

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, MAY 6, 2010**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, May 6, 2010 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Melinda Kale	Alex Molner	Lyle Schulte

Members absent: Bill Hirzel, Adam Seibert and Phil Shaffer

Others:

Jerry Greiner	Dave Cook	Beth Vannett
Leanne O'Brien	Bill Barber	Mike Stoll
Dan Wickard	Terry Shupe	Gavin Smith

Rex Huffman, Spitler, Huffman & Newlove
Clint Wells, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on April 15, 2010, were reviewed. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Round the Courthouse Square Spring newsletter; Ohio Township News; 2010 ORWA Board Candidate Guide; E-mail from Tony Damon regarding Village of Bairdstown; Year to date system development fees collected; Toledo Blade article regarding City of Toledo water liens; Letter from Lake Local School District regarding fire line charges; Copy of Proposed EPA final findings and orders; E-mail from Les Heyman, Grand Rapids Township Trustee regarding meeting invite for May 10th; Thank you card from Rudolph Civic Center; Thank you from Elmwood FFA; Copy of letter from Walter Harding regarding pump station lighting; Memo from Wood County Commissioners regarding National Day of Prayer Observance; Letter regarding CSEAO Summer Conference Registration; Risingsun non-tapped parcels; Sign-in sheet for Northwest Ohio Mayor's meeting April 19th; and various newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Proposed Planning Meeting for management sometime in May and for the Board sometime in June.
- City of Rossford to name subcommittee to discuss joining the District.
- Labor Management Meeting was held May 5th.
- Mike Stoll attended the TMACOG 208 meeting May 4th.

Reports of Committees:

John Cheney stated the Extension Committee met on April 27th. Minutes were included in the Board packets.

Unfinished Business:

None

New Business

Resolution 2010-58. Change order #3, Anderzack-Pitzen Construction, Inc., Landfill sanitary sewer line extension, SS #610. Bill Barber stated this change order is for a deduction of \$12,338.00 for the change from double wall pipe to single wall pipe. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-59. Change order #3, B. Hill's Excavating, Inc., Weston waterline project, Division B, WL #2314. Bill Barber stated this change order is for an increase of \$4,594.04 for final quantity adjustments. Melinda Kale made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-60. Authorize the final release of retainage for the Weston waterline project, Division B, WL #2314. Bill Barber stated this resolution is to release retainage in the amount of \$3,867.50. This will close out the project, he said. Alex Molner made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-61. Approval of grinder pump easements for the Lemoyne Road sanitary sewer extension, SS #1402. Mike Stoll stated four (4) easements were obtained for \$1.00 each for grinder pumps for the Lemoyne Road sanitary sewer extension. John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-62. Second Amendment, Necessity Resolution for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. Bill Barber stated this second amendment is to

include the Health Department ordered area of Truman Road east of State Route 420 and west of Pemberville Road. Lyle Schulte made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-63. Amendment #1, developer's Agreement with Mitchell Development Company, Woodmont Subdivision. Mike Stoll stated this resolution is to amend the original developer's agreement which has expired to provide for approximately an additional 550 feet of 8" water main. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-64. Authorize an E-mail Retention Policy for the District. Gavin Smith stated this resolution would authorize an e-mail retention policy for the District. Mr. Smith briefly reviewed the policy with the Board. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-65. Authorize a fee for stormwater treatment at the Weston wastewater treatment plant for the Ohio Department of Transportation. Bill Barber stated this resolution is to authorize a one-time fee of \$2,000.00 to the Ohio Department of Transportation for treatment of stormwater at the Weston wastewater treatment plant. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-66. Personnel Actions

Jerry Greiner reviewed the actions as follows:

1. Approval to extend employment, Anna Berakis, GIS Intern, through September 3, 2010.
2. Approval to hire Lindsay Zeigler, Engineering Intern, through September 3, 2010.
3. Approval to hire Brandon Radabaugh, Summer Maintenance, through August 27, 2010.

Alex Molner made a motion to approve the above actions. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

Jerry Greiner stated that a southern bus tour will be given at the conclusion of the May 20th Board meeting.

Regular Meeting Dates

Regular Meeting: May 20, 2010 District Operations Facility
7:30 a.m. Regular Meeting

Regular Meeting: June 3, 2010 District Operations Facility
7:30 a.m. Regular Meeting

Adjournment

Lyle Schulte made a motion to adjourn. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer

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