

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, FEBRUARY 21, 2008**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, February 21, 2008 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	Paul Brim	John Cheney
John Current	Melinda Kale	Alex Molner
Lyle Schulte	Phil Shaffer	

Members absent: Bill Hirzel

Others:

Jerry Greiner	Dave Cook	Bill Barber
Beth Vannett	Mike Stoll	John Sopko
Leanne O'Brien	Dan Wickard	

Clint Wells, Poggemeyer Design Group
Tom Stalter, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman & Newlove
Wade Gottschalk, Wood County Economic Development
Tom Blaha, Wood County Economic Development
Tim Brown, Wood County Commissioners

Approval of Minutes

The minutes of the regular meeting held on February 14, 2008, were reviewed. John Ault made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Copy of e-mail to Ohio Rural Water offering to host their quarterly meeting, Letter from BGSU regarding health and wellness fair, Article in the Toledo Blade regarding Great Lakes water compact, State of the Region newsletter from BGSU, Signup sheet for the Wood County Economic Development dinner, and an E-mail to Bill Barber from the City of Bowling Green regarding the various waterline plan reviews.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Penny Getz owner of the land behind and adjacent to the District on the east side may be interested in selling this to the District. Jerry will get an appraisal for the 10 acres to determine its value.

- This week is National Engineer's week. Bill Barber et al. will be attending the Engineer's dinner February 21st.
- Dan Wickard met with the Village of Cygnet on February 20th to discuss their sanitary sewer system and the District's involvement with the Village of Jerry City.
- Meeting with Toledo was held on February 11th to discuss the Stony Ridge/Lemoyne project and the FedEx facility.
- The Annual Customer Meeting will be held on March 27th with the Board meeting at 4:00 with the Customer Meeting starting at 7:00.
- Propose the next Extension Committee meeting be held on March 13th.

Reports of Committees:

None

Unfinished Business:

Resolution 2008-19, Void Resolution 2004-122, approval of an interagency agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. Lyle Schulte made a motion to table. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**

Resolution 2008-20, Review and approval of a Water Management Agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. Lyle Schulte made a motion to table. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**.

New Business

At this time, John Cheney welcomed Tim Brown, Wood County Commissioner, Tom Blaha and Wade Gottschalk from the Wood County Economic Development Office. Jerry Greiner passed out an overview and timeline of the JRS ("Job Ready Sites") project. Mr. Greiner discussed the application and approval process through the state for the grant money and stated there is currently 20 months left before the grant will expire.

Tom Blaha from the Wood County Economic Development Office spoke to the Board regarding the JRS site and the impact a site like this could have on the county. Mr. Blaha indicated there were very few, if any other sites in Ohio ready for industrial development like the site in Troy Township. Mr. Blaha felt this site was very unique in that it had all the transportation amenities as well as gas and electric.

Tim Brown, Wood County Commissioner thanked the District employees and Board for their partnership through the years and saw the JRS project as unique also. Mr. Brown saw this project as a big investment, but also as a great project for Wood County and Northwest Ohio. Mr. Brown stated he had spoke with other municipalities and there is some interest in participating in the project. Mr. Brown ultimately would like to see the project move forward and would also like to see the site be served with water purchased from the City of Bowling Green.

Bill Barber gave an overview of the route and discussed the options for serving that area. He stated Toledo was originally looked at for sewer service, since the area is in the 208 area the City of Toledo is contractually required to take the flow. Mr. Barber stated on the water side, the City of Toledo was originally looked at; however, the City of Bowling Green was the more favorable option. Mr. Barber reviewed the route and pipe sizing and indicated the project would also include a 500,000 gallon elevated tower. Dave Cook reviewed with the Board possible financing alternatives for the project. He stated that for the sewer portion, the District will use system development fees to pay for our portion. The water portion is more complex due to its size. Cook presented a worst case scenario given the District would pay 100% of the non-grant cost along with one where the site owners would participate for \$2.3 million. The first scenario has a low probability. It is expected that others, including some property owners along the route as well as other governments, participating is a higher probability. John Cheney asked how many potential customers along the route. Tom Stalter stated there were 250 adjacent customers along the route with an additional 650 customers with extensions. John Cheney asked if there would be any county participation. Tim Brown stated that the Commissioner's had not been asked directly, but are very interested in seeing this project move forward. John Cheney asked what the timeline is for the project. Tom Stalter stated they would like to start as soon as possible. He stated the survey had already been flown.

Resolution 2008-37. Authorize a contract with Poggemeyer Design Group for the Job Ready Site project. After much discussion Alex Molner made a motion to approve. Paul Brim seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-38. Change order #3, H & K Construction Services, Ltd., Locust Street, Walnut Street and Broadway Avenue waterline improvements in the Village of Weston, WL #2312. Bill Barber stated this change order is a deduction of \$24,042.96 for final quantity adjustments. Mr. Barber stated this change order would close out the project. Melinda Kale made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-39. Change order #2, Gleason Construction Co., Route 20 sanitary sewer pump station abandonment, Phase 2 project, SS #322B. Bill Barber stated this change order is a deduction of \$4,243.90 for bypass pumping not used. Mr. Barber stated this change order would close out the project. Alex Molner made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-40. Rescind Resolution 2008-29, Receipt and action on bids received for the Chantilly Rue waterline replacement, WL #218; Moline-Martin, Taylor and Neill Streets waterline extension, WL #189E; Bradner Road waterline extension, WL #234D. Bill Barber stated that after further review of the bids additional irregularities were found. Mr. Barber stated that after a meeting with Rex Huffman, he suggested the bids be voided and the project be re-bid. Melinda Kale made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-41. Approval to re-advertise for bids for the Chantilly Rue waterline replacement, WL #218; Moline-Martin, Taylor and Neill Streets waterline extension, WL #189E; Bradner Road waterline extension, WL #234D. John Ault made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-42. Change order #2A, B. Hill's Excavating, Inc., Village of Risingsun sanitary sewer project, SS #1901. Bill Barber stated this change order was for an increase of \$103,795.00 due to on-going negotiations with ODOT. Mr. Barber stated the increase is for an additional 2" and 3" low pressure sewer to meet requirements of ODOT for pipe installed along and across US 23. John Current made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-43. Change order #1B, B. Hill's Excavating, Inc., Village of Risingsun sanitary sewer project, SS #1901. Bill Barber stated this change order is for an increase of \$660.00 for installation of 250 watt fixtures at the wastewater treatment plant. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

Bill Barber gave the Board a brief update on the St. Rt. 64 and King Road bridge culvert cave-in. Mr. Barber stated that 4 of the 8 property owners returned the signed waiver of service form. Mr. Barber stated at this time since he did not received 100% of the waivers, the District will not proceed with a project. Mr. Barber stated that ODOT will be sending a letter to the property owners asking them to vacate the waterline or it will be removed once construction begins on the culvert. Mr. Barber also stated that petitions have been received from 100% of the property owners north of the original waterline. Mr. Barber stated that a letter went out to the original 8 owners with a petition if they were interested in pursuing a waterline project.

Regular Meeting Dates

Regular Meeting:	March 6, 2008 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	March 27, 2008 4:00 p.m.	District Operations Facility Regular Meeting

Adjournment

Phil Shaffer made a motion to adjourn. Lyle Schulte seconded the motion. A voice call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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