

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, AUGUST 20, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, August 20, 2009 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Melinda Kale	Alex Molner	Lyle Schulte
Adam Seibert	Phil Shaffer	

Members absent: Bill Hirzel

Others:

Bill Barber	Jerry Greiner	Leanne O'Brien
Gavin Smith	Dave Cook	Beth Vannett
Val Megyesi		

Clint Wells, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman LLP

Approval of Minutes

The minutes of the regular meeting held on August 6, 2009, were reviewed. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Article in Sentinel-Tribune regarding landfill sewer project; Wood County special assessment bond balances; Workplace Resources newsletter; Round-the-Courthouse Square Newsletter; Information on the 2009 Public Works Congress and Exposition; Minutes from August 12th Safety Committee meeting; E-mail regarding Regional Intermodal Development Corridor Impact Study; Agenda for the Wood County Planning Commission meeting; Press Release for the District recognition from the Auditor of State for Excellent Financial Accountability; Standard & Poor's upgraded bond rating; and the PowerPoint for the water interest meeting for Bowling Green's Newton Road waterline project including Mercer and Barr Road residents.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Purchased pig and goat at Wood County Fair livestock auction for \$400.00
- No current updates on the dairies' interest in waterline extensions.
- Rudolph Libbe-JRS application meeting held August 19th
- CSX groundbreaking August 14th.
- Youth Employment program ended for 2 employees, the third will be staying on until October.
- Mudhens night is August 28th.
- Met with Greg Papp August 19th to discuss planning process.
- The state governor signed the budget bill which includes a provision to offer water and sewer discounts to users age 65 and older.
- Christmas dinner will be at Maggies December 15th.

Jerry Greiner circulated a letter from Joseph Mieser, a resident of Custar asking to have his O/M charge removed from his sewer bill since he has moved and no one is living in the property at this time. Dave Cook suggested this be referred to the Finance Committee for discussion.

At this time Dave Cook presented to John Cheney the award the District received from the Auditor of State for financial reporting. Mr. Cook stated only 5% of organizations receive this award through the state!

Reports of Committees:

John Cheney stated the Safety Committee met and the minutes were included in the Board packets for review.

Unfinished Business:

Resolution 2009-86. Change order #1, Landmark Structures, JRS water tower project. Bill Barber requested this resolution be removed. Lyle Schulte made a motion to remove. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Removed.**

Resolution 2009-89. Authorize a Wholesale Water Supply Contract Amendment with the City of Fostoria. Jerry Greiner requested this resolution be tabled. John Ault made a motion to table. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2009-104. Authorize the purchase of land for a booster station for the JRs project, WL #100 area. Bill Barber stated an agreement had been reached with the landowners for land for the JRS booster station. Mr. Barber stated 3 acres +/- will be

purchased for a total of \$95,635.00. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-122. Authorize an intergovernmental agreement with the Village of North Baltimore. Jerry Greiner asked that this resolution be tabled. John Ault made a motion to table. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2009-126. Amendment #2, Poggemeyer Design group, JRS waterline extension, WL #183L. Bill Barber stated this amendment is for a deduction of \$5,000 in the contract for construction observation. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-127. Amend Resolution 2009-110, Advertising for bids for the construction of the JRS waterline extension, WL #183L. Bill Barber stated this resolution is for the approval to advertise for bids for the JRS waterline extension with dates to be determined once all easements have been obtained. Melinda Kale made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-128, Necessity Resolution, Landfill sanitary sewer line extension, SS #610. Bill Barber stated this resolution is the authorization to continue with the project. The project cost is approximately \$1,100,000.00 he said. Alex Molner asked who would be paying for this project. Mr. Barber stated the commissioners would be paying 100% of this project through a developer agreement, either with cash or by assessment. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-129. Intent to Proceed, landfill sanitary sewer line extension, SS #610. Bill Barber stated this resolution was needed to continue with the project. Melinda Kale made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-130. Authorize the advertisement for bids for the landfill sanitary sewer line extension, SS #610. Bill Barber stated this resolution is to authorize advertisement for bids with dates to be determined once EPA approval is received. Alex Molner made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-131. Authorization of the appropriation of easements for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. John Sopko stated appropriations were needed for 6 parcels from 3 different property owners for the Stony Ridge and Lemoyne project. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-132. Review and approval of the Vacation Policy. Dave Cook reviewed the changes to the vacation policy with the Board. Mr. Cook stated non-bargaining employees will have the option to cash-out unused vacation time up to 4 times per year and will only be able to carry forward so much vacation time each year based on years of service. Lyle Schulte made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-133. Change orders #4 and #5, Meyer Hill Lynch, Corp., IT support services. Gavin Smith stated change order #4 was for a deduction of \$208.33 for a retirement of a personal computer. Change order #5 was an increase of \$500.00 to cover support services for additional laptop computers he said. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-134. Personnel Actions.

Jerry Greiner reviewed the action as follows:

1. Shawn Dierksheide, Water and Sewer Maintenance Worker II, completed probation period effective August 22, 2009.

Alex Molner made a motion to approve the above action. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Other

None

Regular Meeting Dates

Regular Meeting: September 3, 2009 District Operations Facility
7:30 a.m.

Regular Meeting: September 17, 2009 District Operations Facility
7:30 a.m.

Receipt of Other Comments

None

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Adjournment

Lyle Schulte made a motion to adjourn. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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