

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, DECEMBER 2, 2010**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, December 2, 2010 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Cheney
Alex Molner

John Current
Lyle Schulte

Bill Hirzel
Adam Seibert

Members absent: John Ault, Melinda Kale

Others:

Jerry Greiner
Leanne O'Brien
Beth Vannett

Dave Cook
Bill Barber
Val Megyesi

Mike Stoll
Dan Wickard
Gavin Smith

Rex Huffman, Spitler, Huffman LLC
Clint Wells, Poggemeyer Design Group
Steve Spirn, Labor Relations Consultant

Approval of Minutes

The minutes of the regular meeting held on November 18, 2010, were reviewed. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Weekly WaterShed revenue Letter to Jay & Harriet Hartman regarding well testing; Minutes from the November 24th Safety Committee; 2010 Summary of Operations; Invitation to the 2011 Bowling Green Chamber of Commerce Annual Dinner; E-mail from Ohio Department of Development regarding Project Frost; 2011 Bowling Green Chamber of Commerce Dues notice; Letter to Harold Haynes returning gift certificate; and various newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Christmas dinner at Maggie's December 7, 2010.
- Proposed date for the Annual Customer meeting March 17, 2011.
- Waterline #100 area conversion meeting December 10, 2010.
- Next Extension Committee will be held December 28, 2010.

- Still in the process of working on the JRS certification.
- Ohio Sanitary Engineer's meeting to be held December 6th and 7th.
- Board seat for Leonard Michaels has been confirmed by the municipalities.
- Employee manual review with union representatives December 6, 2010.

Reports of Committees:

Jerry Greiner reported the Safety Committee met on November 24, 2010. Minutes were included in the Board packets.

Unfinished Business:

Resolution 2010-184. Accept the application from the City of Rossford to join the District. After review and discussion on this resolution Jerry Greiner requested the resolution be tabled. Lyle Schulte made a motion to table. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2010-185. Approval of Expenditure Appropriations for Fiscal Year 2011. Dave Cook stated this resolution is to approve expenditure appropriations for 2011. The 2011 budget is tentative based several assumptions including the City of Rossford joining the District, he said. Mr. Cook reviewed with the Board additions to the 2011 budget, the change of the water and sewer split and reviewed other assumptions to the budget for 2011. Bill Hirzel made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-186. In the matter of fixing rates for sewer treatment and collection services, water distribution services and the sale of water in the District service areas. Dave Cook reviewed rates for 2011 which includes no increase for all sewer collection and treatment and a 2% increase for all water services. Rates for 2011 will include the second year of depreciation, he said. Adam Seibert made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

New Business

Resolution 2010-189. Authorize an assignment and assumption agreement with the City of Rossford. Jerry Greiner requested that this resolution be tabled. Alex Molner made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2010-190. Authorize a farm lease for the Libbey Road property. Beth Vannett stated this resolution is to approve a farm lease agreement with Scott Sibbersen for \$1.00. Bill Hirzel made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-191. Continue the appointment of the law firm of Spittle Huffman, LLP for 2011 and 2012. Beth Vannett stated this resolution is to approve the contract with Spittle Huffman LLP for legal services for 2011 and 2012. The rate will be same as the current contract for 2011 and 2012, she said. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-192. Personnel Actions

Dan Wickard reviewed the action as follows:

1. Approval to move Robert Barnett, Sanitary Treatment Maintenance Operator II-Pump Station Crew, to Water and Sewer Maintenance Worker II, effective December 6, 2010. He said this opening will allow internal review of existing applications and back another day with recommendation.

Bill Hirzel made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Executive Session

Alex Molner made a motion to go into executive session to discuss personnel matters. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

Alex Molner made a motion to return to regular session. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

Regular Meeting Dates

Regular Meeting:	December 16, 2010 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	January 6, 2010 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Alex Molner made a motion to adjourn. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer

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