

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MAY 10, 2007**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, May 10, 2007 at 7:30 a.m.

Mr. John Ault, President, brought the meeting to order and requested that the roll be called:

John Cheney	John Current	Melinda Kale
Terry Murray	Lyle Schulte	
Phil Shaffer	John Ault	

Members absent: Paul Brim, Alex Molner

Others:

Jerry Greiner	Dave Cook	Bill Barber
Val Megyesi	Mike Stoll	Beth Vannett
Stephanie Challender	Leanne O'Brien	

Tom Stalter, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman & Newlove

Norbert Hamernik 15780 Five Point Road, Perrysburg, OH
Walter Baker 15645 Five Point Road, Perrysburg, OH
Don Belote 15731 Five Point Road, Perrysburg, OH
Bob Lengel 15654 Five Point Road, Perrysburg, OH
Mark Mazur 15559 Five Point Road, Perrysburg, OH
Arnold & Darlene Dusberg 15851 Five Point Road, Perrysburg, OH
Karen Rowe 15654 Five Point, Perrysburg, OH
Michael Bills 15882 Five Point Road, Perrysburg, OH
Tom Jagodzinski 15367 Five Point Road, Perrysburg, OH
Janis Butzier 15798 Five Point Road, Perrysburg, OH
Gary Ehrmin 15552 Five Point Road, Perrysburg, OH

Approval of Minutes

The minutes of the regular meeting held on April 26, 2007 were reviewed. John Cheney made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time, John Ault recognized and welcomed residents from the Five Point Road area. Bill Barber explained that the Five Point Road area has been ordered by the Ohio EPA for sanitary sewer services and the District has hired an engineering firm to design the new sewers. The preliminary design has been submitted to the EPA for approval. He stated there should be public meetings held in late fall of this year and the bid/construction should take place in early 2008. Questions and Answers follows:

1. Robert Lengel of Five Point Road stated he would like to have the choice of whether a gravity sewer is installed or a grinder pump is used. He feels a gravity sewer is a better option that a grinder pump will fail and he does not want a back-up into his home.

Bill Barber stated that part of the project will be gravity and low pressure sewer. He said the low pressure system was chosen due to the cost savings.

2. Janice Butzier of Five Point Road asked why the District submitted plans to the EPA without input from the residents.

Bill Barber responded that the District's policy is to submit plans then have a public meeting once plans are approved through the EPA.

3. Therese Witt of Five Point Road stated that the letter that was sent from the District is unclear, that some residents do not feel they are affected and won't need to replace their existing sewer.

Bill Barber responded that orders have been submitted and notice has been given in the local newspaper. Residents will receive notice from the District and will have the opportunity to comment.

4. Gary Ehrmin of Five Point Road asked for a cost analysis.

Bill Barber stated he could not estimate the cost at this time.

Mr. Ehrmin requested the District put together two plans and let the residents decide.

Bill Barber stated that in the initial planning stages it looks as if a gravity sewer will be very costly and that is the reason for going with the low pressure sewer.

5. Mark Mazur of Five Point Road asks why the District's doesn't force residents with failing systems to repair them.

Bill Barber stated that the District has no jurisdiction for on-site septic systems.

6. John Cheney asked Bill Barber to describe what a grinder pump is and how it works.

Mr. Lengel stated he was concerned about the failure rate of a grinder pump.

Bill Barber responded that with any mechanical device it can fail, but if a grinder pump is used properly failure rate decreases.

7. Therese Witt asked how the grinder pump takes care of items such as baby wipes.

Bill Barber stated a grinder pump works similar to a garbage disposal and grinds items up. He also stated that certain products should not be placed in the sanitary sewer.

8. Walter Baker of Five Point Road asked what the cost of a grinder pump is and where it sits.

Tom Stalter stated a typical grinder pump costs \$5,000-5,500. Bill Barber stated the homeowner can choose where the grinder pump sits.

9. Janis Butzier asked if the grinder pump sits in the front yard, is there a light on it as well.

Bill Barber stated there is an electrical box that is mounted on the side of the home that has a light and an alarm.

10. Therese Witt asked what the electrical cost is for a grinder pump.

Bill Barber stated that according to Toledo Edison rates a grinder pump will cost approximately \$2.40 per month.

11. Mr. Lengel asked if he submits a petition to the District requesting a gravity sewer instead of a low pressure system what that would mean to the Board.

John Ault responded that the Board typically goes with what the engineer feels is best for the area.

Lyle Schulte stated that the Extension Committee would discuss any plans for this area and make recommendations to the Board.

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Exit interview for Steve Watkins, Sign-up sheet to work at the Wood County Heritage Days booth, Flyer for the Weston 5K, Bid tabulation for the Hoytville waterline project, Article on the "Listening Post," Weekly WaterShed revenues, Sign-in Sheet for the Northwest Ohio City Administrators Meeting, Invitation for the Poggemeyer dinner at Raceway Park, Copy of the EPA letter for the Weston TTHM violation, RCAP Spring 2007 Newsletter, 2007 Employee Survey by Dr. Clint Longenecker, Article regarding Hancock-Wood plans \$5.5 million office relocation, and the Ohio Township News Magazine.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Working on an offer for the 2 Watermill sites, tentatively offering \$15,000 for each site.
- Meeting with Toledo was May 2nd to discuss economic development issues.
- Meeting with Bowling Green on May 3rd to discuss water needs. The city explained plans for water plant expansion to be completed by fall 2009.

