

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, APRIL 7, 2011**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, April 7, 2011 at 7:30 a.m.

Mr. Lyle Schulte, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Leonard Michaels
Alex Molner	Lyle Schulte	

Members absent: Adam Seibert

Others:

Jerry Greiner	Dave Cook	Beth Vannett
Leanne O'Brien	Bill Barber	Dan Wickard
Mike Stoll	Val Megyesi	Justin Bowers
Todd Saums	Harold Bechstein	

Rex Huffman, Spitler, Huffman & Newlove
Clint Wells, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on March 17, 2011, were reviewed. John Cheney made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Invitation to the North Baltimore Chamber of Commerce Annual Dinner; March 17th Annual Customer Meeting Agenda; Information on the 2011 Ohio Rural Water Conference; Year-to-date system development fees; Letter from the City of Perrysburg regarding sewer service billing; Critiques from the Annual Customer Meeting; Rossford Business Fair survey; EDA Study maps; and various newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Meeting with Northwood April 7th to discuss water contract service area.
- Toledo contract is in progress.
- Rossford TID discussion still underway
- Lake Twp SDF-waiting to hear what size meter they need.

- Southern Wood County EDA report complete and has been submitted.
- Representatives from Eagle Lake Campground and owners of the quarry in Gibsonburg are looking to sell the quarry for a water source.
- Union meeting will be held April 11th.
- Planning Commission meeting will be held May 3, 2011.

Reports of Committees:

Lyle Schulte stated the Extension Committee met on March 31, 2011; minutes were included in the board packets.

Dave Cook stated the next Finance Committee meeting will be held May 12th at 8:00 a.m.

Jerry Greiner stated the next Building Expansion Committee meeting will be held April 21st immediately following the regular board meeting.

Unfinished Business:

None

New Business

Resolution 2011-31. Approval of sanitary sewer tap agreement with Robert & Loretta Hutton, Van Tassel Road sanitary sewer extension, SS #2300F. Mike Stoll stated this resolution is to approve the sanitary sewer tap agreement with Robert & Loretta Hutton. Alex Molner made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-32. Approval of a grinder pump easement for Van Tassel sanitary sewer extension, SS #2300F. Mike Stoll stated this resolution is to approve a grinder pump easement with Robert and Loretta Hutton for \$1.00. Alex Molner made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-33. Authorize the release of retainage to Natgun Corporation, East Broadway clearwell, WL #189. Bill Barber requested retainage in the amount of \$7,731.59 be released and this project be closed out. Leonard Michaels made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-34. Acceptance and action on bids received for the Country Manor sanitary sewer extension, SS #3.2. Bill Barber stated that the bids received for this project were over 10% of the engineer's estimate and requested that the bids be rejected. The project will not be re-advertised at this time due to the project being submitted to DEFA for funding, he said. Alex Molner made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-35. Acceptance and action on bids received for the Weston Walnut Street WL #2316 and Otsego-Oak Street WL #2317 waterline replacement. Bill Barber stated that this resolution is to accept the bids for the Weston-Walnut Street and Otsego Oak Street waterline replacement. Mr. Barber requested the project be awarded to B. Hill'z Excavating for \$129,032.00. The engineer's estimate for the project was \$135,200.00, he said. Leonard Michaels made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-36. Acceptance and action on bids for the Energy Efficiency Block Grants. Mike Stoll stated that this resolution is to accept the bids for the Energy Efficiency Block Grants. Mr. Stoll requested the project be awarded to Mosser Construction for \$255,000.00. The engineers estimate for the project is \$258,208.00, he said. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved**

Resolution 2011-37. Authorize an agreement and Memorandum of Understanding between the District and the Wood County Commissioners, Energy Efficiency Block Grants. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

Resolution 2011-38. Authorize the sale of surplus items via internet auction. Jerry Greiner stated this resolution is to approve the sale of surplus items via GovDeals internet auction. John Cheney made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-39. Review and approval of utility easements for the Weston WWTP improvements. SS #2300. Bill Barber stated an easement has been obtained from Robert Whitney for \$1.00. Bill Hirzel made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes, with the exception of Leonard Michaels who was out of the room. **Approved.**

Resolution 2011-40. Authorize the land purchase for the District building expansion. Jerry Greiner stated this resolution is to approve the purchase of 10 acres of land north of the District facility. The price per acre is \$8500.00, he said. Alex Molner made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-41. Authorize the release of retainage to Anderzack-Pitzen, Wood County landfill sanitary sewer extension, SS #610. Bill Barber asked that retainage in the amount of \$5,827.63 be released to Anderzack-Pitzen to close out this project. Bill Hirzel made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-42. Change order #6, Anderzack-Pitzen Construction, Inc. Landfill sanitary sewer extension, SS #610. Bill Barber stated this change order is for a decrease of \$4,854.50 for services non-performed. John Cheney made a motion to approve. Alex

Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-43. Amend Resolution 2011-29, Authorize the advertisement for bids for the Wales/Drouillard Rd waterline relocation WL #227A. Bill Barber stated this amendment is to change the dates for advertisement for the Wales/Drouillard Rd waterline relocation due to the request by ODOT. Alex Molner made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-44. Personnel Actions.

Jerry Greiner reviewed the actions as follows:

1. Approval to hire Gregory Warden, Water and Sewer Maintenance Worker I.
2. Roger Sarver, Meter/Field Tech II completed probation period, effective April 16, 2011.
3. Chris Blake, Water Quality Tech II completed probation period, effective April 16, 2011

John Cheney made a motion to approve the above items. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	April 21, 2011 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	May 5, 2011 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

John Ault made a motion to adjourn. Melinda Kale seconded the motion. A voice call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer

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