

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, JANUARY 22, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, January 22, 2009 at 7:30 a.m.

Mr. Alex Molner, Vice-President, brought the meeting to order and requested that the roll be called:

John Ault	John Current	Bill Hirzel
Alex Molner	Lyle Schulte	Adam Seibert
Phil Shaffer		

Members absent: John Cheney, Melinda Kale

Others:

Jerry Greiner	Dave Cook	Beth Vannett
Leanne O'Brien	Bill Barber	Stephanie Challender
Valerie Megyesi	Mike Stoll	Jim Rossow

Tom Stalter, Poggemeyer Design Group  
Rex Huffman, Spitler, Huffman & Newlove

### **Approval of Minutes**

The minutes of the regular meeting held on January 8, 2009, were reviewed. Bill Hirzel made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

Jerry Greiner presented the correspondence file which was circulated and contained: Winter newsletter, Business cards for the President and CFO of Principle Business, Upcoming ORWA Events, Agenda for the 2009 TMACOG General Assembly, and the January CCAO Newsletter.

### **Employee Service Awards:**

At this time, Alex Molner recognized Jim Rossow for fifteen years of service with the District and Wood County.

### **Report by Executive Director and Other Officials**

Jerry Greiner reported:

- The committee assignment listing was circulated for possible changes at the next meeting.
- John Current has 3 votes so far for reappointment to the Board.

- Dave going to Rossford today to discuss the evaluation on water and sewer utilities.
- Troy Twp. JEDD review January 28<sup>th</sup>.
- Tap extensions for the Village of Risingsun till February 28<sup>th</sup>.
- Jerry with county and state representatives on January 29<sup>th</sup> to discuss Ottawa County water options.
- Looking for ideas for the Annual Customer Meeting March 5<sup>th</sup>.

At this time, Dave Cook reviewed the preliminary results of the 2008 year-end revenues and expense. He indicated that the sewer fund ended in very good shape on a cash flow basis. The water fund also finished with a positive cash flow but both funds show deficits when depreciation is included. Both the water and sewer revenues were over budget for the Toledo revenue. Mr. Cook indicated that he continues to struggle in estimating the Toledo revenues. The Finance group is still working on closing the year-end and will have updated results for the Finance Committee in February. Mr. Hirzel questioned the policy of not including depreciation when setting rates which impacts the funding for infrastructure replacements.

#### **Reports of Committees:**

None

#### **Unfinished Business:**

**Resolution 2009-05.** Authorize a contract with the Village of Bloomdale for a water plant operating agreement. Jerry Greiner asked that this resolution be tabled. Lyle Schulte made a motion to table. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

#### **New Business**

**Resolution 2009-10.** Authorize a contract with Engineered Fluid, Inc., for a chemical feed station to the Portage water booster station. Bill Barber stated this resolution is to authorize a contract with EFI for a chemical feed station to the Portage booster station. He stated the total contract amount is \$40,368.00. Lyle Schulte made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-11.** Change order #3, Jones & Henry, Ltd., Tracy Road and Oregon Road trunk sewer replacement, SS #100 area. Bill Barber stated this change order was for an increase of \$2,100.38 for final construction engineering to close out the project. John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-12.** Review and approval of utility easement for the First Solar sanitary sewer extension, SS #134A. Stephanie Challender stated an easement has been received from Acustar, Inc. for \$52,000.00. Phil Shaffer made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-13.** Review and approval of grinder pump easements on Lime City Road in Perrysburg Township, SS #7100 area. Stephanie Challender stated a grinder pump easement has been obtained from Perrysburg Township for \$1.00. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-14.** Authorize the purchase of land for the JRS water tower project. Bill Barber stated Portage Otterbein has tentatively approved a sale and purchase agreement for land for the JRS water tower for a total of \$33,200.00. He stated Portage Otterbein intends to build a waterline from the tower to their site. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-15.** Approval of a cash rental agreement for the District's property in Washington Township. Jerry Greiner stated this resolution is to approve a cash rent agreement with Donald Limes to farm 7.62 acres at the Tontogany WWTP site. He stated the cash rent agreement was for \$85.00 per acre. Bill Hirzel made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-16.** Review and approval of utility easements for the Huffman Road waterline extension, WL #318F. Stephanie Challender stated 3 easements were received from Phil and Mandy Shaffer each for \$1.00. Bill Hirzel made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of Phil Shaffer who abstained. **Approved.**

**Resolution 2009-17.** Change order #6A, B. Hill'z Excavating, Inc., Village of Risingsun sanitary sewer project, SS #1901. Bill Barber stated this change order is for a deduction of \$21,873.50 for final quantity adjustments and additional dewatering costs encountered during construction. He stated this will close out the project. Phil Shaffer made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-18.** Change order #3B, B. Hill'z Excavating, Inc., Village of Risingsun sanitary sewer project, SS #1901. Bill Barber stated this change order was for a deduction of \$2,018.00 for final quantity adjustments and will close out the project. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-19.** Authorize the sale of surplus items via internet auction. Jerry Greiner stated this resolution is authorizing the sale of surplus items via GovDeals. Bill Hirzel made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-20, Personal Actions.**

Jerry Greiner reviewed the actions as follows:

1. Approval to promote Claud Barringer from Dispatcher I to Dispatcher II, effective February 1, 2009.
2. Approval to hire Mark Davis, Sanitary Engineering Aide II.
3. Approval of contract agreement with Local 1099, Ohio Council 8, American Federation of State, County and Local Municipal Employees AFL-CIO, effective February 1, 2009.
  
4. Approval to authorize the non-union salary increases excluding the Executive Director, effective January 1, 2009.

After some discussion, Lyle Schulte made a motion to approve the above items. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel and Adam Seibert who voted no. **Approved.**

**Executive Session**

None

**Receipt of Other Comments**

None

**Regular Meeting Dates**

Regular Meeting:	February 5, 2009 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	February 19, 2009 7:30 a.m.	District Operations Facility Regular Meeting
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**Adjournment**

Lyle Schulte made a motion to adjourn. Phil Shaffer seconded the motion. A voice call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current  
Secretary/Treasurer