

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JULY 21, 2011**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, July 21, 2011 at 7:30 a.m.

Mr. Lyle Schulte, President, brought the meeting to order and requested that the roll be called:

John Ault
Bill Hirzel
Alex Molner

John Cheney
Melinda Kale
Lyle Schulte

John Current
Leonard Michaels

Members absent: Adam Seibert

Others:

Jerry Greiner
Mike Stoll
Val Megyesi

Simon Gundy
Bill Barber

Leanne O'Brien
Beth Vannett

Clint Wells & Tom Stalter, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman LLC

Approval of Minutes

The minutes of the regular meeting held on July 7, 2011, were reviewed. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Wood County Department Head Meeting Agenda; Invitation to the Ohio Rural Water Summer Meeting; Information on the Eagle Lake Camping Resort; Letter from Wood County Livestock regarding upcoming Junior Fair Livestock Auction; Various Acronyms used at the District; Invitation to the Historical Museum Picnic; July 13th Safety Committee Agenda and minutes; Letter from Wood County Auditor regarding Collection of Fee for Special Assessment Projects; Village of Grand Rapids CCR Report; Letter from Perrysburg Township Regarding TIDD debt; and various newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Met with the owners of Eagle Quarry to discuss water options.
- District was asked to participate in the Wood County Junior Livestock Auction again.

- Met with Toledo to discuss wastewater treatment plant needs.
- Village of Cygnet had second reading to join the District, 3rd and final reading will be August 1, 2011.
- We are looking for ideas for meeting location for the Board meetings when the building is under construction.
- Chamber Day at the Fair is August 3rd.
- TIDD meeting tentatively set for July 26th at 9:00.
- West Millgrove CDBG application is moving along.
- Planning Meeting with the staff was July 14th
- Planning Meeting with the Board will be August 11th.

Reports of Committees:

Safety Committee met on July 13th, minutes were included in the Board packets.

Unfinished Business:

Resolution 2011-84, Amend certain fees and charges for services provided by the District. Jerry Greiner stated this resolution is to approve changes to the fees and charges schedule for 2011. John Ault made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes, with the exception of Leonard Michaels who was out of the room. **Approved.**

Resolution 2011-85, Amend certain equipment usage charges for services provided by the District. Jerry Greiner stated this resolution is to approve changes for the equipment usage fees for 2011. John Cheney asked that in the future the existing fees be listed on the schedule with the proposed changes to be made. John Cheney made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

New Business

Resolution 2011-88. Authorize the advertisement for bids for the District Building Expansion Project. Bill Barber stated this authorization is to approve the advertisement for bids for the building expansion project with dates to be determined. The project estimate is \$3,430,000 for the base and \$650,000 for the alternate. Leonard Michaels asked why the estimate has increased from the original \$2,700,000 given in the committee meetings. Bill Barber stated the increase was due to changes in plans that were approved by the Building Committee. After some discussion Bill Barber suggested the resolution be tabled and costs reviewed again with the Building Committee. John Cheney made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-89. Change order #1, Hank's Plumbing & Heating, Inc., Northwood Master Meter, WL #4000A. Bill Barber stated this change order is for a time extension only due to the master meter pits not being delivered until September 27, 2011. Leonard Michaels made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-90. Change order #1, E.R. Zeiler, Curtice and Woodmore St., WL #218. Bill Barber asked that this resolution be tabled. Bill Hirzel made a motion to table. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2011-91. Authorize a reimbursement agreement with Ohio Public Works Commission (OPWC) for the Tree Streets sewerline replacement, SS #5001. Bill Barber stated this resolution is to approve an agreement with OPWC for the Tree Streets sewerline replacement. Alex Molner made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-92. Authorize a contract with Con Keefer, construction manager for the District Building Expansion Project. Bill Barber asked that this resolution be tabled. Leonard Michaels made a motion to table. John Cheney seconded the motion. A roll call vote was taken with all present voting yes with the exception of Alex Molner who voted no. **Tabled.**

Resolution 2011-93. Amend Resolution 2011-83. Resolution of Assessments for various water and sewer projects. Bill Barber stated that Craig Flinchum a property owner on Lemoyne Road withdrew his waiver for water service. Leonard Michaels made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-94. Authorize an agreement with the Ohio EPA for sanitary sewer ordered areas. Bill Barber stated this resolution is to approve an agreement with Ohio EPA for funding for five sanitary sewer ordered areas. Alex Molner made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-95. Authorize an agreement with the Ohio EPA for the Country Manor Sanitary Sewer Area, SS #3.2. Bill Barber stated this resolution is to authorize an agreement with the Ohio EPA for funding for the Country Manor sanitary sewer project. Alex Molner made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-86. Personnel Actions.

Jerry Greiner reviewed the actions as follows:

1. Pamela Shank, Billing Technician I, probation complete, effective July 18, 2011
2. Approval to hire Brandon Weilnau, Water & Sewer Maintenance Worker I, effective date to be determined.
3. Approval to hire Matt Dennis, Water & Sewer Maintenance Worker I, effective July 21, 2011.

Leonard Michaels made a motion to approve the above items. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Leonard Michaels made a motion to go into executive session to discuss pending litigation. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes.

John Ault left the meeting at 9:30 a.m.

Leonard Michaels made a motion to go into regular session. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	August 4, 2011 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	August 18, 2011 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Alex Molner made a motion to adjourn. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer

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