

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JULY 17, 2008**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, July 17, 2008 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	Melinda Kale
Alex Molner	Phil Shaffer	Lyle Schulte

Members absent: John Current and Bill Hirzel

Others:

Bill Barber	Mike Stoll	Leanne O'Brien
Dave Cook	Jerry Greiner	Valerie Megyesi
John Sopko	Simon Gundy	

Tom Stalter, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman LLC
Adam Seibert, Jerry City Council Member

Approval of Minutes

The minutes of the regular meeting held on July 3, 2008, were reviewed. Phil Shaffer made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, Jerry Greiner introduced Adam Seibert, council member from the Village of Jerry City.

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Lawsuit filed from residents in Belmont Woods subdivision against the District and Penta County Vocational School, Articles in the Blade and Sentinel regarding the lawsuit between Belmont Woods residents, the District and Penta, Resolution 08-1305 from the Wood County Commissioners authorizing an application to participate in the Local Government Services and Regional Collaboration Grant, Wood County housing stats, Sign-up for the booth at the Wood County Fair Chamber Day event, Letter requesting support for the Wood County Junior Fair Livestock Sale, Ohio Rural Water Ad Hoc Committee Report, Invite to the Mud Hens Family and Friends Outing July 25th, July 3rd North Baltimore News, and the Spring Water Log magazine

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Bus tour to north end of county for Board members July 3rd follow-up discussions.
- Lawsuit pending with residents of Belmont Wood Subdivision
- Wheat was sold from the property owned by the District in Tontogany
- Met with Rossford July 7th
- Met with the City of Northwood at the District July 8th
- Hosted mayor's from member villages to discuss Board vacancy July 9th.
- Bowling Green Chamber luncheon July 22nd
- Board Planning meeting was held July 14
- Joint Board/staff planning meeting to be held August 6th
- Should receive signed developer's agreement from CSX by August 7th.
- Wood County Commissioner's considering building a sanitary sewer to the landfill, will be built as a developer's agreement with us.

Reports of Committees:

Jerry Greiner stated the minutes for the Planning Meeting that was held Monday, July 14th were included in the Board packets. President Cheney suggested the Board read these at their leisure.

Unfinished Business:

Resolution 2008-19, Void Resolution 2004-122, approval of an interagency agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. Alex Molner made a motion to table. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**

Resolution 2008-20, Review and approval of a Water Management Agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. Alex Molner made a motion to table. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**.

Resolution 2008-111. Amend Resolution 2007-239, Authorize the purchase of five acres and easements for the construction of a wastewater treatment facility, SS #4.3. Jerry Greiner asked that this resolution be tabled. Alex Molner made a motion to table. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**.

New Business

Resolution 2008-133. Change order #2, Gleason Construction Co., Green Road waterline extension, WL #399A. Bill Barber stated this change order is for an increase of \$12,637.00. He stated the increase was for final quantity adjustments; additional 6" and 4" directional bores; additional hydrant assembly; and additional granular backfill. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved**.

Resolution 2008-134. Resolution of Assessments, Green Road waterline extension, WL #399A. Bill Barber stated the original estimated project cost was \$273,124.20 whereas the final cost is \$259,644.00. He stated the individual unit charge will be reduced from \$19,500.00 to \$17,477.68. Phil Shaffer made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-135. Authorize the release of retainage for the Green Road waterline extension, WL #399. Bill Barber asked that retainage be released for this project. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-136. Change order #1, Gleason Construction Co., Robinson Road waterline extension, WL #399C. Bill Barber stated this change order is for a deduction of \$345.00 for final quantity adjustments. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-137. Resolution of Assessments, Robinson Road waterline extension, WL #399C. Bill Barber stated the original estimated project cost was \$111,276.00 whereas the final cost is \$85,446.01. He stated the individual unit charge will be reduced from \$15,575.00 to \$11,951.77. Alex Molner made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-138. Authorize the release of retainage for the Robinson Road waterline extension, WL #399C. Bill Barber asked that retainage be released for this project. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-139. Amendment #1, Poggemeyer Design Group, Scheider Road waterline extension, WL #455. Bill Barber stated this amendment is for a deduction of \$13,801.30 for construction observation completed by District personnel. John Ault made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-140. Change order #1, Ohio Excavating and Sewer Contractors, Inc. Scheider Road waterline extension, WL #455. Bill Barber stated this change order is for an increase of \$3,313.50 for final quantity adjustments and re-mobilization costs. Lyle Schulte made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-141. Resolution of Assessments, Scheider Road waterline extension, WL #455. Bill Barber stated the original estimated project cost was \$295,823.00 whereas the final cost is \$226,144.21. He stated the unit charge will be reduced to \$226,144.21 for the Islamic Center of Toledo. John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-142. Authorize the release of retainage for the Scheider Road waterline extension, WL #455. Bill Barber asked that retainage be released for this project. Phil Shaffer made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-143. Notice of intent to proceed, Route 64 waterline extension, WL #320E. Bill Barber stated that no objections have been received for this project; therefore no Equalization and Assessment Board will be needed. Alex Molner made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-144. Approval to advertise for bids for the Route 64 waterline extension, WL #320E. Bill Barber stated advertisement for this project will take place August 1st and August 8th with bids opened on August 26th. He stated the estimate project cost is \$149,398.70. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-145. Authorize a technical services agreement with Otterbein Portage Valley. Simon Gundy stated this resolution is to approve a technical service agreement with Otterbein Portage Valley to maintain their private water plant. He stated the cost would be \$612.00 per month; which includes completion of the monthly operating reports. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-146. Personnel Actions.

Simon Gundy reviewed the following actions:

1. Approval for license pay increase for Bryan Martikan, Sanitary Treatment Maintenance Operator II, effective May 23, 2008.
2. Approval for license pay increase for Matt Bockbrader, Water and Sewer Maintenance Worker II, effective May 23, 2008.
3. Approval for license pay increase for Robert Barnett, Sanitary Treatment Maintenance Operator I, effective May 23, 2008.
4. Approval for license pay increase for Shawn Dierksheide, Water and Sewer Maintenance Worker I, effective May 23, 2008.
5. Approval for license pay increase for Patricia Gifford, Sanitary Treatment Maintenance Operator II, effective May 23, 2008.

Alex Molner made a motion to approve the above actions. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-147. Review and possible action on a developer's agreement with East Ohio Gas dba Dominion East Ohio. Jerry Greiner stated a draft of the developer's agreement with East Ohio Gas has been received. He said Dominion has agreed to cost sharing for the JRS project. Further, he said he has heard from the City of Bowling Green and a letter of support to serve the Troy Township area with water will be coming from the City soon. Mr.

Greiner asked that this agreement be approved contingent upon final review by Rex Huffman, a water contract with the City of Bowling Green, and a sewer contract with the City of Toledo. Lyle Schulte made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Lyle Schulte made a motion to go into executive session to discuss pending litigation. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes.

Phil Shaffer made a motion to return to regular session. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

Lyle Schulte asked that the Board for a vote of support for the Wood County Junior Livestock Sale. He asked that the District pay up to \$500.00 at the auction. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Regular Meeting Dates

Regular Meeting:	August 7, 2008 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	August 21, 2008 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Lyle Schulte made a motion to adjourn. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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