution is to authorize and agreement through OWDA for the meter change out program. Mr. Cook stated the agreement is for 20 years at 4.25% with the total cost being \$1.6 million. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-47. Amendment #4, Poggemeyer Design Group, Stony Ridge and Lemoyne sanitary sewer project, SS #145. Bill Barber stated this amendment is an increase of \$69,985.00. Mr. Barber stated that \$34,000.00 of the amendment is for additional inspection costs and the \$35,985.00 is to correct amendment #1 previously approved. Adam Seibert made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-48. Amendment #1, Poggemeyer Design Group, Homecraft waterline separation design, WL #4000A. Bill Barber stated this resolution is for an additional \$15,250.00 for additional 6,000 lineal feet of topographic survey with 6" and 8" waterline design including a site topographic survey for a meter pit relocation. Alex Molner made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-49. Authorize the advertisement for bids for the Homecraft waterline separation design project, WL #4000A. Bill Barber stated this resolution is to authorize the advertisement for bids for May 2nd and May 9th with bids to be opened on May 17, 2011. Alex Molner made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-50. Authorize a Water Agreement with the City of Toledo for the Rossford Service Area. Dave Cook stated this resolution as well as the following 2 resolutions are to approve a water contract with the City of Toledo. Mr. Cook reviewed the contract with the Board and stated the contracts are subject to a JEDD or JEDZ in the service territory for new and expansion on non-residential buildings. Billing will be the District's responsibility as of May 1st, however Toledo will continue to read the meters until all meters are changed out, he said. Leonard Michaels made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved**

Resolution 2011-51. Authorize a Water Agreement with the City of Toledo for the Northwood Service Area. Leonard Michaels made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes.. **Approved.**

Resolution 2011-52. Authorize a Water Agreement with the City of Toledo for the Perrysburg Township Service Area Leonard Michaels made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-53. Authorize a contract with Executone Communications Systems LLC for a new phone system. Gavin Smith stated this resolution is to authorize a contract with Executone for the installation on a new phone system. The system cost is \$32,090.00, he said. Alex Molner made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes, with the exception of Bill Hirzel who abstained. **Approved.**

Resolution 2011-54. Acceptance and action on bids received for the Curtice Road and Wood more Street waterline projects, WL #218 and WL #4000. Bill Barber stated bids were received for the Curtice and Woodmore Streets waterline projects and asked that the bid be awarded to E.R. Zeiler for \$158,000.00. The engineer's estimate for the project is \$160,000.00, he said. John Cheney made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-55. Appointment of members to the Assessment and Equalization Board for the Midstar sanitary sewer tap installations, SS #S-609. Bill Barber asked that Ted Deal, Mark Adams and Pat Bacon be named to the Assessment and Equalization Board. Adam Seibert made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-56. Personnel Actions.

Jerry Greiner reviewed the actions as follows:

1. Approval to hire Brett Abke, Summer Maintenance.
2. Accept resignation form Dave Cook, Finance Director, effective October 5, 2012.
3. Approval to advertise for Finance Director position.

Alex Molner made a motion to approve the above items. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes with the exception of Leonard Michaels who was out of the room. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	May 5, 2011 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	May 19, 2011 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Alex Molner made a motion to adjourn. Adam Seibert seconded the motion. A voice call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer

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