

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, AUGUST 23, 2007**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, August 23, 2007 at 7:30 a.m.

Mr. John Ault, President, brought the meeting to order and requested that the roll be called:

Paul Brim	John Cheney	John Current
Melinda Kale	Alex Molner	Terry Murray
Lyle Schulte	Phil Shaffer	John Ault

Members absent: None

Others:

Jerry Greiner	Beth Vannett	Bill Barber
Dave Cook	Leanne O'Brien	John Sopko

Tom Stalter, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman & Newlove

Approval of Minutes

The minutes of the regular meeting held on August 9, 2007 were reviewed. John Cheney made a motion to approve. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, Lyle Schulte made a motion to go into executive session to discuss pending litigation. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes.

Phil Shaffer made a motion to return to regular session. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Invitation to the Wood County Township Association fall dinner, Weekly WaterShed revenues, Minutes from the Safety Committee meeting, E-mail regarding excess pressure due to water line break in the Village of Tontogany, E-mail regarding article on Lakota Schools upcoming tax levy in the Sentinel Tribune, Mailer regarding United Way upcoming campaign, E-mail regarding East Broadway pump station consideration for emergency funding, Poggemeyer Design Group's newsletter, and an invitation to the Bass Pro Shop groundbreaking ceremony.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Perrysburg Township considering a JEDD with the City of Toledo for the FedEx facility.
- Rate study review was held August 27, 2007. We would like to have the Finance Committee involved at the next meeting.
- The next management planning meeting will be held September 5, 2007. Planning on meeting with the Board for a ½ day October 2nd or 4th.
- Disaster recovery interviews taking place this week; should have the report back in early September.
- Public information meeting will be held in Hoytville on August 29, 2007 to discuss current project and grant applications.
- Five Point Road representatives will meet again on August 29th with District representatives.
- A water questionnaire was sent to residents on Five Point road (JRS Route) last week with returns due back 8/22.
- CORD annual meeting on September 21 may be moved to October.
- We are wrapping up the borrowing need and certifications for September deadline.
- The union contract will expire in the spring of 2009; negotiations will begin in the fall of 2008.
- A bus tour will be held today to see projects in Hoytville, Milton Center, Custar and Weston.

Reports of Committees:

Jerry Greiner stated that the Public Relations committee met on August 9, 2007. Minutes were included in the Board packets.

John Cheney stated the Safety Committee met on August 15, 2007. He stated that one minor accident occurred involving a backhoe and a truck. He stated a new trench box for water taps had been delivered, repairs to the East Broadway pump station are complete and all pumps are running, and that fire prevention training will be held in September.

Unfinished Business:

Resolution 2007-125. Acceptance and action on bids received for the Tracy Road and Oregon Road trunk sewer replacement, SS #100 area. Jerry Greiner suggested this resolution be tabled. Lyle Schulte made a motion to table. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.** A motion was made to accept approval for a contract extension for an additional 60 days with Anderzack-Pitzen for the bid. John Cheney made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-141. Change order #4, Albert C. Thomas, Inc. installation of the WL #300B master meters in Middleton Township. Bill Barber stated this was a change order for an increase of \$14,495.68 for final quality adjustments. Alex Molner made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-142. Authorize the release of retainage to Albert C. Thomas, Inc. installation of the WL #300B master meters in Middleton Township. Bill Barber stated the project was complete and requested retainage of \$1,239.78 be released to Albert C. Thomas, Inc. Alex Molner made a motion to approve. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-148. Void resolution 2004-122, approval of an interagency agreement with the Village of Hoytville. Jerry Greiner suggested that this resolution be tabled. Lyle Schulte made a motion to table. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-149. Review and approval of a Water Management Agreement with the Village of Hoytville. Jerry Greiner suggested that this resolution be tabled. Lyle Schulte made a motion to table. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2007-152. Change order #2, Hank's Plumbing and Heating, Inc. Bates Road pump station replacement, SS #400 area. Bill Barber stated that this change order was for a \$5,965.05 deduction for unused allowances for landscaping. Terry Murray made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-153. Authorize the release of retainage to Hank's Plumbing and Heating, Inc. for the Bates Road pump station replacement, SS #400 area. Bill Barber stated that the work has been completed and requested retainage of \$8,363.00 be released to Hank's Plumbing and Heating, Inc. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-154. Amend Resolution 2007-134, Authorize payment to Lucas County for the emergency force main repairs on Jerome Road at Fallen Timbers Lane in Monclova Township, SS #300 area. Bill Barber stated the original resolution needed to be amended for additional costs in the amount of \$1800.00 that have been reported to the District. The additional amount makes the final bill \$112,025.00. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-155. Review and approval of construction easements for the Village of Milton Center sanitary sewer project, SS #1102. John Sopko stated that an easement has been received for Michael Inch and Christine Cool for \$2250.00. John Cheney made a motion

to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-156. Declare surplus vehicles for sale via internet auction. Jerry Greiner stated one truck needs to be sold via Gov Deals internet auction. Phil Shaffer made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-151. Personnel Actions.

Jerry Greiner reviewed the following actions:

1. Accept the resignation of Jared Mills, GIS Intern effective September 7, 2007.

Lyle Schulte made a motion to approve the above item. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	September 13, 2007 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	September 27, 2007 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Phil Shaffer made a motion to adjourn. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer