

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JANUARY 8, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, January 8, 2009 at 7:30 a.m.

Mr. Alex Molner, Vice-President, brought the meeting to order and requested that the roll be called:

John Ault	John Current	Bill Hirzel
Melinda Kale	Alex Molner	Lyle Schulte
Adam Seibert	Phil Shaffer	

Members absent: John Cheney

Others:

Jerry Greiner	Dave Cook	Beth Vannett
Leanne O'Brien	Bill Barber	Stephanie Challender
John Sopko	Mike Stoll	Harold Bechstein
Gavin Smith		

Clint Wells, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman & Newlove
Steve Spirn Labor Relations Consultant
Karl Hinesman 15283 W. Poe Rd Bowling Green, OH

Jerry Greiner opened the nominations for Board officers for 2009.

Phil Shaffer nominated John Cheney for President of the Board. Bill Hirzel seconded the nomination. Bill Hirzel made a motion to close the nominations. Phil Shaffer seconded. A roll call vote was taken to close nominations and all present voted yes. A second roll call was taken for the nomination of John Cheney and all present voted yes. **John Cheney approved for President of the Board.**

Lyle Schulte nominated Alex Molner for Vice-President of the Board. Phil Shaffer seconded the nomination. Lyle Schulte made a motion to close the nominations. John Ault seconded. A roll call vote was taken to close the nominations and all present voted yes. A second roll call vote was taken for the nomination of Alex Molner and all present voted yes. **Alex Molner approved for Vice-President of the Board.**

Alex Molner nominated John Current for Secretary-Treasurer of the Board. Lyle Schulte seconded the nomination. John Ault made a motion to close the nominations. Phil Shaffer seconded. A roll call vote was taken to close the nominations and all present voted yes. A second roll call vote was taken for the nomination of John Current and all present voted yes. **John Current approved for Secretary-Treasurer of the Board.**

Jerry Greiner recommended John Ault stay as the District's representative to TMACOG and stated he would remain as the representative to the Wood County Economic Development Board unless there was other interest.

Jerry Greiner asked for any input into committee assignments and stated the list would be circulated at a future meeting for the Board President's review.

Approval of Minutes

The minutes of the regular meeting held on December 18, 2008, were reviewed. Lyle Schulte made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time Jerry Greiner welcomed Karl Hinesman to the meeting. Mr. Hinesman stated he was in attendance to hear about the new sewer line that is being proposed for Poe Road to the County Landfill. Mr. Hinesman asked if the plan is for a grinder pump system.

Jerry Greiner gave a brief synopsis of the project to the Board and stated the project was still in the planning stage.

Bill Barber stated that a gravity line would be installed from the existing Bowling Green line out Poe Road to Liberty Hi. Mr. Barber said the rest of the line will be either gravity or force main depending on the depth. The plan will also include a pump station located at the landfill. Mr. Barber stated that anyone within the gravity area will be required to connect per the local health department rules and those on the force main section would be included if the project is determined to be a "public sewer."

At this time, Rex Huffman gave the oath of office to Bill Hirzel and Melinda Kale whose terms expire in December 2014.

Rex Huffman gave the oath of office to the 2009 officers pursuant to the District's by-law requirement.

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: 2009 Holidays for County Employees, System Development Fees Collected in 2008, Agenda for the 2009 TMAGOC General Assembly, Article in the Sentinel Tribune regarding the proposed sewer line to the County Landfill, Article in the Toledo Blade regarding City of Perrysburg defending zoning rules, Article in the Toledo Blade regarding water rates from Toledo, Copy of welcome newsletter to Homecraft residents in Northwood, Map of proposed West Millgrove sewers, Letter from Perrysburg requesting District to waive system development fees for their new facility, E-mail from Tom Stalter regarding stimulus projects, Copy of press release regarding the Wood County Landfill proposed sewer line, Outline of the McClure-Henry County Meeting, Outline of the 2009 CSEAO Members, Article in Sentinel Tribune regarding suggestions on ways to prevent frozen pipes, Article in the Wisconsin State Farmer regarding the protection of drinking water in Wisconsin, Copy of resolution from the Wood County Commissioners reappointing Bill Hirzel to the Board, and a Copy of Resolution from the Wood County Commissioners establishing the Wood County Terrorism Advisory Team

