

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MARCH 19, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, March 19, 2009 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Alex Molner
Lyle Schulte	Adam Seibert	Phil Shaffer

Members absent: None

Others:

Jerry Greiner	Dave Cook	Stephanie Challender
Leanne O'Brien	Bill Barber	Val Megyesi
Mike Stoll		

Tom Stalter, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman & Newlove

Approval of Minutes

The minutes of the regular meeting held on March 5, 2009, were reviewed. John Current made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Ohio RCAP training for Asset Management, Budgeting and Rate Setting for Local Officials, Article in the Toledo Blade regarding Rossford water negotiations, Copies of STAG applications, Program from the 2008 Wood County Economic Development Commission Annual Dinner, Presentation packet from Wood County Storm Water Management Plan No. 2, Memo from Dave Cook re IRS notice of under payment of 2007 taxes, Copy of letter to Bloomdale re water operating agreement, Water Utility Management Magazine, Water Utility Infrastructure Management Magazine, OnTap magazine, Article in the Sentinel Tribune regarding District projects completed in 2008 and scheduled for 2009, Advertisement in Rossford Record and North Baltimore News for annual customer meeting, Article in the North Baltimore News regarding CSX construction beginning in April, Article in the Rossford Record regarding Rossford/Toledo water talks drying up, rates to increase, Letter from the Rural Lorain County Water Authority regarding manager's forum, Wood County area housing stats, Minutes from March 12th Perrysburg meeting, Invitation to the ORWA quarterly meeting,

Article regarding inflow and infiltration problems, and a copy of an e-mail from Jerry Greiner re March 9th Toledo meeting.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- City of Toledo meeting held March 9th to discuss water contract.
- Cancelled meeting with Troy Township March 11th to discuss JEDD agreement.
- Will be following up with Rossford regarding review of water and sewer utilities.
- Working with North Baltimore for agreement for water.
- Met with City of Perrysburg on March 12th to discuss impact fees.
- Critiques from the annual customer meeting were circulated.
- Channel 11 did a news story on First Solar sewer construction bids last week.
- Commissioner Brown and Representative Gardner have been discussing long-term water options for Wood County.

At this time, Dave Cook gave an update on a memo that he circulated regarding approximately 5 employees receiving IRS notification of additional tax due for 2007. Mr. Cook stated there was an error with Paycor (previous payroll company) double reporting employee income for 2007. He stated Valerie has been working with the IRS and Paycor to rectify this situation. Only 5 employees received notification so far and will have to respond to the IRS. All other employee errors have been corrected according for Mr. Cook.

At this time, Bill Barber gave the Board a brief project update. He stated several projects have been bid including Williamsburg-on-the-River WWTP; Weston elevated tower, Latcha pump station and the CSX water tower. He also stated several projects were on the schedule to be bid including Stony Ridge, Weston waterline extension, CSX lift station, JRS and the landfill sewer line. Mr. Barber said some developer plans have been discussed including Saddlebrook Plat XI and a potential retirement village in Northwood.

Reports of Committees:

Jerry Greiner stated several board members attended the "State of the County" address on March 17th and the annual Wood County Economic Development Commission dinner on March 19th. An agenda and minutes were circulated for both of these.

At this time Jerry Greiner asked that **Resolution 2009-42**, approval of a revised Policy Governing the Extension and Control of Water Services and Sewer Connections be reviewed. He reviewed the changes made to the extension policy and stated the changes reflected the charges for debt payment projects such as Stony-Ridge Lemoyne. After some discussion and review, John Ault made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Unfinished Business:

Resolution 2009-32. Approval of an intergovernmental agreement with the Board of County Commissioners for the Landfill sanitary sewer line extension, SS #610. Jerry Greiner gave

the board an update on this project and asked that this resolution be tabled. Lyle Schulte made a motion to table. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2009-33. Resolution of Necessity, Stony Ridge and Lemoyne sanitary sewer project, SS #145. Jerry Greiner stated this is the resolution of necessity for the Stony Ridge and Lemoyne sanitary sewer project. Mr. Greiner stated this area is under EPA orders and reviewed the project cost funding. Mr. Greiner also stated this project will be repaid with a debt allocation and each homeowner or equivalent user will pay an estimated \$75-85 per household equivalent unit charge. Lyle Schulte made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

New Business

Resolution 2009-39. Acceptance and action on bids received for the Weston water tower project, Division A. Bill Barber stated bids have been received for the water tower in Weston and suggests that Alternate #3 a 250,000 gallon multi-legged toro ellipse style tank be awarded. Mr. Barber stated the low bidder was Caldwell Tanks for \$802,500.00. The engineer's estimate was \$907,500.00, he said. Phil Shaffer made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-40. Authorize the advertisement for bids for the Weston waterline project, Division B. Bill Barber stated this resolution is for approval to advertise for bids for the Weston waterline project, Division B. He stated the first advertisement will take place April 6th and 13th with bids opened on April 21st. The engineer's estimate on this project is \$210,000.00, he said. Melinda Kale made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-41. Award contract for fuel storage tank and dispenser unit. Dave Cook stated this resolution is to award a contract for a 12,000 fuel storage tank and dispenser unit. Mr. Cook asked the award go to Hamilton Tanks for \$53,032.00. Bill Hirzel asked for further detail. Mr. Cook stated the tank price was \$21,269.00 for a double wall flame shield storage tank. Mr. Cook also stated this bid included the accessory packet, pump, computer modem and fleet management system in the total price. Melinda Kale made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

Resolution 2009-43. Authorization for Jerry Greiner to sign USDA Documents for Risingsun sanitary sewer project, SS #1901. Jerry Greiner stated this resolution is approval for the Executive Director to sign USDA documents on behalf of the District. Alex Molner made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-44. Authorize mandatory connection to the Risingsun sanitary sewer project, SS #1901. Jerry Greiner stated this resolution is to authorize the mandatory connection to the Risingsun sanitary sewers. This was a request from the USDA as a

funding requirement, he said. Bill Hirzel made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-45. Authorize a contract with Quality Control Inspection, Inc., for inspection services. Mike Stoll stated this contract was for inspection services with Quality Control Inspection, Inc. for inspection services. Mr. Stoll stated this contract was on an as needed basis at a rate of \$46.67 per hour. Alex Molner made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	April 2, 2009 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	April 16, 2009 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Lyle Schulte made a motion to adjourn. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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