

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MARCH 18, 2010**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, March 18, 2010 at 4:00 p.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Alex Molner	Lyle Schulte
Adam Seibert	Phil Shaffer	

Members absent: Melinda Kale

Others:

Jerry Greiner	Dave Cook	Neal Materni
Leanne O'Brien	Bill Barber	Mike Stoll
Beth Vannett	John Sopko	

Rex Huffman, Spittler, Huffman & Newlove

Approval of Minutes

The minutes of the regular meeting held on March 4, 2010, were reviewed. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Ohio Rural Water Association 2010 Annual Conference; Copy of the invoice sent to Rossford for the 795 sewer project; Letter from the Village of Grand Rapids to TMACOG regarding sewer service area; Letter to John Cheney from Wood County Commissioners regarding CEDS Committee meeting; Quote for flood light at District office; EPA proposed sanitary sewer orders; Letter from the Village of Grand Rapids regarding the 208 area; Board Certification draft; Asset Management for Local Officials and Applied Asset Management classes through RCAP; Reminder for the State of the County Address on March 23rd; and various newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Annual Customer Meeting will be held tonight at 7:00 p.m.
- Mayor's meeting will be held tonight at 5:45 p.m. before the customer meeting.
- Present Ottawa County water study at April 19th mayor's meeting.

- Wood County Economic Development Commission Annual dinner March 24th.
- Austin & Co. was in for the JRS audit.
- There were 2 articles in today's Sentinel regarding the Green Dairy waterline and the four proposed EPA sanitary sewer line areas.
- Estimate for the flood light at the District office is \$2243.00
- Annual meeting critique will be sent with next board packets.
- Asked for direction on whether to hold the MudHens picnic again this year. The District's participation is \$700-800.

Reports of Committees:

Dave Cook stated the Finance Committee met on March 11th and briefly reviewed the topics covered.

Unfinished Business:

None

New Business

Resolution 2010-38. Authorize a legal services agreement for the West Millgrove sanitary sewer collection system, SS #1902. Jerry Greiner stated this resolution is authorizing a legal services agreement with Spitler, Huffman, LLP for legal services for the West Millgrove sanitary sewer project. This is a requirement through the USDA, he said. Alex Molner made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-39. Authorize a sale and purchase agreement for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. John Sopko stated this resolution is authorizing the purchase of 0.0419 from Edward Emch for the Stony Ridge and Lemoyne sanitary sewer project. The total cost of the purchase is \$6,000.00, he said. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-40. Review and approval of utility easements for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. John Sopko stated an easement has been obtained from Robert and Thelma Sibbersen. The total cost of the easement was \$3,052.00, he said. Phil Shaffer made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes with the exception of Alex Molner who voted no. **Approved.**

Resolution 2010-41. Authorize a crossing agreement for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. John Sopko stated this resolution is to authorize a one-time encroachment inventory fee with James and Beverly Jacobs for the Stony Ridge and Lemoyne sanitary sewer project. The cost of the agreement is \$5,000.00, he said. Lyle Schulte made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-42. Review and approval of a utility easement for the Bays Road waterline extension, WL #316G. Mike Stoll stated an easement has been obtained from Garold Bradley for the Bays Road waterline extension for \$1.00. Phil Shaffer made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-43. Review and approval of a utility easement for the Green Dairy waterline extension, WL #305C. Neal Materni stated an easement had been obtained from the Cloverdale United Brethren Church for \$1.00 for the Green Dairy waterline extension. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-44. Authorize a contract with Quality Control Inspection, Inc. for inspection services. Mike Stoll stated this resolution was to authorize a contract with QCI for inspection services. Adam Seibert made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

Jerry Greiner suggested the next Extension Committee meeting be held March 24th at 7:30 a.m.

Regular Meeting Dates

Regular Meeting: April 1, 2010
7:30 a.m. District Operations Facility
Regular Meeting

Regular Meeting: April 15, 2010
7:30 a.m. District Operations Facility
Regular Meeting

Adjournment

Lyle Schulte made a motion to adjourn. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer

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