

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, JUNE 3, 2010**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, June 3, 2010 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Alex Molner
Lyle Schulte	Adam Seibert	Phil Shaffer

Members absent: None

Others:

Jerry Greiner	Dave Cook	Beth Vannett
Leanne O'Brien	Bill Barber	Gavin Smith

Rex Huffman, Spitler, Huffman & Newlove  
Clint Wells, Poggemeyer Design Group

**Approval of Minutes**

The minutes of the regular meeting held on May 20, 2010, were reviewed. John Current made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Correspondence**

Jerry Greiner presented the correspondence file which was circulated and contained: Wood County Heritage Days both sign-up; Wood County Planning Commission June 1, 2010 Agenda; Weekly WaterShed revenue; One-day seminar for Finance and Accounting for Non-Financial People; Invitation to the TMACOG Wood County Reception June 29, 2010; Moody's bond rating information; Community Development Block Grant Summary of Applications; Copy of letter to Ohio EPA regarding Five Point Road Area; E-mail from Mike Stoll to Jerry Greiner regarding summary of bus tour; and various newspaper articles.

At this time Dave Cook briefly reviewed the Moody's Bond rating process and informed the Board that the District had received an Aa3 rating. He stated the District received an Aa2 rating last year.

### **Report by Executive Director and Other Officials**

Jerry Greiner reported:

- Meeting at Toledo June 3<sup>rd</sup> to discuss regionalizing the Toledo water plant.
- Union mediation will be held June 3, 2010.
- Insurance renewal with Brooks Insurance is \$66,000 only a slight increase from last year.
- Considering adding Board Member phone numbers to our website
- Working on a draft vacation and sick leave proposal for union.
- CDBG block grant hearing was held June 1, 2010.

### **Reports of Committees:**

None

### **Unfinished Business:**

None

### **New Business**

**Resolution 2010-78.** Authorize the issuance of Special Assessment Bond Anticipation Notes, Series 2010A Renewal, landfill sanitary sewer line extension, SS #610. Dave Cook stated this resolution is to authorize short-term borrowing through Huntington Bank for the landfill sewer project. The project should be complete by July and payment received from the County Commissioners in August to pay off the short term note, he said. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2010-79.** Authorize a contract with Poggemeyer Design group for the West Millgrove sanitary sewer collection system, SS #1902. Bill Barber stated this resolution is to authorize a contract with Poggemeyer Design group for the West Millgrove sanitary sewer system. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2010-80.** Authorize a license agreement with HPT TA Properties Trust. Bill Barber stated this resolution is to authorize an agreement with HPT TA which allows the District to drive onto their property to access the pump station. Adam Seibert made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2010-81. Personnel Actions**

Jerry Greiner reviewed the actions as follows:

1. Approval of license pay increase for Claud Barringer, Dispatcher/Inventory Clerk II, effective May 12, 2010.
2. Approval of license pay increase for Patricia Gifford, Sanitary Treatment Maintenance Operator II, effective May 12, 2010.
3. Approval of license pay increase for Tom McGrain, Water and Sewer Maintenance Worker II, effective May 12, 2010.
4. Approval of license pay increase for Jim Rossow, Electronic Technician, effective May 23, 2010.
5. Approval of license pay increase for Eric Smarr, Water and Sewer Maintenance Worker II, effective May 12, 2010.

Phil Shaffer made a motion to approve the above actions. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Executive Session**

None

**Receipt of Other Comments**

None

**Regular Meeting Dates**

Regular Meeting: June 17, 2010      District Operations Facility  
7:30 a.m.      Regular Meeting

Regular Meeting: July 1, 2010      District Operations Facility  
7:30 a.m.      Regular Meeting

**Adjournment**

Lyle Schulte made a motion to adjourn. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current  
Secretary-Treasurer

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