

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MAY 20, 2010**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, May 20, 2010 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault
Melinda Kale
Phil Shaffer

John Cheney
Lyle Schulte

John Current
Adam Seibert

Members absent: Bill Hirzel, Alex Molner

Others:

Jerry Greiner
Leanne O'Brien
Dan Wickard

Dave Cook
Bill Barber
Val Megyesi

Beth Vannett
Donna Laibe
Stephanie Challender

Rex Huffman, Spitler, Huffman & Newlove
Clint Wells, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on May 6, 2010, were reviewed. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: 2010 CDBG Formula Grant application; Example of City of Perrysburg/District combined bill; Certificate of Training for Smart Management in a Down Economy; Article in Sentinel Tribune regarding North Baltimore water and sewer rate increase; Copy of letter from Rex Huffman to Lake Local Schools regarding fire hydrant charges; Copy of letter to Rex Huffman from the Ohio Department of Development regarding the Job Ready Sites Program for the Tracy Road site; Information regarding the Youth Employment Services Program; Letter from USDA regarding pre-construction meeting for the Stony Ridge/Lemoyne sewer project; Thank you card from Lee Sonnenberg; Draft of Frequently asked questions on joining the District; Bond sale schedule; and various newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Met with Grand Rapids Township to discuss 208 area.
- City of Rossford to name subcommittee to discuss joining the District.
- 2010 Planning meeting with staff June 2nd or 4th. Meet with the Board June 22nd.
- Attending a meeting at the City of Toledo May 20th to discuss Toledo water contract.
- Still working on Charter Steel agreement.
- Met with Fletcher Machine May 11th to discuss water and sewer needs.
- Union mediation set for June 3, 2010.

Reports of Committees:

Jerry Greiner stated the Administrative Committee met on May 17, 2010, minutes were circulated and briefly reviewed.

Unfinished Business:

None

New Business

Resolution 2010-67. Authorize the issuance of water and sewer assessment bonds for various water and sewer projects. Dave Cook stated this resolution and resolution 2010-68 go together. Mr. Cook stated that this resolution is the special assessment portion of the bonds and briefly reviewed Economic Recovery Zones bonds and explained that total borrowing for 2010 is \$4.7 million; of that ½ is the District's portion which is the revenue portion reflected in Resolution 2010-68. Mr. Cook explained that the special assessment portion of this borrowing is for East Ohio Gas for the JRS project. Phil Shaffer made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-68. Authorize the issuance of water resource revenue bonds for various water and sewer projects. Dave Cook stated this resolution is the revenue portion of the borrowing. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-69. Change order #1, Engineered Fluid, Inc., master meter vault and telemetry for the Fostoria area water system, WL #900 area. Bill Barber stated this change order is for an increase of \$4,985.00 for additional direct meter reading equipment for the master meter vault. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-70. Change order #1, B. Hill'z Excavating, Inc., Taylor Street waterline extension, WL #189F. Bill Barber stated this change order is for an increase of \$4,179.10 for final quantity adjustments; additional 80 feet of waterline added to extend frontage of 2

residents. Phil Shaffer made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-71. Resolution of Assessment, Taylor Street waterline extension, WL #189F. Stephanie Challender stated this resolution is to approve the assessments for the Taylor Street waterline extension. The total final project cost was \$43,889.61 with the final assessment to the property owners being \$7,314.94 she said. Adam Seibert made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-72. Resolution of Assessment, Thompson Road sanitary sewer tap installations, SS #7102D. Stephanie Challender stated this resolution is to approve the assessments the Thompson Road sewer tap installations. The total final project cost was \$62,551.12 with the final assessment to the property owners being \$8,589.44, she said. Adam Seibert made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-73. Resolution of Assessments for various water and sewer projects. Stephanie Challender stated this resolution is to approve the assessments for WL #234C, SS #207A and SS #1402. The total assessed amount for WL #234C and SS #207A is \$12,928.00 and the assessment for SS #1402 is \$8,225.00, she said. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-74. Amend certain fees and charges for services provided by the District. Jerry Greiner reviewed changes made to the fees and charges schedule with the Board. Adam Seibert made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-75. Amend certain equipment usage charges for services provided by the District. Jerry Greiner briefly reviewed the changes made to the equipment usage charges for services by the District. Adam Seibert made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-76. Tracy Road Site Improvement, Phase 2, Job Ready Site Resolution of Support. Jerry Greiner stated this resolution is of support for the JRS project for State Route 795 and Tracy Road proposed by Rudolph Libbe. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-66. Personnel Actions

Jerry Greiner reviewed the actions as follows:

1. Approval of license pay increase for Bryan Martikan, Sanitary Treatment Maintenance Operator II, effective April 15, 2010.

2. Approval to promote Jarred Myers, Water and Sewer Maintenance Worker I, to Water and Sewer Maintenance Worker II, effective May 24, 2010.

3. Approval to post internally Electronic Technician position, if no interest, approval to advertise position.

Phil Shaffer made a motion to approve the above actions. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	June 3, 2010 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	June 17, 2010 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Lyle Schulte made a motion to adjourn. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer

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