

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, AUGUST 6, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, August 6, 2009 at 7:30 a.m.

Mr. Alex Molner, Vice-President, brought the meeting to order and requested that the roll be called:

John Ault	John Current	Bill Hirzel
Melinda Kale	Alex Molner	Lyle Schulte
Adam Seibert		

Members absent: John Cheney, Phil Shaffer

Others:

Bill Barber	Jerry Greiner	Leanne O'Brien
Mike Stoll	Dave Cook	Beth Vannett
Val Megyesi	Dan Wickard	

Clint Wells & Tom Stalter, Poggemeyer Design Group  
Rex Huffman, Spitler, Huffman LLP

**Approval of Minutes**

The minutes of the regular meeting held on July 16, 2009, were reviewed. John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Correspondence**

Jerry Greiner presented the correspondence file which was circulated and contained: 2009 Safety Training schedule; Wood County Water and Sewer Bonds remaining balance; E-mail regarding IPA update; Agenda for the Reconnaissance Study of Existing Water Use Data for Perrysburg Township; Agenda for the District-Toledo contract area discussions; Article in the Sentinel Tribune regarding stimulus money helping some residents pay to replace home sewer systems; Watershed ad in the Wood County Fair Book; Article in the Sentinel Tribune regarding Bowling Green water fee increase; Letters from 4-H members regarding livestock sale; Information on the Wood County Junior Fair Livestock Sale; and an article on Bypass pumping from the Water and Wastes Digest.

### **Report by Executive Director and Other Officials**

Jerry Greiner reported:

- Booth at the Wood County Fair, August 5<sup>th</sup> Chamber Day
- Planning Meeting was held July 29<sup>th</sup>.
- City of Bowling Green approved a water rate increase.
- Special Assessments were delinquent \$170,000
- Will be certifying design costs to the Dodge Estate for Waterville Bluffs
- Brooks Insurance claims no liability for Cherry Knoll sewer back-up
- Halligan sewer lawsuit has been dismissed
- Rudolph Libbe will be submitting a JRS application with the help of the District.
- FedEx grand opening was July 28<sup>th</sup>.
- Deadline for the MudHens game is August 7<sup>th</sup>.
- Bond rating has been upgraded to AA-.

At this time Dave Cook briefly reviewed the recent bond rating upgrade. Mr. Cook stated the 2002 revenue bonds are reviewed every year by Standard and Poors and based on a call he received last week they have increased the current bond rating from an A+ to an AA-. Mr. Cook feels that Moodys may do the same on other revenue bonds. He said the interest rate on future borrowing should be lower.

At this time, Beth Vannett briefly reviewed the Open Records Law seminar she attended for public officials. Ms. Vannett stated attendance by all board members (or a representative) is required by the annual audit. This satisfies that requirement, she felt. Ms. Vannett reviewed the public records law, records retention law and reviewed the rules on open meetings.

### **Reports of Committees:**

Jerry Greiner stated the Finance Committee met on July 24<sup>th</sup>. He stated the minutes were included in the Board packets.

### **Unfinished Business:**

**Resolution 2009-86.** Change order #1, Landmark Structures, JRS water tower project. Jerry Greiner requested this resolution be tabled. Bill Hirzel made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2009-89.** Authorize a Wholesale Water Supply Contract Amendment with the City of Fostoria. Jerry Greiner requested this resolution be tabled. Bill Hirzel made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2009-104.** Authorize the purchase of land for a booster station for the JRs project, WL #100 area. Jerry Greiner requested this resolution be tabled. Bill Hirzel made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

### **New Business**

**Resolution 2009-107.** Void Resolution 2008-162, Necessity Resolution, JRS waterline extension, WL #321C. Bill Barber asked that the original resolution of necessity for the JRS waterline be voided due to the change in using Toledo water instead of Bowling Green water. John Current made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-108.** Necessity Resolution, JRS waterline extension, WL #183L. Bill Barber stated this resolution is needed to proceed with the JRS project using Toledo water. Mr. Barber briefly reviewed the route, costs, funding sources and unit assessments. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who abstained. **Approved.**

**Resolution 2009-109.** Intent to Proceed, JRS waterline extension, WL #183L. Bill Barber stated this resolution was needed to proceed with the JRS waterline project. John Ault made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

**Resolution 2009-110.** Authorize the advertisement for bids for the JRs waterline extension, WL #183L. Bill Barber stated advertisement for the JRS waterline would be August 17<sup>th</sup> and 24<sup>th</sup> with bids opened on September 1<sup>st</sup>. The engineer's estimate for this project is \$1,665,400, he stated. Melinda Kale made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

