

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, DECEMBER 4, 2008**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, December 4, 2008 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel (7:45 a.m.)	Melinda Kale	Alex Molner
Lyle Schulte	Adam Seibert	Phil Shaffer

Members absent: None

Others:

Bill Barber	Mike Stoll	Leanne O'Brien
Dave Cook	Jerry Greiner	Val Megyesi
John Sopko	Beth Vannett	Stephanie Challender
Dan Wickard		

Clint Wells & Tom Stalter, Poggemeyer Design Group  
Rex Huffman, Spitler, Huffman LLC  
Steve Spirn, Labor Relations Consultant  
Bridget Tharp, Toledo Blade

Tom Wray	15760 Five Point Rd	Perrysburg, OH 43551
Norb Hamernik	15780 Five Point Rd	Perrysburg, OH 43551
Larry Koosed	24259 W. River Rd	Perrysburg, OH 43551
James Hannum	24441 W. River Rd	Perrysburg, OH 43551

**Approval of Minutes**

The minutes of the regular meeting held on November 20, 2008, were reviewed. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, John Cheney welcomed residents from the Five Point Road area.

Tom Wray said he was in receipt of the recent EPA letter and according to the letter the District is required to provide a general plan to the EPA. He stated he had 3 questions regarding this: 1. Is the District planning to work with the health department to find the most cost effective solution to this problem? 2. Is the only solution to install public sewers? 3. What is the plan and will the District consider withdrawing their plan?

Jerry Greiner stated the staff has not had the chance to look at this project yet and stated the District will work with the Health Department to come to a solution. He stated the District will follow through with requirements the EPA has put on the District.

Larry Koosed asked if the District believed the comments made in the EPA letter were suggestions or requirements. Mr. Koosed also asked why the District did not submit a general plan, but instead submitted a permit to install?

Bill Barber stated the staff looked at all aspects of the project and felt the permit to install was the best alternative at that time.

John Cheney stated that when the District receives a request we come up with the most economical design for a system.

James Hannum stated the original requirements were not followed and asked what the intentions of the District were.

John Cheney stated that the staff has not talked with the EPA therefore we do not know at this time. The District Board makes decision based on staff recommendations.

Larry Koosed asked why the District doesn't walk away from the problem and let the Health Department choose the solution.

James Hannum feels the problem lies with 3 homes and those homes should have to fix their septic systems, not sewer the entire area.

Tom Wray said the letter stated the District had 90 days to respond, is it the intent of the District to respond in 90 days or ask for an extension?

Jerry Greiner stated the District will respond within 90 days.

John Cheney stated that the District has to comply with EPA testing and orders.

James Hannum asked if the District is not capable of testing then why not withdraw from the project.

John Cheney stated we do not do testing, but are required to abide by EPA orders.

Larry Koosed asked if the District would consider scaling the project down to a smaller area.

Bill Barber stated the area is determined by the EPA and can only be changed by them.

Larry Koosed stated he has evidence that damage done to a drain tile in Shelton Gardens was caused by the District during water taps and feels the damage is causing sewage to go into the ditch.

Jerry Greiner stated the District will look into the situation and talk to the township.

### **Correspondence**

Jerry Greiner presented the correspondence file which was circulated and contained: Agenda for Prevent of Sexual Harassment training on December 2<sup>nd</sup>, TMACOG December newsletter, WaterShed weekly revenues, Agenda for the November 26<sup>th</sup> employee luncheon, Outline that was presented to the Board of Commissioners at their meeting on November 6<sup>th</sup>, Wood County Housing stats, and an article in the Toledo Blade regarding crumbling water pipes.

### **Report by Executive Director and Other Officials**

Jerry Greiner reported:

- Will be coming back to the Board for a decision on what to do with the land at the Tontogany WWTP, options are to cash rent or let the Otsego FFA farm.
- City of Northwood is interested in transferring assets, but not joining the District.
- Township trustee luncheon is January 9, 2009.
- Meetings with Henry County and McClure held on November 24<sup>th</sup>. Henry County has proposed that McClure study all options for their water plant.
- Annual Customer meeting March 5, 2009.
- Wood County Economic Development reception will be held today at 4:00.
- Met with the Village of West Millgrove on December 2<sup>nd</sup> to discuss sanitary sewers.
- Meeting with North Baltimore December 16<sup>th</sup> to discuss water options.
- Meeting with Troy Township December 10<sup>th</sup> to discuss JEDD agreement.
- Meeting with Portage/Otterbein December 5<sup>th</sup> to discuss water tower site for JRS project.
- Administrative Committee will be December 12<sup>th</sup>.
- Extension Committee will be December 11<sup>th</sup>.

