

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, FEBRUARY 4, 2010**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, February 4, 2010 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Cheney	John Current	Bill Hirzel
Melinda Kale	Alex Molner	Lyle Schulte
Adam Seibert	Phil Shaffer	

Members absent: John Ault

Others:

Jerry Greiner	Dave Cook	Beth Vannett
Leanne O'Brien	Bill Barber	Mike Stoll

Clint Wells, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman & Newlove
Steve Spirn, Labor Relations Consultant

Approval of Minutes

The minutes of the regular meeting held on January 21, 2010, were reviewed. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, John Cheney presented Dave Cook with the GFOA Certificate of Achievement for Excellence in Financial Reporting. Dave Cook stated this is the sixth year in a row the District has received this honor and he is very proud of his staff for their efforts in making this possible.

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Registration for 2010 State of the Region Conference; Map of the First Energy Bay Shore Plant; Sign-in sheet and minutes for the Northwest Ohio Sanitary Engineer's Group Meeting held January 27th; Outline from meeting with Wood County Commissioners regarding City of Toledo; Letter regarding eligibility to apply for grant assistance under EDA's new community Trade Adjustment Assistance Program; Ohio Rural Water Association 2010 Annual Conference brochure; Ohio RCAP schedule of classes for local officials; Safety violation discipline draft policy; TMACOG seminar for February 20th; Finance for the non-financial manager seminar; Invitation to the Local Government Official's Conference; Article on Southeastern U.S. Water Wars; Round the Courthouse Square Newsletter; and various newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Annual Customer Meeting will be held March 18th, a draft agenda was circulated.
- Board of County Commissioners approved our request for additional money through the Wood County Recovery Zone Economic Development bond on January 21st.
- Jerry and Leanne attended a “social media for government” conference in Dublin on January 22nd.
- Annual TMACOG dinner is January 26th.
- OSHA Form 300 was posted February 1st.

Reports of Committees:

Jerry Greiner stated the Safety Committee met on January 29th, minutes were circulated.

Unfinished Business:

None

New Business

Resolution 2010-17. Acceptance and action on bids received for the East Broadway clearwell, WL #100 area. Bill Barber stated Natgun Corp was the lowest and best bidder on this project at \$1,815,140.00 and suggests the bid be awarded to them. The engineer’s estimate on this project was \$1,850,000.00 he said. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-18. Approval of a schedule of system development fees for fire lines. Dave Cook asked for approval of the updated schedule of system development fees. Exhibit B has been added which is an addition of fire line charges for un-metered fire lines, he said. The fire line charges will use the same fee schedule. Adam Seibert made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-19. Authorize a farm lease agreement for the Tontogany property. Jerry Greiner asked for approval of a farm lease agreement with Donald Limes for the Tontogany property. The lease is for \$85.00 an acre for 4 acres, he said. The balance of the acreage is not tillable and will be “set aside” he said. Bill Hirzel made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-20. Approval of a developer’s agreement for a sanitary sewer extension along Fostoria Road, SS #207A. Bill Barber asked for approval of a developer’s agreement for Kurt & Lori Johnson and Chris & Becky Abbey for a sanitary sewer extension. Lyle

Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-21. Change order #1, Anderzack-Pitzen Construction, Inc. Landfill sanitary sewer line extension, SS #610. Bill Barber said this change order is for an extension of time due to delays in pump station delivery dates. Phil Shaffer made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-22. Authorize the award of the alternate bid for the JRS waterline extension, WL #183L. Bill Barber asked that the alternate bid for the JRS waterline extension be awarded because Portage Otterbein has returned the signed waiver, he said. The bid was for \$109,645.00 which includes the District's portion of oversizing. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Lyle Schulte made a motion to go into executive session to discuss personnel issues and pending litigation. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes.

Lyle Schulte made a motion to go into regular session. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	February 18, 2010 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	March 4, 2010 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Adam Seibert made a motion to adjourn. Lyle Schulte seconded the motion. A voice vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer