

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, FEBRUARY 19, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, February 19, 2009 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Alex Molner
Lyle Schulte	Adam Seibert	Phil Shaffer

Members absent: None

Others:

Jerry Greiner	Dave Cook	Simon Gundy
Leanne O'Brien	Bill Barber	Val Megyesi
Mike Stoll	Dan Wickard	

Clint Wells, Poggemeyer Design Group
Rex Huffman, Spittler, Huffman & Newlove

Approval of Minutes

The minutes of the regular meeting held on February 5, 2009, were reviewed. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Letter from the Toledo Food Bank regarding gifts provided to them by Poggemeyer Design Group in the District's name; Letter from Eugene and Linda Zunk regarding sewer charges in Woodland Court Subdivision; E-mail from John Sopko regarding District alarm system; Spreadsheet showing auction results from GovDeals; Letter from ODOT regarding request for signage at District facility; Letter from Ohio EPA regarding the federal stimulus package; PowerPoint presentation from Water Environment Federation regarding the federal stimulus package; Agenda for Wood County Planning Commission Subdivision Rules and Regulations Update Committee meeting; Brochure from the Ohio Storm Water Management and Drainage Conference; Outline from the Wood County Storm Water Management meeting held February 11th; Article from the Toledo Blade regarding Toledo and Rossford water rate and tax sharing; February 12th North Baltimore News; Letter from the Ohio Bureau of Workers Compensation regarding 2% performance bonus for 2007 calendar year; Copy of a letter from the Wood County Commissioners to Uniprop regarding water charges in Troy Villa; and a Brochure for the Toledo Management Conference.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Ottawa County meeting February 5th to discuss regional water study
- Bloomdale meeting February 6th regarding approved water management agreement.
- Received inquiry from the Village of Hoytville regarding joining the District.
- West Millgrove public meeting February 21st.
- Upgrades to the computer server are complete.
- Southern Wood County water and sewer meeting February 19th
- Board of County Commissioners meeting to discuss landfill sewer project February 18th.
- Mike Stoll circulated and briefly discussed with the Board an outline for Anti-Deg credits.
- Dan Wickard gave update on flooding issues from last week.

Reports of Committees:

Jerry Greiner reported the Extension Committee met on February 12th and minutes were circulated for review.

Unfinished Business:

Resolution 2009-05. Authorize a contract with the Village of Bloomdale for a water plant operating agreement. Jerry Greiner stated the mayor of Bloomdale has signed the contract for water management, however, Mr. Greiner did send it back for the clerk's signature requesting a copy of the village ordinance. John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-22. Authorize the advertisement for bids for the Latcha Road pump station improvements, SS #100 area. Bill Barber asked for approval to advertise for bids on February 26th and March 5th, with bids opened on March 24th. Mr. Barber stated the engineer's estimate on this project is \$215,000. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

New Business

Resolution 2009-26. Authorize the final release of retainage for the Village of Risingsun sanitary sewer project, SS #1901. Bill Barber asked that retainage be released on this project in the amount of \$87,173.73 to close out this contract. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-27. Acceptance and action on bids received for the First Solar sanitary sewer extension, SS #134A. Bill Barber stated bids were received for the First Solar sanitary sewer extension. Underground Utilities was the low bidder with \$396,334.40. Mr. Barber

asked that the project be awarded to Underground Utilities. The engineer's estimate on the project was \$618,475.00. Melinda Kale made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-28. Amendment #2, Poggemeyer Design Group, East Broadway pump station backup power supply-generator, WL #101. Bill Barber stated this amendment was for an increase of \$907.35 for additional services in assisting the District in the determination of causes for the new engine generators inability to start the #3 pump with soft start and for the implementation of the corrective equipment by Kohler. Phil Shaffer made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-29. Review and approval of utility easements for the Evansville Western Railway sanitary sewer improvements, SS #2500 and WWTP #25 and waterline extension, WL #316K. Neal Materni stated an easement had been obtained from the Wood County Board of Commissioners for \$1.00. Lyle Schulte made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-30, Personal Actions.

Jerry Greiner reviewed the actions as follows:

1. Approval of probationary period for Mark Berfield, Sanitary Treatment Maintenance Operator II, effective February 20, 2009.
2. Approval to hire Jarred Myers, Sanitary Treatment Maintenance Operator I.

Alex Molner made a motion to approve the above items. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Phil Shaffer made a motion to go into executive session to discuss personnel issues. John Ault seconded the motion. A roll call vote was taken with all present voting yes.

John Ault made a motion to return to regular session. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	March 5, 2009	District Operations Facility
	4:00 p.m.	Regular Meeting
Annual Meeting	7:30 p.m.	Annual Customer Meeting

Regular Meeting:	March 19, 2009	District Operations Facility
	7:30 a.m.	Regular Meeting

Adjournment

Lyle Schulte made a motion to adjourn. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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