- Meeting with Bowling Green held on May 8th to discuss service areas.
- Flyer was sent to residents by a resident on Five Point Road regarding new sanitary sewers. Melinda Kale asked if we can give a cost comparison to residents when plan is complete. Bill Barber said we would look at both options. Tom Stalter indicated we could do 2 assessment lists for both options to compare cost or a property-by-property basis.
- City and Township Administrator's Meeting was held on May 4th. Michael Sibbersen, Wood County Auditor, gave a presentation on TIF's, economic development incentives, and the new pictometry.
- Custar WaterShed is almost complete. Should be up-and-running in the next week.
- The seller for the Williamsburg-on-the-River package plant land has backed-out. The Seller indicated he could receive more from private developer. Thus, we are back in negotiations with Donna Martin.
- Neal Materni recently graduated with his Bachelor's Degree in Engineering.
- Marilyn Baker and Linda Amos met with management on May 4. They talked about how the District was originally formed.

Reports of Committees:

None to Report.

Unfinished Business:

Resolution 2007-31, Approval to advertise for bids for the emergency sewer work on the Tracy Road and Oregon Road trunk sewers, SS #100 area. Jerry Greiner suggested this resolution be tabled. Lyle Schulte made a motion to table. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-46, Authorize the issuance of revenue notes for the Tracy Road and Oregon Road trunk sewers, SS #100 area. Jerry Greiner suggested this resolution be tabled. Lyle Schulte made a motion to table. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-54, Review and action on the State of Ohio, Department of Development grant agreement for the Ohio Job Ready Sites Program. Jerry Greiner suggested this resolution be tabled. Lyle Schulte made a motion to table. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-71, Approval of a revised Policy Governing the Extension and Control of Water Services and Sewer Connections. Jerry Greiner explained the changes to the Extension Policy were needed to include projects being done like Risingsun that are debt allocation projects rather than real estate assessed. After some discussion on the process of debt allocation John Cheney made a motion to approve. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-72. Review and approval of a revised motor vehicle policy. Jerry Greiner suggested this resolution be tabled. Lyle Schulte made a motion to table. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-73. Review and action on a cooperative agreement with the Village of North Baltimore. Jerry Greiner suggested this resolution be tabled. Lyle Schulte made a motion to table. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2007-78. Resolution of Necessity, Village of Risingsun sanitary sewer project, SS #1900. Jerry Greiner stated this is an ordered area through the EPA and outlined the area on a map. Bill Barber reviewed a historical project timeline to the Board. He also explained that orders could be coming for 17 homes on Bradner Road and that can be added to the project. Bill stated that the project will consist of a gravity sewer with a few grinder pumps in Scott Township. The grinder pumps are more cost effective due to the large lots and rock, he explained. The project will also include 1 pump station and a waste water treatment plant which results in 3 different contracts to be bid; 2 by the District and 1 by the Wood County Commissioners. Terry Murray asked how the District will equalize the costs for the Scott Township residents since the residents of Risingsun have been paying toward the project. Jerry indicated there were a couple of options, one is to refund the Risingsun residents the money they paid in to be used for their sewer line installation, or we could give them a credit on their monthly billing, should the project come under budget. Terry Murray made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-79. Notice of Intent to Proceed, Village of Risingsun sanitary sewer project, SS #1900. John Cheney made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-80. Approval to advertise for bids for the Village of Risingsun sanitary sewer project, SS #1900. Bill Barber stated that no dates are available for the bids, due to pending USDA approval. Phil Shaffer made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-81. Review and approval of construction easements for the Village of Risingsun sanitary sewer project, SS #1900. Bill Barber stated this resolution is for easements received which include 2 for the Village of Risingsun and 1 for Scott Township. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-82. Review and approval of grinder pump easements for the Village of Risingsun sanitary sewer project SS #1900. Bill Barber stated that an easement has been collected from Chris and Rebecca Chalfin in Scott Township. Lyle Schulte made a motion to approve. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-83. Authorize the appropriation of easements for the Village of Risingsun sanitary sewer. Jerry Greiner suggested this resolution be tabled. Terry Murray made a motion to table. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-84. Review and approval of a grinder pump easement for a sanitary sewer extension, SS #207. Bill Barber stated an easement has been collected from Edward and Coral Matus for an accommodation tap in Walbridge. Lyle Schulte made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-85. Review and approval of a developer's agreement with Wal-Mart Stores East, L.P. Bill Barber stated this resolution was for the developer's agreement for the new Wal-Mart on Rt. 20 and Simmons Road. This is a standard developer's agreement with Wal-Mart agreeing to construct a 15" sewer line and over sizing the waterline on Simmons Road to 12" at the District's expense. John Cheney made a motion to approve. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-86. Change order #3, Albert C. Thomas, Inc. Installation of the WL #300B master meters in Middleton Township. Bill Barber stated this change order is for a time extension. The extension is needed due to delays with Toledo Edison and ODOT. Melinda Kale made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-87, Personnel Actions

Jerry Greiner reviewed the following actions:

1. Accept the resignation of Steve Watkins, Water and Sewer Maintenance Worker II, effective May 4, 2007
2. Approval to post Water and Sewer Maintenance Worker II position internally.
3. Approval to hire Ben Bish as Water and Sewer Maintenance Worker II, effective May 14, 2007.
4. Approval to post Water and Sewer Maintenance Worker I Internally.

Melinda Kale made a motion to approve the above actions. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time Jerry Greiner requested the Board to remove **Resolution 2007-42.** Approval to authorize the purchase of land for the Williamsburg-on-the-River wastewater treatment plant, SS #4. The seller of the property has decided not to sell the property to us. Lyle Schulte made a motion to remove. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Removed.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	May 24, 2007 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	June 14, 2007 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Lyle Schulte made a motion to adjourn. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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