

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JULY 1, 2010**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, July 1, 2010 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault
Bill Hirzel
Lyle Schulte

John Cheney
Melinda Kale
Adam Seibert

John Current
Alex Molner

Members absent: Phil Shaffer

Others:

Jerry Greiner
Leanne O'Brien
Val Megyesi

Dave Cook
Bill Barber
Jim Rossow

Beth Vannett
Mike Stoll

Rex Huffman, Spitler, Huffman & Newlove
Clint Wells, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on June 3, 2010, were reviewed. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Article from TMACOG regarding regional water management options discussions; Invitation to the Bowling Green Chamber of Commerce 2010 Annual Mid-Year Meeting; Information from DataImage regarding statement processing; 2010 Planning Meeting questionnaires; Email regarding AMR meter reading systems; Letter from Clifton Gunderson regarding audit; Copy of invoice sent to Rossford for Rt. 795 sewer repair; Memo to Don Moline regarding water and sewer agreements; Wood County housing stats; Current SDF fees collected; Letter from RCAP regarding Rudolph/Bays Road income survey; Letter to Village of Bloomdale regarding 2010 water operating agreement; Current phone extension listing for the District; Three Years of Social Media-Lessons Learned; Ohio State University Extension Quarterly; National Geographic-Water Our Thirsty World; and various newspapers and newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- June 3, 2010 meeting with Toledo to discuss contracts
- Met with Mike Marsh to discuss water service to Grand Rapids and Washington Township using the Village of Grand Rapids water.
- Charter Steel agreement has been signed.
- Next GovDeals auction will be forthcoming.
- Pat Bacon is retiring from the City of Northwood, may have interest in a Board seat.
- Youth Employment Program (YEP) employees started June 21st.
- We are tracking tornado clean-up costs in the 100 and 200 area.
- Signed up for the 2010 Wood County Junior Livestock auction.
- June 25, 2010 luncheon with Rural Lorain and Ohio Rural Water Associations
- June 24, 2010 Planning Meeting questionnaires need to be completed and returned.
- Discuss next Board meetings to be held on July 22nd, August 19th, and September 2 & 16th.

Reports of Committees:

Safety Committee met on June 30th, minutes were circulated in the Board packets.

Unfinished Business:

None

New Business

Resolution 2010-82. Review and approval of a grinder pump easement for the Village of Milton Center sanitary sewer project, SS #1102. Bill Barber stated this resolution is to approve a grinder pump easement for Robert and Thelma Nutter for \$1.00. John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-83. Resolution of Assessment for various water projects. Bill Barber stated this resolution is to approve the assessment for WL #183B. The total assessment is \$32,615.00 of which the owner will pay \$17,365.00 for the system development fee, permit fee and plan review in cash during the 30 day cash notice period, he said. Adam Seibert made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-84. Change order #3, Anderzack-Pitzen Construction, Inc., JRS waterline extension, WL #183L. Bill Barber stated this change order is for an increase of \$10,591.57 for additional piping at the booster station; hydrant relocation and additional electrical work due to inclement weather. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-85. Change order #1, Landmark Structures Management, Inc., JRS water tower project. Bill Barber stated this change order is for a time extension due to weather related delays. Adam Seibert made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-86. Authorize the release of retainage to Caldwell Tanks, Inc., for the Evansville Western Railway, Inc. water tower project. Bill Barber asked that retainage in the amount of \$59,129.47 be released. Bill Hirzel made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-87. Authorize the reimbursement agreement with the City of Fostoria and Charter Steel. Rex Huffman stated this resolution is to approve the reimbursement agreement with the City of Fostoria and Charter Steel. Mr. Huffman briefly reviewed the agreement with the board. Bill Hirzel made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-88. Approval of the operating budget for fiscal year 2011. Dave Cook stated that according to the Ohio Revised Code; since the District can tax real property a preliminary budget needs to be adopted by July 2010. This resolution is approving the preliminary operating budget for 2011, he said. Adam Seibert made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-89. Authorize the certification of delinquent water and sewer bills. Beth Vannett stated this resolution is authorizing the certification of delinquent water and sewer bills to the Auditor for collection on the real estate taxes. Bill Hirzel made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting: July 22, 2010 District Operations Facility
7:30 a.m. Regular Meeting

Regular Meeting: August 19, 2010 District Operations Facility
7:30 a.m. Regular Meeting

Adjournment

Lyle Schulte made a motion to adjourn. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer

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