

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, MAY 7, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, May 7, 2009 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault

John Cheney

John Current

Bill Hirzel

Melinda Kale

Alex Molner

Lyle Schulte

Phil Shaffer

Members absent: Adam Seibert

Others:

Jerry Greiner

Dave Cook

Stephanie Challender

Beth Vannett

Bill Barber

Val Megyesi

Mike Stoll

John Sopko

Clint Wells, Poggemeyer Design Group

Rex Huffman, Spitler, Huffman LLP

**Approval of Minutes**

The minutes of the regular meeting held on April 16, 2009, were reviewed. John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Correspondence**

Jerry Greiner presented the correspondence file which was circulated and contained: Notice of the TMACOG open house at the Wood County Historical Society on May 28<sup>th</sup>; Annual report from the Center for Innovative Food Technology (CIFT), who hosted the Wood County Economic Development meeting on May 6<sup>th</sup>; Brochures on Ohio Rural Water training to be held on June 10 and June 11 at the District offices; Information regarding the one day fair booth on August 5<sup>th</sup>; WaterShed summary of dollars collected; Notice regarding the open records training that Board members need to attend; Letter from the Ohio EPA regarding preliminary orders for sanitary sewer for the Village of West Millgrove; the Landfill sewer line schedule; and several newspaper articles regarding the proposed Landfill sewer line.

**Report by Executive Director and Other Officials**

Jerry Greiner reported:

- McClure officials met with Henry County officials last night to discuss water options. Bill Barber and Dan Wickard also met with the Ohio EPA on April 24<sup>th</sup> to review the status of their water system.

- Mark Wolford, Mayor of the Village of Portage, called to set up a meeting with the District to discuss our offer of assistance with their sewer system.
- We would like to schedule the annual planning meeting either July 23<sup>rd</sup> or July 30<sup>th</sup>. The management staff will meet at the end of June in preparation of the Board's planning meeting.
- It appears the Ottawa and Wood County Commissioners are each willing to pay 1/3 of the Ottawa County water study.
- The Village of Hoytville should have had their second reading on an ordinance to join the District.
- A letter was sent to the four townships and the Village of Hoytville regarding cleanup on the waterline project. We have a list of items that need to be addressed.
- The Stony Ridge and Lemoyne public meeting was held on April 22. We have 6 objections so far to appear before the Unit Allocation Review Board. This project is not going to progress very quickly to bidding, due to the options we now have for grant and loan funding from USDA and from the stimulus money.
- The District hosted the mayors from the 4 major cities as well as Perrysburg Township officials to discuss regional water options. A follow up meeting may be held sometime in June.
- The County Sanitary Engineer's Association will be holding their summer conference June 1 and 2.
- We did have an employee receive a DUI charge. The probable result will be a 90 day license suspension and a 1 year CDL license suspension. Discipline will be determined once the court results are known.
- The Troy Township Trustees will probably take action on the proposed JEDD agreement at their May 13<sup>th</sup> meeting.
- We are proposing to Toledo that our current water agreement serving the Dominion Energy peaking facility be amended to a master meter area agreement. We also proposed the existing sewer agreement be amended to include the Stony Ridge and Lemoyne sanitary sewer project area to our existing service area.

At this time, Bill Barber gave an update on the proposed power generating plant expansion in Troy Township. There are 3 options available to the company regarding the facility, all of which would require major upgrades to the District's waterline 100 area system.

### **Reports of Committees:**

Dave Cook reviewed the minutes of the Finance Committee meeting held April 30<sup>th</sup>. He indicated the District needs to borrow approximately \$3,550,000 for revenue projects and \$5,529,000 for developer projects. In order to minimize the impact of the revenue borrowing on rates, the Finance Committee recommends this borrowing be for a one year period initially. The developer project funds will also be borrowed for one year given that it is unsure how much will be paid for in cash by the developers. Also, the one interest rate is approximately 0.65% lower than the 20 year rate. The District has two projects on the State's preliminary stimulus list, Stony Ridge and Lemoyne sanitary sewer project and the Williamsburg-on-the-River wastewater treatment plant. The Risingsun USDA loan will have a

preliminary close on May 21<sup>st</sup> with the final close on May 28<sup>th</sup>. Mr. Cook also indicated the District's monies in StarOhio and in marketable securities are in AAA rated investments with very little risk.

