

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
FRIDAY, FEBRUARY 4, 2011**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Friday, February 4, 2011 at 7:30 a.m.

Mr. Lyle Schulte, President, brought the meeting to order and requested that the roll be called:

John Cheney	John Current	Bill Hirzel
Melinda Kale	Leonard Michaels	Alex Molner
Adam Seibert	Lyle Schulte	

Members absent: John Ault

Others:

Jerry Greiner	Dave Cook	Beth Vannett
Leanne O'Brien	Bill Barber	Simon Gundy
Mike Stoll		

Rex Huffman, Spitler, Huffman & Newlove
Tom Stalter, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on January 20, 2011, were reviewed. Bill Hirzel made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

John Current joined the meeting at 7:45 a.m.

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Government Policy Group Legislative Activities Report; OSHA Form 300; Summary of Ohio Ethics Laws; BGSU Center for Regional Development Conference information; TMACOG Financial Management Seminar; Wood County Housing Starts; Copy of letter from City of Toledo to Perrysburg regarding Toledo billing Round the Courthouse Square Winter Newsletter; Appraisal for the 10 acres behind the District office; Information for Rossford Business Fair; TMACOG Environmental Council minutes from November meeting; Information on the Association of Ohio Metropolitan Wastewater Agencies (AOMWA); Agenda for TMACOG Environmental Council; Copy of Contract with City of Bowling green for Sewer; Invitation to the Ohio Rural Water Association Conference and Expo; Weekly WaterShed revenues; Invitation to the WCEDC Annual Dinner; Review of first 30 days in Rossford; 2011 Schedule for Wood County Department Head Meetings; and various newspaper articles

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Toledo City Council had second reading on the water agreement.
- Union negotiations are ongoing
- Will be meeting with North Baltimore on February 15th
- Steve Spirn will be here today to discuss union negotiations.
- Received appraisal for 10 acres north of the District office.
- Received public records request for Green Dairy line. Estimated 5-10 hrs of work so far compiling information.
- Bairdstown mayor has resigned; the sewer meeting will be re-scheduled.
- Building Expansion Committee meeting will be held immediately following Board meeting.
- Trustees will not be paid for back-to-back meetings on the same day.

Reports of Committees:

Lyle Schulte reported the Extension Committee met on January 27, 2011. Minutes were included in the board packets.

Lyle Schulte reported the Building Expansion Committee met on January 27, 2011. Minutes were included in the board packets.

Unfinished Business:

Resolution 2011-04. Selection of pre-qualified professional design firms for the calendar year 2011 in accordance with the Design Professional Selection Law. Bill Barber stated that 14 firms submitted an SOQ this year. He asked that of the 14 firms that 3 be pre-qualified, those included Poggemeyer Design Group, Jones and Henry Engineers, and Tetra Tech. John Cheney made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

New Business

Resolution 2011-06, Personal Actions.

Beth Vannett reviewed the actions as follows:

1. Approval of license pay increase for Gregory Glowczewski, Sanitary Treatment Maintenance Operator I, effective January 24, 2011.
2. Approval to internally post Meter Field Technician I position.
3. Approval to hire Pamela Gafifn-Shank, Billing Technician I, effective February 22, 2011
4. Approval to hire Melanie St. Clair, Billing Technician I, effective February 22, 2011.

Alex Molner made a motion to approve the above items. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, Simon Gundy reviewed with the Board the first thirty days of operations in Rossford.

Executive Session

Adam Seibert made a motion to go into executive session to discuss personal and land acquisition. Alex Molner seconded the motion.

Adam Seibert made a motion to return to regular session. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	February 17, 2011 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	March 3, 2011 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Alex Molner made a motion to adjourn. Adam Seibert seconded the motion. A voice call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer

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