

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, JUNE 19, 2008**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, June 19, 2008 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Alex Molner
Lyle Schulte		

Members absent: Phil Shaffer

Others:

Bill Barber	Mike Stoll	Leanne O'Brien
Dave Cook	Jerry Greiner	Stephanie Challender

Clint Wells, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman LLC

Approval of Minutes

The minutes of the regular meeting held on June 5, 2008, were reviewed. John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, President Cheney asked the Board for a moment of silence to remember Board Member Paul Brim who passed away on June 7, 2008

Jerry Greiner stated Paul Brim was a municipal appointment and that a letter will go out to the mayors/fiscal officers. They will have 60 days to name a replacement.

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Applications for the fiscal year 2008 CDBG Formula Program, Agenda for the 2008 summer Ohio Rural Water Association meeting, Wood County Commissioner's Resolution 08-991 regarding the date for the second public hearing and publication of notice for the CDBG Water and Sewer Competitive Grant for Wood County, Weekly WaterShed sales, Agenda for the June 11th TMACOG meeting, Sanitary Engineer's Association CEO/CCAO Summer Conference Legislative Update, Letter from the City of Toledo regarding Toledo/Perrysburg Township JEDD, Results from the election of union officers, E-mail from Tom Stalter to the EPA regarding the Williamsburg WWTP, E-mail from Tony Damon regarding a North Baltimore meeting, and the obituary and memorial card for Paul Brim.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Considering Board Planning Meeting week of July 7th.
- June 12th Northwood meeting went well. Northwood will be coming to tour the facility before July 10th.
- Rossford has asked for a draft merger document to review.
- Dominion Energy has asked for an updated developer's agreement.
- After the July 3rd Board meeting a northern bus tour is planned followed by an employee cookout at noon.
- Management planning meeting will be June 24th.
- Jerry will be calling Donna Martin to further discuss a land purchase for the Williamsburg-on-the-River wastewater treatment plant.

Reports of Committees:

John Ault stated the Public Relations Committee met on June 16, 2008 and he briefly reviewed the minutes. Mr. Ault stated the committee felt the District needed to be visible in public, but was concerned about the manpower involved. He stated the committee reviewed what events the District should be involved.

John Cheney stated the Resource Committee met on June 16, 2008 and the minutes were included in the Board packet.

John Cheney stated the Safety Committee met on June 18th. He felt the committee is making good progress and there has been more involvement from the committee. He stated that an effort has been made to visit more job sites to ensure safety policies are followed. Mr. Cheney also stated there were no accidents for the month of May. and safety additions have been added to some of the pump stations. He also stated a new trench box has been purchased (and used) and that the staff is currently working on an electrical safety policy for the District.

Unfinished Business:

Resolution 2008-19, Void Resolution 2004-122, approval of an interagency agreement with the Village of Hoytville. Bill Barber asked that this resolution be tabled. Alex Molner made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**

Resolution 2008-20, Review and approval of a Water Management Agreement with the Village of Hoytville. Bill Barber asked that this resolution be tabled. Alex Molner made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2008-101. Change order #2, Schalk Brothers, Inc., Cross Creek and Liberty Hi Roads waterline extension, WL #301A. Bill Barber stated this change order is a deduction of \$14,199.00 for final quantity adjustments to close out the project. Alex Molner made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-102. Resolution of Assessments, Cross Creek and Liberty Hi Roads waterline extension, WL #301A. Bill Barber stated the original project cost for this was \$150,000 whereas the final cost came in at \$157,946.53 this increase was due to 2 additional parcels that were added to the project. Mr. Barber stated individual assessments were decreased from \$15,000 to \$13,155.17 (proportionately) due to the addition of the 2 parcels and the project's final costs being lower than estimated. Bill Hirzel made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-103. Authorize the release of retainage for the Cross Creek and Liberty Hi Roads waterline extension, WL #301A. Bill Barber asked that retainage in the amount of \$5,187.92 be released to the contractor so this contract may be closed out. Lyle Schulte made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-104. Amendment #1, Poggemeyer Design Group, Latcha and Pemberville Roads sanitary sewer extension, SS #140F. Bill Barber stated this resolution is for a decrease of \$5,290.95 construction observation that was completed by the District. Mr. Barber stated this amendment will close out the contract. Alex Molner made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-105. Change order #1, Hank's Plumbing and Heating, Inc., Latcha and Pemberville Roads sanitary sewer extension, SS #140F. Bill Barber stated this change order is for a decrease of \$15,399.50 for final quantity adjustments that will close out the project. John Current made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-106. Resolution of Assessments, Latcha and Pemberville Roads sanitary sewer extension, SS #140F. Bill Barber stated the original estimated project cost was \$210,062.00 whereas the final cost is \$151,654.19. Mr. Barber stated the individual assessments were decreased from \$14,000.00 to \$9,121.26 (proportionately). Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-107. Authorize the release of retainage for the Latcha and Pemberville Roads sanitary sewer extension, SS #140F. Bill Barber asked that retainage in the amount of \$4,667.59 be released to the contractor to close out the project. Bill Hirzel made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-108. Change order #2, Anderzack-Pitzen Construction, Inc., Tracy Road and Oregon Road trunk sewer replacement, SS #100 area. Bill Barber stated this change order is for a time extension only. The substantial completion date was changed from May 24th to August 8th with the final completion date changed from June 23rd to September 9th. Alex Molner made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-109, Resolution of Assessments, Lemoyne Road sanitary sewer extension, SS #1401B. Bill Barber stated this project is a waiver project for a sewer extension for Phil and Dawn Haack. Mr. Barber stated the original project estimate was for \$21,400.00 and the final cost came in at \$8,608.00. John Current made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-110. Authorize a sampling contract with Bowsher Morner. Bill Barber stated this resolution is to approve a contract with Bowsher Morner for soil borings for the proposed Five Point Road waterline and the Stony Ridge and Lemoyne sanitary sewer projects. Mr. Barber stated the total contract is for \$31,196.00. Lyle Schulte made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-111. Amend Resolution 2007-239, Authorize the purchase of five acres and easements for the construction of a wastewater treatment facility, SS #4.3. Bill Barber asked that this resolution be tabled. Alex Molner made a motion to table. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	July 3, 2008 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	July 17, 2008 7:30 a.m.	District Operations Facility Regular Meeting

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Regular Board Meeting
June 19, 2008

Adjournment

Lyle Schulte made a motion to adjourn. Alex Molner seconded the motion. A voice vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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