

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, MARCH 5, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, March 5, 2009 at 4:00 p.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Melinda Kale (4:10 p.m.)	Alex Molner	Lyle Schulte
Adam Seibert	Phil Shaffer (4:10 p.m.)	

Members absent: Bill Hirzel

Others:

Jerry Greiner	Dave Cook	Stephanie Challender
Leanne O'Brien	Bill Barber	Val Megyesi
Mike Stoll	Harold Bechstein	Jim Rossow
Gavin Smith	John Sopko	

Clint Wells & Tom Stalter, Poggemeyer Design Group  
Rex Huffman, Spitler, Huffman & Newlove  
Nick Rettig & John Harding, Henry County Regional Water & Sewer District

### **Approval of Minutes**

The minutes of the regular meeting held on February 19, 2009, were reviewed. John Current made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, Nick Rettig of the Henry County Water & Sewer District gave an overview of what is happening in Henry County. Mr. Rettig stated Henry County is currently in discussions with the District to handle their financial statements. He also mentioned they have been working with the Village of McClure on a joint water and sewer venture that the Northwestern Water and Sewer District may be involved in.

At this time, John Cheney reviewed the committee assignments for 2009. He stated the Finance and Extension Committees would now be considered committees of the whole and also stated if there were no objections to the assignments; they would remain the same for 2009.

### **Correspondence**

Jerry Greiner presented the correspondence file which was circulated and contained: List of the Board of Trustees, List of Board of Trustees appointments and terms, Listing of the Board of Trustees committee assignments, Upcoming ORWA Events; Sign-up for the Wood County Economic Development Commission Annual Dinner, System development fees collected as

of February 28<sup>th</sup>; Invitation to the State of the County address; Wood County Economic Development Meetings and Financial Status; Article in the North Baltimore News regarding CAUV filing time; E-mail from a customer (Holly Smith) regarding her bill; Letter from Brooks Insurance regarding commercial insurance package; Article in the North Baltimore News regarding potential council candidates; E-mail regarding draft of the Troy Township JEDD Agreement; Minutes from the February 25<sup>th</sup> Safety Committee; Article from Bloomberg.com regarding Las Vegas running out of water; Article in the Perrysburg Messenger regarding new Scrambler Marie's Retail Center; Article in the Rossford Record regarding resident's flooded basement concerns; Article in the Sentinel Tribune regarding Port Authority having role in the growth game; Article in the North Baltimore News regarding new water going up in Henry Township; Article in the Sentinel Tribune regarding new CSX rail yard; and the Ohio Rural Development 2008 annual report.

### **Report by Executive Director and Other Officials**

Jerry Greiner reported:

- The Southern Wood County Group met February 19<sup>th</sup> at the Hancock-Wood Electric Cooperative.
- West Millgrove public meeting February 21<sup>st</sup>.
- Northwood has submitted the cash from the Homecraft area.
- Bids are out for a project on Maryland Place in Northwood.
- The Village of Pemberville is moving ahead with their new sewer plant.
- CORD meeting February 28<sup>th</sup>.
- Review and outline of water and sewer facilities sent to Rossford.
- Employee picnic at the Mud Hens planned for this summer.
- Annual Customer meeting tonight at 7:00 p.m.
- Meeting with the City of Bowling Green March 10<sup>th</sup> to discuss water and sewer needs.
- Meeting with Toledo March 9<sup>th</sup> to discuss JEDD and water and sewer agreement.

### **Reports of Committees:**

John Cheney reported the Finance Committee met on February 27<sup>th</sup> and the Extension Committee met on February 19<sup>th</sup>. Minutes were included in the Board packets.

### **Unfinished Business:**

None

### **New Business**

**Resolution 2009-31.** Acceptance and action on bids received for the Williamsburg-on-the-River wastewater treatment plant replacement, SS #4. Bill Barber stated bids were received for the Williamsburg-on-the-River wastewater treatment plant and recommends the bid be awarded to B'Hill'z Excavating. He stated the base bid was for \$979,268.00. The engineer's estimate on this project was \$1,145,000, he said. Alex Molner made a motion to approve.

John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-32.** Approval of an intergovernmental agreement with the Board of County Commissioners for the Landfill sanitary sewer line extension, SS #610. After giving a brief overview of this project and the draft agreement with the Board of County Commissioners, Jerry Greiner asked that this resolution be tabled. Lyle Schulte made a motion to table. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2009-33.** Resolution of Necessity, Stony Ridge and Lemoyne sanitary sewer project, SS #145. After giving a brief update on this project, Jerry Greiner asked that this resolution be tabled. Lyle Schulte made a motion to table. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2009-34.** Authorize a contract with Poggemeyer Design Group for Waterville Bluffs, SS #2000. Bill Barber stated this resolution was to authorize a design contract with Poggemeyer Design Group for Waterville Bluffs for a sanitary sewer extension. Mr. Barber gave a brief history of this project, stating it originally started in 2006 with a developer's agreement and stated a contract is in place with the Village Haskins for treatment. Mr. Barber stated the District will be participating 54% in over-sizing for this project. The contract cost is \$42,500.0. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-35.** Intent to Proceed, Evansville Western Railway waterline extension, WL #316K. Bill Barber stated this resolution was for approval to proceed with the waterline project for the Evansville Western Railway. Melinda Kale made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-36.** Authorize the advertisement for bids for the Evansville Western Railway waterline extension, WL #316K. Bill Barber stated this resolution is to approve the advertisement for bids for the waterline extension #316K. He stated advertisement will take place on March 16<sup>th</sup> and 23<sup>rd</sup> with bids opened on March 31<sup>st</sup>. The engineer's estimate on this project is \$810,000.00. Melinda Kale made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-37.** Change orders #1 and #2, Meyer Hill Lynch Corporation, IT Support services. Gavin Smith stated that change order #1 is for a deduction of \$5,454.17 for a reduction in the original contract amount due to retirement of several items. Mr. Smith stated that change order #2 was for an increase of \$7,083.33 for annual contract increases for new servers and several new personal computers. Adam Seibert made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-38, Personal Actions.**

Jerry Greiner reviewed the actions as follows:

1. Approval of probationary period for Robert Barnett, Sanitary Treatment Maintenance Operator II, effective March 6, 2009.
2. Approval to hire Anna Berakis, GIS Intern, effective March 16, 2009.

John Ault made a motion to approve the above items. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Executive Session**

None

**Receipt of Other Comments**

None

**Regular Meeting Dates**

Regular Meeting:	March 19, 2009 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	April 2, 2009 7:30 a.m.	District Operations Facility Regular Meeting
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**Adjournment**

Lyle Schulte made a motion to adjourn. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current  
Secretary/Treasurer

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