

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, APRIL 2, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, April 2, 2009 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Alex Molner
Lyle Schulte	Adam Seibert	Phil Shaffer

Members absent: None

Others:

Jerry Greiner	Dave Cook	Stephanie Challender
Leanne O'Brien	Bill Barber	Val Megyesi
Beth Vannett	Dan Wickard	

Tom Stalter & Clint Wells, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman LLP
Nick Rettig & Charlie Griffith, Henry County Water District

Larry Koosed	24259 W. River Rd. Perrysburg, OH 43551
Don Phillips	24333 W. River Rd. Perrysburg, OH 43551

Approval of Minutes

The minutes of the regular meeting held on March 19, 2009, were reviewed. John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, John Cheney welcomed residents from the Five Point Road area.

Don Phillips asked for an update on the Five Point Road sewer project. Bill Barber stated the District is not currently working on this project and has asked for and was granted an extension through the EPA. He stated the District is currently working on several job creation projects and probably will not start to work on the Five Point Road area till mid-July. Don Phillips asked if there were any changes to the plan. Mr. Barber stated no changes have been made. Larry Koosed wanted to thank the District for its prompt attention and repair to a drain tile on Five Point Road.

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Agenda and minutes for the Wood County Subdivision Rules and Regulations Committee; Invitation to the Northwood Drainage Summit; Copy of letter to Jerry Bingham and Mary Dennis regarding untapped sewers in the Risingsun sewer project; Invitation to the Ohio Rural Water Association Cinco De Mayo Party; Invitation to the FedEx grand opening; Invitation for the Small Communities Environmental Infrastructure Group; Information regarding the open records law training; Weekly WaterShed revenues; Copy of letter to Jerry Greiner regarding water quality data for the Village of Bloomdale; Information on the Rural Business Opportunity Grants (RBOG); Several newspaper, magazine and newsletter articles; March 25th Safety Committee minutes; Board of Trustees and committee assignments listing for 2009; Notes from the March 12th Perrysburg meeting; and an e-mail from Jerry Greiner regarding March 9th Toledo meeting.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Bill Barber will meet with Bowling Green today to discuss a sewer agreement for Country Manor and the Wood County Landfill.
- Jerry Greiner will meet with the Board of County Commissioners today to discuss the landfill sewer project.
- The Village of Hoytville meets again on Monday to discuss joining the District.
- Still working on JEDD agreement with Troy Township.
- Still working on water agreement with North Baltimore; waiting on water rate from them.
- Looking for dates for the 2009 Planning Meeting.
- Commissioner Brown and Representative Randy Gardner will be meeting April 27th to discuss regional water sources.
- Meeting with Carroll Township April 15th to discuss water sales.
- Jerry Greiner gave an update on the Code Red system.

Reports of Committees:

Jerry Greiner stated the Extension Committee will meet after today's Board meeting. The Administration Committee will meet April 9th and the IT Committee will meet on April 16th. NOTE: These were rescheduled to April 16th and April 13th respectively.

John Cheney stated the Safety Committee met on March 25th and gave a brief synopsis of the meeting to the Board.

Unfinished Business:

Resolution 2009-32. Approval of an intergovernmental agreement with the Board of County Commissioners for the Landfill sanitary sewer line extension, SS #610. Jerry Greiner gave

the board an update on this project and asked that this resolution be tabled. Bill Hirzel made a motion to table. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2009-46. Acceptance and action on bids received for the Latcha pump station improvements, SS #100 area. Bill Barber stated that bids were received for the Latcha pump station improvements and recommends the bid be awarded to Spring Electrical Construction for \$145,820.00. Mr. Barber stated the engineer's estimate was \$215,000.00. Phil Shaffer made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-47. Acceptance and action on bids received for the Evansville Western Railway waterline extension, WL #316K. Bill Barber stated that bids were received for the Evansville Western Railway waterline extension and recommends the bid be awarded to Gleason Construction for \$636,912.50. The engineer's estimate on this project is \$810,000.00. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-48. Appointment of members for the Unit Allocation Review Board for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. Jerry Greiner requested this resolution be tabled due to not being able to contact all members. John Ault made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2009-49. Review and approval of construction easements for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. Stephanie Challender stated 16 easements were obtained for this project for \$1.00 each. Alex Molner made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-50. Review and approval of grinder pump easements for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. Stephanie Challender stated 4 easements were obtained for this project for \$1.00 each. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-51. Amend Resolution 2008-155, Authorize a developer's agreement with Evansville Western Railway, Inc. for sanitary sewer improvements, SS #2500 and WWTP #25. Rex Huffman stated changes have been made to way the CSX will be reimbursed for

sewer capacity. Mr. Huffman stated that the number of employees at the facility has increased and based on that CSX would like to use a per gallon formula for reimbursement. He asked that this resolution be approved subject to his final approval. Lyle Schulte made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-52. Award a contract for the purchase of a trailer mounted sewer jetter. Jerry Greiner stated bids were received for the purchase of a trailer mounted sewer jetter and recommended the bid be awarded to Dreier & Maller for \$36,155.00. Bill Hirzel asked if this purchase was in the budget. Dave Cook stated that \$45,000.00 was budgeted for this purchase. Adam Seibert made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-53. Authorize a facility encroachment agreement with CSX transportation for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. Bill Barber stated this resolution is to approve an agreement with CSX to cross the railroad tracks in Stony Ridge. He stated this is their standard agreement that is needed anytime tracks are crossed. Bill Hirzel asked what the cost of the agreement was. Dave Cook stated CSX charges \$4,000.00 for each occurrence. Bill Hirzel made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-54. Approval of a lawn maintenance agreement with Knickerbocker Lawns for various District properties. Jerry Greiner stated this resolution is for a lawn maintenance agreement for 4 District sites. This agreement is for a 3 year period he said. Bill Hirzel made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-55. Approval of a lawn maintenance agreement with Keith Miller for various District properties. Jerry Greiner stated this resolution is for a lawn maintenance agreement for 5 District sites. This agreement is for a 3 year period he said. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-56. Authorize a loan agreement for Williamsburg-on-the-River wastewater treatment plant, SS #4. Dave Cook stated this resolution is to authorize a loan agreement thru the EPA for financial assistant for the Williamsburg-on-the-River wastewater treatment plant. Mr. Cook stated this resolution gave Jerry Greiner authorization to sign on behalf of the District. Alex Molner made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-57. Personnel Actions.

Jerry Greiner reviewed the actions as follows:

1. Approve retirement for Lola Judson, effective June 1, 2009.

Phil Shaffer made a motion to approve the above items. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	April 16, 2009 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	May 7, 2009 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Alex Molner made a motion to adjourn. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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