

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, JULY 7, 2011**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, June 23, 2011 at 7:30 a.m.

Mr. Lyle Schulte, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	Bill Hirzel
Leonard Michaels	Alex Molner	Lyle Schulte
Adam Seibert		

Members absent: John Current, Melinda Kale

Others:

Jerry Greiner	Dave Cook	Leanne O'Brien
Dan Wickard	Bill Barber	Beth Vannett
Mike Stoll	Val Megyesi	

Clint Wells, Poggemeyer Design Group  
Rex Huffman, Spitler, Huffman LLC

### **Approval of Minutes**

The minutes of the regular meeting held on June 23, 2011, were reviewed. John Cheney made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

Jerry Greiner presented the correspondence file which was circulated and contained: Invitation to the Bowling Green Chamber of Commerce Annual Mid-Year Meeting; Copies of letters from the Wood County Commissioners to residents regarding the MidStar sanitary sewer project; Weekly WaterShed revenue; E-mail from EPA regarding bacteria sampling; Community Development Block Grant Distribution of Dollars chart; Copy of District-Toledo letter sent to Toledo customers; Summary of Channel 13 roundtable interview; Community Development Block Grants Summary of Applications; and Suburban press article on Lake Township Administrative Building tap-in charge.

### **Report by Executive Director and Other Officials**

Jerry Greiner reported:

- Will be meeting with the owners of Eagle Quarry to discuss water options.
- Public meetings in August for Cygnet joining the District

- Planning Meeting will be August 11, 2011.
- A joint Toledo and District letter was sent to residents involved in the Toledo meter conversion.
- Ohio Rural Water Conference July 28, 2011.
- Employee outing at the MudHens game July 15, 2011.
- JRS application was submitted for the CSX site.
- Stony Ridge and Lemoyne WaterShed bids will be opened today.
- West Millgrove first hearing for competitive grants will be held July 7, 2011.
- Otsego is building a new elementary school and will be paying their fees soon.

At this time Jerry Greiner reviewed the refinancing of the TID: Jerry Greiner shared an outline of water and sewer line financing which had occurred in Rossford by the Rossford-Perrysburg Township Transportation Improvement District (TID). He shared the history of this financing done by the TID to install water and sanitary sewer lines in the Crossroads area of Rossford. The TID's bonds were purchased by Perrysburg Township (2/3) and the City of Rossford (1/3). These were to be repaid with acreage charges, Greiner said which hasn't sold or developed as quickly as estimated and thus will cause the bonds to go into default without payment, he concluded. Discussion followed with no decision being made.

At this time Dave Cook briefly updated the Board on the Finance Director Search. Mr. Cook stated he has received approximately 15 applications with no one having all the qualifications he is seeking. He stated he will be advertising again in the fall for the position.

#### **Reports of Committees:**

None to report

#### **Unfinished Business:**

None

#### **New Business**

**Resolution 2011-82.** Authorize the certification of delinquent water and sewer bills. Beth Vannett stated this is the annual resolution to certify delinquent water and sewer bills to taxes. Bill Hirzel made a motion to approve. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-83.** Resolution of Assessments for various water and sewer projects. Dave Cook stated this resolution is to approve special assessments totaling \$119,158.78. John Cheney made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-84.** Amend certain fees and charges for services provided by the District. Jerry Greiner asked that this resolution be tabled. Adam Seibert made a motion to table. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2011-85.** Amend certain equipment usage charges for services provided by the District. Jerry Greiner asked that this resolution be tabled. Adam Seibert made a motion to table. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2011-86.** Approval of the preliminary operating budget for fiscal year 2012. Dave Cook stated this resolution is to meet the technical requirements of the Ohio Revised Code. Adam Seibert made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2011-87.** Personnel Actions.

Jerry Greiner reviewed the actions as follows:

1. Approval to move Todd Saums from Meter/Field Technician I back to Water and Sewer Maintenance Worker II, effective July 15, 2011.
2. Approval to post vacant Meter/Field Technician I position.
3. Approval to hire Brandon Johnson, Water Quality Technician I, effective July 2011.

Alex Molner made a motion to approve the above items. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Executive Session**

Alex Molner made a motion to go into executive session to discuss personnel. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes.

Alex Molner made a motion to go into regular session. Leonard Michaels seconded the motion. A roll call vote was taken with all present voting yes.

### **Receipt of Other Comments**

None

### **Regular Meeting Dates**

Regular Meeting:	July 21, 2011 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	August 4, 2011 7:30 a.m.	District Operations Facility Regular Meeting

Page 4  
Regular Board Meeting  
July 7, 2011

**Adjournment**

Leonard Michaels made a motion to adjourn. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

Lyle Schulte  
President

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