

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, AUGUST 10, 2006**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, August 10, 2006, at 7:30 a.m.

Mr. John Ault, President, brought the meeting to order and requested that the roll be called:

John Ault	Paul Brim	John Cheney
John Current	Joe Molnar	Alex Molner
Terry Murray	Lyle Schulte	

Members absent: Phil Shaffer

Others:

Jerry Greiner	Beth Vannett	Bill Barber
Dave Cook	Valerie Megyesi	John Sopko
Stephanie Challender		

Tom Stalter, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on July 27, 2006, were reviewed. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Wood County new housing starts; District July operating report; CMI CompManagement Quarterly Activity report; Customers First for Government publication; Ted Bennett's exit interview; Year-to-date WaterShed income figures for fair week; North Baltimore News article; newsletter from Betty Montgomery; SDF report through 7/31/2006; Thank-you note from Trustee Steve Powell; Several Toledo Blade articles and the Perrysburg City Council agenda.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- A meeting with District staff and North Baltimore officials occurred last evening. Overall, it was a good meeting.
- The District participated at the WC Fair's Chamber Day with an information booth.

- District engineers will meet with Perrysburg officials on August 22, 2006, to discuss the cross-town forcemain.
- Tom Stalter met with Milton Center recently to discuss the grant process
- The village of Custar's sewer construction is half-way to completion.
- Immediately following this morning's meeting, the annual planning meeting will begin.

Reports of Committees:

Dave Cook stated that the Finance Committee met on August 2, 2006. He reported that the committee discussed, among other things, June financials, the status of the District's investment portfolio, the upcoming planning meeting, the bond sale for the #305A waterline project.

Unfinished Business:

Resolution 2006-42, Approval of a developer's agreement with Perrysburg One, LLC for Arbors of Perrysburg Development, WL #100C and SS #166B. Jerry Greiner recommended that this continue to be tabled. **Tabled.**

Resolution 2006-108, Approval of a Village of Pemberville Sewer Area Agreement. Jerry Greiner recommended that this continue to be tabled. **Tabled.**

Resolution 2006-111, Amendment of the Employee Education Reimbursement Policy. Jerry Greiner recommended that this continue to be tabled. He presented the existing policy and stated several updates to the policy would be presented at the next Board meeting for possible approval. **Tabled.**

New Business

Resolution 2006-124, Review and approval of utility easements for the Tontogany waterline extension, WL #399. John Sopko stated that an easement with owners, June E. Wenig, Douglas Wenig and Diane Culston, et al, is needed for the construction and maintenance of the waterline system. John Cheney made a motion to approve. Joe Molnar seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2006-125, Review and approval of utility easements for the Tontogany waterline extension, WL #399. John Sopko stated that an easement with owners, Thomas & Brenda Swartz, is needed for the construction and maintenance of the pumpstation and forcemain. Lyle Schulte made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2006-126, Approval of a developer's agreement with Mike Hoelter for sanitary sewer improvements on Lemoyne Road, SS #1402. Bill Barber stated that the developer has six lots east of the village of Luckey's corporation limits. He stated

that the agreement requires a sewer system to be constructed at the developer's cost with the District maintaining and operating the system. Lyle Schulte made a motion to approve. Terry Murraray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2006-127, Amendment of the Certification of Estimated Resources for fiscal year 2006. Dave Cook stated that an amendment to the 2006 budget is needed due to the assumption of Bairdstown's water operations. He summarized the budget amendment which included revenue, and expenditures for Bairdstown's water operations. After discussion, Terry Murray moved to approve. Paul Brim seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2006-128, In the matter of an amended Expenditure Appropriations for Fiscal Year 2006. Dave Cook stated that this resolution recommendation is related to previously passed Resolution 2006-127. He explained the budget amendment which included detailed revenue, expenditures and capital improvements for Bairdstown's water operations. After discussion, Terry Murray moved to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**
Approved.

Resolution 2006-129, Personnel Actions

Jerry Greiner reviewed the actions as follows:

- A. Extending employment for Eric Radabaugh for part-time temporary summer/fall maintenance duties until October 1, 2006.
- B. Extending employment for Brandon Radabaugh for part-time temporary summer/fall maintenance duties until October 1, 2006.
- C. Approval of the Engineering Administrative Assistant job description.
- D. Approval to name Stephanie Challender, Executive Secretary, to the Engineering Administrative Assistant position pursuant to the memo prepared by Jerry Greiner.
- D. Approve to post publicly the Executive Secretary position.

Alex Molner moved to approve all of the above listed personnel actions. Joe Molnar seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Other

None

Receipt of Other Comments

None

Regular Meeting Dates

