

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JANUARY 21, 2010**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, January 21, 2010 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Cheney	John Current	Bill Hirzel
Melinda Kale	Alex Molner	Lyle Schulte
Adam Seibert		

Members absent: John Ault, Phil Shaffer

Others:

Jerry Greiner	Dave Cook	Val Megyesi
Leanne O'Brien	Bill Barber	Mike Stoll
John Sopko		

Clint Wells, Poggemeyer Design Group
Rex Huffman, Spittler, Huffman & Newlove

Approval of Minutes

The minutes of the regular meeting held on January 7, 2010, were reviewed. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Agenda for the TMACOG 2010 General Assembly; Disbursement Voucher from OWDA for the Williamsburg-on-the-River WWTP project; Article in the Toledo Blade regarding the City of Rossford water-supply agreement; Obituary for Lyle Shaffer; Memo regarding 2010 rate increases; Outline from the Board of County Commissioners Meeting; Poggemeyer Design Group Newsletter; CCAO County News and various newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Commissioner Brown held a regional water source meeting with local officials on January 11th.
- The Village of Bairdstown Council met January 12th and voted to approve a pre-application for sanitary sewers.
- Meeting with Toledo Edison February 3rd to discuss water intake.
- Audit Committee will be set-up to review audit.
- OSHA Form 300 is due February 1st.

- The 1 millionth gallon of water was sold at the WaterShed.
- 2009 field inventory is complete.
- Silent paycheck will be distributed in February.
- Contract discussions with the union were held January 19th.
- Employee manual should be completed soon.
- TMACOG annual dinner will be held January 26th.

Reports of Committees:

John Cheney stated he received no input on current committee assignments and suggested everything stay the same with the exception of adding Phil Shaffer to the IT committee. Mr. Cheney also asked for input on a Safety Committee representative. Adam Seibert volunteered to sit on the committee. Lyle Schulte made a motion to approve Adam Seibert to the Safety Committee. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. Adam Seibert named Board representative to the Safety Committee.

Unfinished Business:

None

New Business

Resolution 2010-08. Change order #4, B. Hill's Excavating, Inc. Williamsburg-on-the-River wastewater treatment plant replacement, SS #4. Bill Barber stated this change order was for a decrease of \$21,618.00 for final quantity adjustments and non-performed services. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-09. Authorize the partial release of retainage to B. Hill's Excavating, Inc. Williamsburg-on-the-River wastewater treatment plant replacement, SS #4. Bill Barber stated this resolution is a partial release of retainage in the amount of \$24,510.64. \$10,000.00 will be held for landscaping in the spring, he said. Alex Molner made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-10. Authorize the purchase of the master meter vault and telemetry for the Fostoria area water system, WL #900 area. Bill Barber stated this resolution is authorizing the purchase of the master meter vault and telemetry for the Fostoria water system. The total cost is \$81,615.00 he said. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-11. Review and approval of utility easements for the Thompson Road sanitary sewer tap installations, SS #7102D. John Sopko stated six (6) temporary easements have been obtained for \$1.00 each. Alex Molner made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-12. Authorize the final release of retainage for Spring Electrical Construction for the Latcha Road pump station improvements, SS #100 area. Bill Barber asked that retainage in the amount of \$11,781.76 be released to Spring Electrical Construction for the Latcha Road pump station improvements. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-13. Amend Resolution 2009-33, Necessity Resolution, Stony Ridge and Lemoyne sanitary sewer project, SS #145. Bill Barber asked that Resolution 2009-33 be amended to include a section of Truman Road into the Stony Ridge and Lemoyne project. This section of Truman Road is currently under health department orders and will increase the engineer's estimate to \$5,439,162.00, he said. Lyle Schulte made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-14. Review and approval of utility easements for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. John Sopko stated two (2) easements have been obtained from Jeannette Bihn for a total of \$1500.00. John Current made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-15. Review and approval of grinder pump easements for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. John Sopko stated two (2) grinder pump easements have been obtained for \$1.00 each. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-16. Accept the allocation of Wood County Recovery Zone Economic Development Bonds from the Board of County Commissioners. Dave Cook briefly reviewed with the Board the bond program. He stated the District was already approved for \$4.7 million for the JRS project and are planning on submitting several more projects to the County Commissioners including Rossford booster pump station, Y Street sewer replacement, Weston WWTP upgrades, and sewer separation in the Homecraft subdivision in Northwood. These projects total \$3,613,000.00, he stated. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

None