Report by Executive Director and Other Officials

Jerry Greiner reported:

- The committee assignment listing will be circulated at the next meeting for possible changes.
- A water loss report will be circulated at the next meeting.
- Still working on the Hoytville agreement.
- Met with West Millgrove January 6th to discuss sanitary sewer project.
- Rossford evaluation on water and sewer utilities was held January 6th.
- Jerry Greiner suggested doing a paperless Board meeting in the future to test the process.
- Will be coming to the Board with an agreement with the Village of Bloomdale for a water plant operator.
- Union Negotiation meeting was held January 5th the next one will be held January 12th.
- Rex Huffman and Tom Stalter attended the Village of McClure meeting on January 3rd.
- The District will be cash renting the Tontogany WWTP land to Don Limes as the Otsego FFA is not interested in the land for educational use.
- Looking for ideas for the Annual Customer Meeting March 5th.

Employee Service Awards:

Alex Molner recognized five employees with service time with the District and Wood County. Harold Bechstein was recognized for thirty years of service. Jerry Greiner was recognized for twenty years of service. Jim Rossow (even though he was absent) was recognized for fifteen years of service. John Sopko was recognized for ten years of service. Gavin Smith was recognized for five years of service.

Reports of Committees:

None

Unfinished Business:

None

New Business

Resolution 2009-01, Designation for signing banking documents. This resolution designates those who can sign checks and other banking documents on behalf of the District. Lyle Schulte made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-02. Amendment #1, Poggemeyer Design Group, Route 64 waterline extension, WL #320E. Bill Barber stated this change order is for a deduction of \$6,609.06 for

unused construction observation. Phil Shaffer made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-03. Change order #2, Gleason Construction Co., Ford Road force main replacement, SS #400 area. Bill Barber stated this change order was for a deduction of \$17,120.50 for final quantity adjustments. John Current made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-04. Authorize the release of retainage to Gleason Construction Co., for the Ford Road force main replacement, SS #400 area. Bill Barber asked that retainage be released in the amount of \$35,561.44. He said this will close out the project. John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-05. Authorize a contract with the Village of Bloomdale for a water plant operating agreement. Jerry Greiner asked that this resolution be tabled. Bill Hirzel made a motion to table. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2009-06. Authorize the renewal of the lease agreement for the Fostoria WaterShed. Jerry Greiner stated this resolution was for the renewal of a lease agreement for the Fostoria WaterShed. He said the lease will increase \$50.00 per month. Phil Shaffer made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-07. Amend Resolution 2008-222, in the matter of fixing rates for sewer connection services, water distribution services and sale of water in the District area. Dave Cook reviewed the changes made to the monthly charges for residential meters and discussed changes to the large meter charges in the different District areas. Mr. Cook also reviewed the City of Northwood transition rates over a 3 year period. Lyle Schulte made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-08. Authorize a contract with Poggemeyer Design Group for the Landfill sanitary sewer line extension, SS #610. Bill Barber stated this resolution was to authorize a design contract with Poggemeyer Design Group. He stated the total contract is for \$198,900. After some discussion, Melinda Kale made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel and Alex Molner who voted no. **Approved.**

Resolution 2009-09, Personal Actions.

Jerry Greiner reviewed the actions as follows:

1. Approval of license pay for Claud Barringer, Dispatcher I, effective December 23, 2008.
2. Approval to terminate employment for Kyle Brueggemeier, Sanitary Engineering Aide II, effective January 5, 2009.

Lyle Schulte made a motion to approve the above items. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Phil Shaffer made a motion to go into executive session to discuss union negotiations. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes.

Lyle Schulte made a motion to return to regular session. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	January 22, 2009 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	February 5, 2009 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Lyle Schulte made a motion to adjourn. Melinda Kale seconded the motion. A voice call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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