

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, APRIL 3, 2008**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, April 3, 2008 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	Paul Brim	John Cheney
John Current	Bill Hirzel	Melinda Kale
Alex Molner	Lyle Schulte	Phil Shaffer

Members absent: None

Others:

Jerry Greiner	Bill Barber	Donna Laibe
Dave Cook	Mike Stoll	Harold Bechstein
Leanne O'Brien	Val Megyesi	John Sopko
Beth Vannett		

Tom Stalter & Clint Well, Poggemeyer Design Group  
Rex Huffman, Spitler, Huffman & Newlove  
Steve Spirn, Labor Relations Attorney

Joel & Kimberly Horen 20425 Green Rd, Bowling Green

### **Approval of Minutes**

The minutes of the regular meeting and annual customer meeting held on March 27, 2008, were reviewed. Lyle Schulte made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

Jerry Greiner presented the correspondence file which was circulated and contained: Article regarding the Ayersville Water and Sewer District, Draft letter to the City of Bowling Green regarding long term water needs, Purchased Water chart from Bowling Green for 2007, Attendance sheet for the annual customer meeting, Article on megafarms in Sandusky County, Article on Bloomberg.com regarding interest rates, E-mail from Mark Sheffer regarding the annual customer meeting, April 2008 billing calendar, Perrysburg city council meeting agenda, Agenda for the Water One meeting, E-mail from the County Commissioners regarding nominations for the Spirit of Wood County Award, Year to date system development fees collected, Letter from Andrew Kalmar regarding debt retirement special assessment reserve funds, Article regarding the City of Perrysburg seeking funds to purchase LaPointe property, 2007 Wood County Annual Report, TMACOG Annual Report, Bowling Green Convention and Visitors Bureau Spring newsletter, and the WaterLine Winter magazine.

At this time, John Cheney welcomed Joel and Kimberly Horen to the meeting. Joel Horen asked if the Board had received and reviewed the letter they had sent regarding the waterline project on Green Road. John Cheney stated he had and unfortunately the Board could not help them. Mr. Cheney stated the Equalization and Assessment Board was held and he was not aware that they attended to object. Mr. Cheney also stated that it is the District's job to provide water and sewer services to those who request them and meet the necessary 60% requirement based on our extension policy. Joel Horen stated that one resident; Mr. Schutzberg on this project was opted out and is not getting assessed. Bill Barber stated he was not part of this project because he is on a corner lot and was originally part of the Forst Road project and had no new benefit. Lyle Schulte stated this is why the District has an AEB Board to hear objections from residents before the project is bid to review on a case by case basis. Joel Horen stated his name was on the original petition, but he asked in writing to have it removed and the other neighbors got 2 farmers to sign the petition. Mr. Horen stated he was not aware of an AEB Board. Mike Stoll reported a certified letter was mailed during the process and receipted by Kimberly Horen.

At this time, John Cheney welcomed Harold Bechstein to the Board meeting and recognized him for his 30 years of service to the District.

### **Report by Executive Director and Other Officials**

Jerry Greiner reported:

- Steve Spirn will be here today to update the Board on updates that are being made to the employee manual.
- Executive Session will be held after the Board meeting to discuss real estate transactions and pending litigation.
- A critique memo was circulated for the annual customer meeting for the Board and management.
- Bill Barber met with the Village of Luckey. They are concerned about their electric bill at their pump station.
- ODOT will be starting construction on St. Rt. 64 and King Rd in June.
- Spoke with Portage Otterbein retirement center; they would like to be a part of the initial project for water to the JRS site.
- Ohio Rural Water annual meeting April 7-9.
- Propose the Board attend the next City of Bowling Green Utilities meeting to discuss the District's long term water needs.

### **Reports of Committees:**

John Cheney reported the Safety Committee met on April 1, 2008 and asked Jerry Greiner to give a brief summary. Jerry Greiner stated the committee met to discuss the high voltage electric contact incident that happened March 21<sup>st</sup> and reviewed the minutes of the meeting. Mr. Greiner stated the committee recommended written discipline for all 4 employees.

**Unfinished Business:**

**Resolution 2008-19**, Void Resolution 2004-122, approval of an interagency agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. Phil Shaffer made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of Alex Molner who was absent. **Tabled**

**Resolution 2008-20**, Review and approval of a Water Management Agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. Phil Shaffer made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of Alex Molner who was absent. **Tabled**.

**Resolution 2008-54**. Amend the fees and charges schedule for services rendered by the District. Jerry Greiner asked that this resolution be tabled. Phil Shaffer made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of Alex Molner who was absent. **Tabled**.

**Resolution 2008-55**. Amend the equipment usage charges for services rendered by the District. Jerry Greiner asked that this resolution be tabled. Phil Shaffer made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of Alex Molner who was absent. **Tabled**.

**Resolution 2008-59**, Change order #1, Tracy Road and Oregon Road trunk sewer replacement, SS #100 area. Jerry Greiner asked that this resolution be tabled. Phil Shaffer made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of Alex Molner who was absent. **Tabled**.

**New Business**

**Resolution 2008-68**. In the matter of approving a developer's agreement with the Islamic Center of Toledo for a waterline extension, WL #455. Bill Barber stated this resolution is for the approval of a developer's agreement with the Islamic Center of Toledo for a waterline extension on Scheider Road. Mr. Barber stated the Islamic Center currently has a water treatment system and wells. They recently had a failure in the system and want to pursue public water. Mr. Barber stated the Center has signed the waiver and agreed to pay the project cost which will be \$285,716.00. Lyle Schulte made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved**.

**Resolution 2008-69**. Approval and acceptance of construction easements for the Robinson Road waterline #399C. John Sopko stated an easement has been obtained from Sandra Reid. The easement is 15' temporary for construction. Phil Shaffer made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved**.

**Resolution 2008-70.** Approval and acceptance of grinder pump easements for the Village of Risingsun sanitary sewer project, SS #1901. John Sopko stated an easement has been obtained from Melva Powers for a grinder pump in the Village of Risingsun. The easement was obtained for \$1.00. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Receipt of Other Comments**

At this time Steve Spirn the District's labor relations attorney gave the Board a brief overview of the changes that management will be making to the employee manual. Mr. Spirn stated that several policies along with the union contract will be included in the revised employee handbook.

### **Executive Session**

Bill Hizek made a motion to go into executive session to discuss pending imminent litigation and real estate transactions. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

Lyle Schulte made a motion to come out of executive session. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes.

### **Regular Meeting Dates**

Regular Meeting:	April 17, 2008 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	May 1, 2008 7:30 a.m.	District Operations Facility Regular Meeting

### **Adjournment**

John Ault made a motion to adjourn. Bill Hizek seconded the motion. A voice call vote was taken with all present voting yes. **Adjourned.**

At this time the Board left for a bus tour of Risingsun, Hatton and West Millgrove.

Respectfully Submitted,

John Current  
Secretary/Treasurer