Mr. Cheney stated the Administration Committee also met on April 16<sup>th</sup> after the last Board meeting. The minutes were provided previously to the Board members.

### **Unfinished Business:**

**Resolution 2009-32.** Approval of an intergovernmental agreement with the Board of County Commissioners for the Landfill sanitary sewer line extension, SS #610. Jerry Greiner asked that this resolution be tabled. The Board of County Commissioners are meeting at 10 am today to discuss the status of this project. Lyle Schulte made a motion to table. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

### **New Business**

**Resolution 2009-61.** Receipt and action on bids received for the Weston waterline project, Division B, WL #2314. Bill Barber reported the lowest bid was received from B Hill'z Excavating for the bid amount of \$180,993.00. The engineer's estimate was \$200,475.00. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-62.** Review and approval of utility easements for the Evansville Western Railway waterline extension, WL #316K. Stephanie Challender stated this easement was obtained for this project at a cost of \$16,586.75. The cost of the easement will be paid by Evansville Western Railway as part of the overall project cost. John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-63.** Review and approval of utility easements for the Evansville Western Railway waterline extension, WL #316K and Evansville Western Railway sanitary sewer improvements, SS #2500 and WWTP #25. Stephanie Challender stated these 27 easements from Evansville Western Railway were obtained for \$1 each. Alex Molner made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-64.** Authorize the acceptance of a Quit Claim deed from Evansville Western Railway, Inc., for the construction of water management facilities, WL #316K and wastewater management facilities, SS #2500 and WWTP #25. Rex Huffman stated this Quit Claim deed will provide the District with the land for the water tower and the wastewater treatment plant. He also advised that there is a reverter clause in the deed which states the land will revert back to Evansville Western Railway should the District ever stop using the land for water and/or sewer purposes. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-65.** Review and approval of utility easements for the Roachton Road area, WL #420. Stephanie Challender stated these two easements for \$1 each are necessary due to the bridge replacement on Roachton Road. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-66.** Authorize payment for the Ottawa County Water Study. Jerry Greiner reported the Wood and Ottawa County Commissioners are each willing to pay one-third of the cost of the study or \$6,250 each. This will authorize the District's payment in the same amount. Bill Hirzel made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-67.** Personnel Actions.

Jerry Greiner reviewed the actions as follows:

1. Recommend the promotion of Sharon Gregg to Billing Technician II, due to the retirement of Lola Judson, effective May 11, 2009.

Bill Hirzel made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Review 2009 Borrowing Authorization.** Dave Cook stated he had reviewed this information as part of the report of the Finance Committee meeting. The borrowing resolutions will be on the agenda at the May 21<sup>st</sup> meeting. John Fischer will be in attendance should there be any questions. The Risingsun project preliminary USDA closing will also be held on May 21<sup>st</sup> after the Board meeting, with the final close on May 28<sup>th</sup>.

### **Receipt of Other Comments**

None

### **Regular Meeting Dates**

|                  |                           |   |
|------------------|---------------------------|---|
| Regular Meeting: | May 21, 2009<br>7:30 a.m. | District Operations Facility<br>Regular Meeting |
| Regular Meeting: | June 7, 2009<br>7:30 a.m. | District Operations Facility<br>Regular Meeting |

### **Executive Session**

Phil Shaffer made a motion to adjourn to Executive Session to discuss pending or imminent litigation. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

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John Ault made a motion to return to regular session. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes.

**Adjournment**

Lyle Schulte made a motion to adjourn. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current  
Secretary/Treasurer

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