

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MARCH 8, 2007**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, March 8, 2007 at 4:00 p.m.

Mr. John Ault, President, brought the meeting to order and requested that the roll be called:

John Cheney	John Current	Melinda Kale
Terry Murray	Lyle Schulte	Phil Shaffer
John Ault		

Members absent: Paul Brim, Alex Molnar

Others:

Jerry Greiner	Dave Cook	Bill Barber
Beth Vannett	Mike Stoll	John Sopko
Stephanie Challender	Leanne O'Brien	

Clint Wells, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman & Newlove
Marsha Molnar & Tony Broer, Perrysburg, Ohio

Approval of Minutes

The minutes of the regular meeting held on February 22, 2007 were reviewed. John Cheney made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, President Ault suggested that the Board of Trustees consider Resolution 2007-40, Recognition of Joseph Molnar for his efforts on behalf of the District. Lyle Schulte read the resolution recognizing Joe Molnar for his service to the District and John Ault presented a plaque from the District to Marsha Molnar, Joe's wife. Lyle Schulte made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Experience Works brochure, Breakdown of the BG/Weston water usage, Guide to Understanding Financial Statements, 2007-2035 TMACOG Transportation Plan, Copy of letter to Tony Damon (North Baltimore) regarding cooperative agreement, Notice of annual Wood County Economic Development meeting on Wednesday, March 7, 2007. Copy of note from Sharon Ritzman (Millbury) regarding her bill monthly bill, Wood County Housing Stats, 2006 TMACOG Annual Report, Quarterly Worker's Comp magazine, Information regarding the House Bill No. 62, NBS open house invitation, Invitation to the Bowling Green Chamber of Commerce State of the County Address, WaterShed weekly

revenues, Map of Henry County including the Village of McClure, and an Invitation to the Wood County Economic Development annual dinner,

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Proposed a joint meeting be held between the extension and finance committees on March 15th. Suggested the committee review maps and drive different project routes for this.
- Sewer meeting for the Latcha Road and Pemberville Road was held on February 26, 2007.
- Jerry Greiner and John Cheney attended meeting in Henry Township on February 26, 2007 to discuss the Hoytville waterline and the CSX project.
- Jerry Greiner will be attending an interest meeting for water on Klopfenstein Road on March 14, 2007.
- Preliminary review continues on the Village of McClure's water system.
- Jerry Greiner asked the Board to consider dates for the annual planning meeting.
- June 9th and 10th are the Wood County Heritage Days, Jerry asked the Board if they were interested in participating again this year. He asked them to consider a joint booth with another county office.
- The Lucas County sinkhole has received emergency repair and inspection.
- Jerry Greiner stated he has tried to contact Professor Clint Longenecker regarding State of the District interviews with employees, but has not had any success.
- Meeting was held March 5, 2007 in Pemberville regarding building a new water plant and the District's involvement.
- Meeting with North Baltimore to be held on April 3rd or 4th regarding cooperative agreement.
- Jerry Greiner discussed a program called Experience Works. He stated he interviewed Richard Rowold for potential employment 20± hours a week for the operations area.

Reports of Committees:

None

Unfinished Business:

Resolution 2007-31, Approval to advertise for bids for the emergency sewer work on the Tracy Road and Oregon Road trunk sewers, SS #100 area. Jerry Greiner suggested this resolution be tabled. Lyle Schulte made a motion to table. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2007-41, Authorize a contract with Quality Control Inspection, Inc. for inspection services. Bill Barber stated this contract is up for renewal and that their services are

used to fill in for vacation and surges in workflow. John Cheney made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-42, Authorize the purchase of land for the Williamsburg-on-the-River wastewater treatment plant, SS #4. Jerry Greiner suggested that this resolution be tabled. Lyle Schulte made a motion to table. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-43, Review and approval of utility easements for the Poe and Liberty Hi Roads waterline extension, WL #317E. Mike Stoll presented that the easement has been received from Plain Township and asked the Board to approve. Terry Murray asked why the township would have any issues with the easement. Mike Stoll responded that the township was not happy with the distance of the easement and the wording stating that this easement would cover any future public sewer projects that may take place. Mike told the Board that the distance on the easement was changed at the township's request and that they also told the township no public sewer lines were taking place in the foreseeable future. The matter of their agreement was also mentioned. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-44, Authorize a contract with Poggemeyer Design Group for the Walnut and Locust Street waterline repair/replacement, WL #2312. Bill Barber presented that a contract was needed for the design of the waterline repair/replacement for Walnut and Locust Streets in the Village of Weston. He stated that this was in the 2007 budget. Phil Shaffer made a motion to approve. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-45, Authorize the issuance of special assessment bond anticipation notes for the Cuckle Creek and Gypsy Lane Roads waterline extension, WL #305B. Dave Cook presented that a construction loan was needed for the Cuckle Creek and Gypsy Lane waterline project. The loan would be through Sky Bank and be an 8 month term from the time of draw-down. This loan would be taken out in the fall with permanent financing for the assessments. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-46, Authorize the issuance of revenue notes for the Tracy Road and Oregon Road trunk sewers, SS # 100 area. Jerry Greiner suggested this resolution be tabled. Lyle Schulte made a motion to table. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-47. Personnel Actions.

Jerry Greiner reviewed the following actions:

1. Approve the position for a summer GIS intern.
2. Approve wage increase for Stace Dibling for certified licensing.

John Cheney made a motion to approve the above actions. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

John Cheney proposed a plaque be constructed in the lobby for past and present Board members to include years served on the Board.

Regular Meeting Dates

Regular Meeting:	March 22, 2007 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	April 12, 2007 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Phil Shaffer made a motion to adjourn. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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