**Resolution 2009-111.** Authorize Phase II design services contract for the JRS waterline extension, WL #183L and JRS sanitary sewer extension, SS #140E. Bill Barber stated phase II services for the waterline include design revisions, bidding, survey and staking and observation services causing an increase of \$236,200.00. Mr. Barber stated on the sewer side the amendment for Phase 2 was an addition of \$69,340.00 for design revision, bidding, survey and staking and construction observation. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-112.** Authorize Phase II design services contract for the West Millgrove sanitary sewer collection system, SS #1902. Bill Barber stated this resolution is the authorization of Phase II design services for the West Millgrove sanitary sewer system for \$176,450.00. Final EPA orders have been received for West Millgrove, he stated. Adam Seibert made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-113.** Authorize an engineering services contract with Poggemeyer Design Group for the Risingsun waterline extension, WL #904B. Bill Barber stated this resolution is for the Risingsun water transmission main. Mr. Barber stated this will be funded with a stimulus project 0% loan. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-114.** Change order #1, Underground Utilities, Inc. First Solar sanitary sewer extension, SS #134A. Bill Barber stated this change order was for an increase of \$276.49 for additional costs to relocate sanitary sewers due to miss-marking of existing utilities. Adam Seibert made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-115.** Amendment #1, Poggemeyer Design Group, First Solar sanitary sewer extension, SS #134A. Bill Barber stated this resolution is for a deduction of \$27,188.37 for observation services completed by District personnel. John Ault made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-116.** Resolution of Assessments, First Solar sewer extension, SS #134A. Bill Barber stated this is the resolution of assessments for First Solar sewer extension. Mr. Barber stated the final project cost was \$704,703.24, whereas the original contract was for \$824,038.00. Bill Hirzel made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-117.** Authorize an engineering services contract with Poggemeyer Design Group for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. Bill Barber stated this resolution is to authorize an engineering services contract with Poggemeyer for the Stony Ridge and Lemoyne sanitary sewer project. Mr. Barber stated this contract is for an additional \$35,985.00 for design additions, revisions and finance administration. Melinda Kale made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-118.** Acceptance and action on bids received for the Evansville Western Railway sanitary sewer improvements, SS #2500 and WWTP #25. Bill Barber stated the engineer's estimate on this project was \$520,000.00. Mr. Barber stated only one bidder came in below the engineer's estimate, however it was an "improper bid." Therefore, Mr. Barber requested all bids be rejected and re-bid. Bill Hirzel made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-119.** Authorize the re-advertisement for bids for the Evansville Western Railway sewer improvements, SS #2500 and WWTP #25. Bill Barber stated this resolution is for the approval to re-advertise for bids for August 14<sup>th</sup> and 21<sup>st</sup>, with bids opened on September 1<sup>st</sup>. Mr. Barber stated the engineer's estimate on this project is \$598,000.00. Lyle Schulte made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-120.** Change order #1, B. Hill's Excavating, Inc., Weston waterline project, Division B, WL #2314. Bill Barber stated this change order was for an increase of \$7,278.57 for bypass piping, valving and material added to the booster station. John Current made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-121.** Authorize the certification of design services costs to Waterville Bluffs, SS #2000. Bill Barber stated this resolution is to authorize certification of design services to the Waterville Bluffs property. Mr. Barber stated a waiver was signed by the owner at the time and the total design costs are \$33,579.23. Bill Hirzel made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-122.** Authorize an intergovernmental agreement with the Village of North Baltimore. Jerry Greiner asked that this resolution be tabled. Bill Hirzel made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2009-123.** Authorize the preparation of an application to participate in the Ohio Public Works Commission State Capital Improvement and/or local Transportation Improvement Program. Bill Barber stated this resolution gives Jerry Greiner the authority to sign the Issue One application for the East Broadway pump station replacement and/or Weston WWTP improvement project. Bill Hirzel made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-124.** Authorize Exhibit A to the Wholesale Water Supply Contract with the City of Bowling Green. Bill Barber stated this resolution is to authorize Exhibit A which is the interconnection for King Rd and St. Rt. 64 waterline service area to the wholesale water contract with the City of Bowling Green. Bill Hirzel made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-125.** Personnel Actions.

Jerry Greiner reviewed the action as follows:

1. Reintroduction of Tom McGrain from Water and Sewer Maintenance Worker I to Water and Sewer Maintenance Worker II, effective July 27, 2009.

Bill Hirzel made a motion to approve the above action. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Executive Session**

None

**Other**

None

**Regular Meeting Dates**

Regular Meeting: August 20, 2009                      District Operations Facility  
7:30 a.m.

Regular Meeting: September 3, 2009                      District Operations Facility  
7:30 a.m.

**Receipt of Other Comments**

None

**Adjournment**

Adam Seibert made a motion to adjourn. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current  
Secretary/Treasurer

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