### **Reports of Committees:**

Jerry Greiner stated the annual Christmas dinner was held December 2<sup>nd</sup> at Maggie's.

John Cheney stated the Safety Committee met on November 26<sup>th</sup> and the minutes were briefly reviewed.

### **Unfinished Business:**

**Resolution 2008-19**, Void Resolution 2004-122, approval of an interagency agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. Lyle Schulte made a motion to table. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**

**Resolution 2008-20**, Review and approval of a Water Management Agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. Lyle Schulte made a motion to table. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2008-194**. Recognition of Paul Brim for his efforts on behalf of the District. Jerry Greiner stated the plaque for Paul Brim was presented to his daughter and wife at a small reception at the Board of Commissioners hearing room on November 24<sup>th</sup>. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2008-217**. Authorize the purchase of land for the Weston water tower project. Bill Barber said this resolution is to authorize the purchase of land for the Weston water tower from the Northern Ohio Grain Co-op. He stated the purchase would be for 1 acre of land for \$17,070.00. The land purchase agreement will also include an easement option. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2008-220**. Certification of Estimated Resources for Fiscal Year 2009. Dave Cook stated that Resolutions 2008-220, 2208-221, and 2008-222 should be considered together. Dave Cook presented the 2009 budget that was reviewed with the Finance Committee on December 2<sup>nd</sup>. After much review and discussion, Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of John Cheney who voted no. **Approved.**

**Resolution 2008-221**. Approval of Expenditure Appropriations for Fiscal Year 2009. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of John Cheney who voted no. **Approved.**

**Resolution 2008-222**. In the matter of fixing rates for sewer collection services, water distribution services, and sale of water in the District area. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of John Cheney who voted no. **Approved.**

### **New Business**

**Resolution 2008-224**. Authorize a contract with Poggemeyer Design Group for the First Solar sanitary sewer extension, SS #134A. Bill Barber stated this resolution is to authorize a contract with Poggemeyer Design Group for the First Solar sanitary sewer extension. He said the total contract is for \$86,650.00. Phil Shaffer made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2008-225**. Necessity Resolution, First Solar sanitary sewer extension, SS #134A. Bill Barber circulated a map containing the route of the project and reviewed the total cost of the project. Melinda Kale made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2008-226.** Intent to Proceed, First Solar sanitary sewer extension, SS #134A. Bill Barber stated this resolution is the intent to proceed with the sewer extension project. He said this is a developer project and the waiver has been signed. Phil Shaffer made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2008-227.** Approval to advertise for bids for the First Solar sanitary sewer extension, SS #134A. Lyle Schulte made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2008-228.** Review and approval of utility easements for the Weston water tower project. Bill Barber stated an easement has been obtained from the Northern Ohio Grain Co-op for \$1.00. Bill Hirzel made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2008-229.** Review and approval of utility easements for the Thompson Road sanitary sewer tap installations, SS #7102D. Bill Barber stated an easement has been obtained from David and Linda Polzin for \$1.00. Lyle Schulte made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2008-230.** Continue the appointment of the law firm Spitler, Huffman, LLP for 2009 and 2010. Jerry Greiner stated this resolution is the authorization to continue the contract with Rex Huffman for 2009 and 2010. John Ault made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who abstained. **Approved.**

**Resolution 2008-231.** Personnel Actions.

Jerry Greiner reviewed the following actions:

1. Approval of license pay increase for Mark Berfield, Sanitary Treatment Maintenance Operator II, effective November 18, 2008.
2. Approval to move Mark Berfield from Sanitary Treatment Maintenance Operator II, pump station to Sanitary Treatment Maintenance Operator II, Jet Truck, effective December 7, 2008.
3. Approval to move Robert Barnett from Sanitary Treatment Maintenance Operator I, Jet Truck to Sanitary Treatment Maintenance Operator I, pump station effective December 7, 2008.

John Current made a motion to approve the above items. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Executive Session**

Bill Hirzel made a motion to go into executive session to discuss personnel items. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes.

Melinda Kale left the meeting at 9:20 a.m.

Alex Molner made a motion to return to regular session. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

**Receipt of Other Comments**

None

**Regular Meeting Dates**

Regular Meeting:	December 18, 2008 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	January 8, 2009 7:30 a.m.	District Operations Facility Regular Meeting
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**Adjournment**

John Ault made a motion to adjourn. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current  
Secretary-Treasurer

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