

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, AUGUST 21, 2008**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, August 21, 2008 at 7:30 a.m.

Mr. Alex Molner, Vice President, brought the meeting to order and requested that the roll be called:

John Current	Bill Hirzel	Melinda Kale
Alex Molner	Lyle Schulte	

Members absent: John Ault, John Cheney and Phil Shaffer

Others:

Bill Barber	Mike Stoll	Leanne O'Brien
Dave Cook	Jerry Greiner	Dan Wickard
John Sopko		

Clint Wells, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman LLC

Approval of Minutes

The minutes of the regular meeting held on August 7, 2008, were reviewed. Bill Hirzel made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Letter to Northwood City Council regarding flooding concerns, Letter to the Village of Walbridge regarding a sewer backup into a home, Article on Pennsylvania American Water, Invitation to the Wood County Farm Bureau Annual Meeting, Invitation to the Wood County Township Association Fall Dinner Meeting, Water tap fee calculations worksheet, Wood County housing starts for July, Letter from Midwest Claims Service regarding Belmont Woods lawsuit, August CCAO Statehouse report, E-mail from Fifth Third regarding Moody bond rating, Weekly WaterShed revenues, Outline of the North Baltimore conversations, Auction statement from the Wood County Fair sale, Copy of letter from Poggemeyer Design Group to the Village of Millbury regarding Country Meadows area flooding, Information for the employer support of the guard and reserve, Article from Bloomberg.com regarding homeownership, Article from the Toledo Blade regarding Toledo and Sylvania in deal to trim water surcharge, Article in the Wall Street Journal regarding tap water, and an article in OnTap magazine regarding water system mergers.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Northwood council had first reading on joining the District. The addition should be effective January 1, 2009.
- Still in discussion with Rossford regarding joining the District.
- Jerry, Lyle Schulte and Tim Wilkins met with Elmore and Carroll Township on August 20th to discuss regional water needs.
- Jerry met with Wood County Commissioners and the Solid Waste District to discuss a sanitary sewer extension to the Wood County Landfill.
- Revenue bonds were sold recently at a rate of 4.77%, special assessment bonds should be sold by Monday.
- Met with the Village of Millbury on August 18th to discuss flooding.
- Met with the Village of Bloomdale on August 12th to discuss the District.
- Meeting in the Village of Risingsun held August 20th to discuss the closeout of the sewer project.
- The State Auditor approved the 2007 audit.
- The District will be hosting the Ohio Rural Water Association Conference on October 30th.
- Hancock-Wood Electric will be here September 4th to conduct an electrical safety demonstration.
- Christmas dinner will be December 2nd at Maggie's
- Will be meeting with Henry County Water District to discuss waterlines.

Reports of Committees:

None to Report

Unfinished Business:

Resolution 2008-19, Void Resolution 2004-122, approval of an interagency agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. Lyle Schulte made a motion to table. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**

Resolution 2008-20, Review and approval of a Water Management Agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. Lyle Schulte made a motion to table. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**.

Resolution 2008-111. Amend Resolution 2007-239, Authorize the purchase of five acres and easements for the construction of a wastewater treatment facility, SS #4.3. Jerry Greiner asked that this resolution be tabled. Lyle Schulte made a motion to table. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**.

New Business

Resolution 2008-171. Accept the appointment from the municipalities to fill the unexpired term of Paul Brim, trustee. Jerry asked that this resolution be tabled. Lyle Schulte made a motion to table. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2008-172. Review and approval of utility easements for the Route 64 waterline extension, WL #320E. John Sopko stated 10 easements have been obtained for \$1.00 each. Lyle Schulte made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-173. Review and approval of utility easements for the Ford Road force main replacement, SS #400 area. John Sopko stated a temporary easement has been obtained from the City of Perrysburg for \$1.00. Bill Hirzel made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-174. Change order #3, Crestline Excavating, Inc., Cross Creek waterline extension, WL #399B. Bill Barber stated this change order is for an increase of \$8,725.47 for final quantity adjustments. He stated this change order will close out the project. Melinda Kale made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-175. Change order #2, Vernon Nagel, Inc., Mandell Road pump station replacement, SS #400 area. Bill Barber stated this change order is for an increase of \$920.00 plus a time extension. He stated the contractor ran into unforeseen conflicts such as concrete and abandoned trench boxes from the original construction. John Current made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-176. Personnel Actions.

Jerry Greiner reviewed the following actions:

1. Approve the completion of the probationary period for Shawn Dierksheide, Water and Sewer Maintenance Worker I, effective September 1, 2008.
2. Approval to extend summer work hours for Brandon Radabaugh until October 16, 2008.
3. Approval to extend GIS intern position for Anna Berakis until December 31, 2008.

Lyle Schulte made a motion to approve the above actions. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	September 4, 2008 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	September 18, 2008 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Lyle Schulte made a motion to adjourn. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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