

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, FEBRUARY 5, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, February 5, 2009 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Alex Molner
Lyle Schulte	Adam Seibert	Phil Shaffer

Members absent: None

Others:

Jerry Greiner	Dave Cook	Beth Vannett
Leanne O'Brien	Bill Barber	Stephanie Challender
Mike Stoll		

Tom Stalter, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman & Newlove
Paula Ray, Ag Incubator Foundation

Approval of Minutes

The minutes of the regular meeting held on January 22, 2009, were reviewed. Bill Hirzel made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time Rex Huffman gave the oath of office to John Cheney.

At this time **Resolution 2009-21** was considered. Resolution 2009-21, Accept the appointment of John Current from the member municipalities. Jerry Greiner stated John Current received 5 of 8 votes from the member municipalities to be re-appointed for a six-year term. Phil Shaffer made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Rex Huffman gave the oath of office to John Current.

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Letter from Eastman and Smith regarding Legislative Agent Updated Registration Statement, 2009 Holidays for County Employees, Silent paycheck, Copy of letter to Bloomdale mayor regarding water operating agreement, Agenda for the Wood County Planning Commission kickoff meeting, Registration for the Ohio Storm Water Management and Drainage Conference, Workshop schedule for the Toledo Management Conference, Agenda for the

January 29th TMACOG General Assembly, Spreadsheet showing recent GovDeals sales, Copy of e-mail from Poggemeyer regarding bidding dates, Letter from TMACOG introducing Roger Streiffert, Agenda for the Southern Wood County Water and Sewer Meeting on February 3rd, Invitation to the March 18th Wood County Economic Development Annual Dinner, January 29th North Baltimore News, Article in Sentinel Tribune regarding Perrysburg adding an IT position, SDF fees collected as of January 31st, Thank you letter from Middleton Township for the use of District facilities, Invitation to a meeting hosted by the Wood County Engineer on March 5th, Spreadsheet of proposed stimulus projects, Letter from Ohio EPA regarding drinking water projects for the project priority list and economic recovery, Copy of memo to Commissioner Tim Brown regarding Bowling Green utility issues, Spreadsheet of Bowling Green purchased water for 2008, Brochure regarding the State of the Region Conference presented by Bowling Green State University held on January 28th, and a letter from the USDA Rural Development regarding preparation for loan closing for the Risingsun wastewater collection and treatment project.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Mud Hens night for the employees will be scheduled again for this summer.
- Cash rent agreement with Don Limes in place for the farm ground at the Tontogany WWTP.
- Need to start thinking about water tower logos for the CSX, Weston and JRS water towers.
- Risingsun meeting January 29th to discuss tapped properties and late fees.
- TMACOG General Assembly was held January 29th.
- Dan Wickard is doing hydrant training for local townships.
- Wood County Commissioners meeting with the City of Bowling Green February 4th to discuss water and sewer issues.
- Ottawa County meeting will be held February 5th to discuss regional water needs.
- District office closed February 16th for President's Day.
- Extension Committee meeting will be held February 12th.
- Next Finance Committee will be held sometime in late February.

Reports of Committees:

None

Unfinished Business:

Resolution 2009-05. Authorize a contract with the Village of Bloomdale for a water plant operating agreement. Jerry Greiner asked that this resolution be tabled. Phil Shaffer made a motion to table. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2009-22. Authorize the advertisement for bids for the Latcha Road pump station improvements, SS #100 area. Bill Barber asked that this resolution be tabled. Alex Molner made a motion to table. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2009-23. Authorize the advertisement for bids for the Weston water tower project. Bill Barber asked for approval to authorize the advertisement of the Weston water tower. He stated advertisement would take place on February 16th and 23rd with bids opened on March 10th. Mr. Barber said the engineer's estimate for this project is \$907,500.00 and is part of an issue 1 grant. Lyle Schulte made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-24. Review and approval of utility easements for the First Solar sanitary sewer extension, SS #134A. Stephanie Challender stated an easement has been received from Imco Carbide tool for \$12,000.00. Melinda Kale made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-25, Personal Actions.

Jerry Greiner reviewed the actions as follows:

1. Approval of probationary period for Neal Materni, Project Manager, effective February 16, 2009.
2. Approval of job description for Water Supply Operator, effective February 1, 2009.

Alex Molner made a motion to approve the above items. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Phil Shaffer made a motion to go into executive session to discuss personnel issues. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes.

Phil Shaffer made a motion to return to regular session. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	February 19, 2009 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	March 5, 2009 4:00 p.m.	District Operations Facility Regular Meeting

Adjournment

Alex Molner made a motion to adjourn. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

/lob