

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, NOVEMBER 19, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, November 19, 2009 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Alex Molner
Lyle Schulte	Adam Seibert	Phil Shaffer

Members absent: None

Others:

Bill Barber	Jerry Greiner	Leanne O'Brien
Valerie Megyesi	John Sopko	Jim Cheatwood
Dave Cook	Beth Vannett	Mike Stoll
Gavin Smith	Dan Wickard	

Clint Wells, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman LLP

Approval of Minutes

The minutes of the regular meeting held on November 5, 2009, were reviewed. John Ault made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Election Summary Report for Wood County, Rossford quarterly billing example, Emergency call out list for the District, November 16th Suburban Press, Fall/Winter WaterLog magazine, Wood County Area Housing Stats, Article in the Northwest Signal regarding the Village of Florida, Invitation to the Wood County Economic Development Holiday Reception, Weekly WaterShed revenues, Current project schedule list, Building Strong Financially Resilient Government Through Long-Term Planning; Thank you from Hospice for donation, Letter from the Wood County Agricultural Society regarding sponsorship opportunities, Memo regarding annual vacation and comp time cash out, Ohio Township News, and various newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Update was given on the current discussions with Henry County regarding contract work.
- District applying for a “green energy” grant for the office and East Broadway facility for energy savings.
- Christmas dinner at Maggies, December 15th, reservations due by December 12th.
- Wood County Economic Development Holiday Reception is December 12th from 4-6:30 p.m.
- State Auditors will be here the week of December 14th
- Statement of Engineering Qualifications were due in November 13th.
- October financial statements have been distributed.
- Met with new legal counsel for the City of Toledo to discuss water and sewer agreements.
- The District is no longer under EPA watch for TTHM's in the Village of Weston.
- Bloomdale water contract review November 24th meeting.
- Great Lakes water basin maps were reviewed.
- Employee health insurance plans are stable for 2010 with the same coverage and a premium reduction for all plans.

Reports of Committees:

Jerry Greiner stated the Administrative Committee met on November 11th, minutes were circulated and briefly reviewed.

Unfinished Business:

Resolution 2009-122. Authorize an intergovernmental agreement with the Village of North Baltimore. Jerry Greiner asked that this resolution be tabled. John Current made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2009-175. Certification of Estimated Resources for Fiscal Year 2010. Dave Cook asked that this resolution be removed as it is no longer needed. Lyle Schulte made a motion to remove. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Removed.**

*Resolution 2009-176 of Old Business and Resolution 2009-177 of New Business will be considered at the end of New Business.

New Business

Resolution 2009-178. Review and approval of utility easements for the JRS waterline extension, WL #183L. John Sopko stated 2 easements have been obtained for a total of \$1,903.00. Alex Molner made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-179. Review and approval of grinder pump easements for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. John Sopko stated 1 grinder pump easement has been obtained for \$1.00. Phil Shaffer made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-180. Authorize the purchase of land for the sanitary sewer pump station for the Stony Ridge and Lemoyne sanitary sewer project, SS #145 and JRS sanitary sewer extension, SS #140E. John Sopko stated this resolution is for the authorization to purchase land from Luckey Farmers for the pump station for the Stony Ridge/Lemoyne project and for the JRS project. The total cost for the land will be \$7,000.00 he said. Lyle Schulte made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-181. Review and approval of grinder pump easement for the Huffman Road sanitary sewer extension, SS #1800A. John Sopko stated 1 easement has been obtained for \$1.00. Alex Molner made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-182. Authorize a contract with Poggemeyer Design Group for the Belmont Lakes and Tyler Street waterline replacements, WL #129 and WL #164. Bill Barber stated this resolution is to approve a contract with Poggemeyer Design Group for 2 waterline replacements. These replacements are part of the 2010 repair and replacement projects, he said. Mr. Barber stated the total design contract is \$33,870.00. Phil Shaffer made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes, **Approved.**

Resolution 2009-183. Change order #1, Caldwell Tanks, Evansville Western Railway water tower project. Bill Barber stated this change order is for an increase of \$31,109.72 for additional site work, utility work, electrical work added for future Pax Mixer and bulk water station; revised service panel for additional electrical needs and made changes to accommodate the wastewater treatment plant. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-184. Review and approval of utility easements for the Risingsun sanitary sewer force main extension, SS #1901A. Bill Barber stated 2 easements have been obtained for \$1.00 each. Alex Molner made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-185. Personnel Actions.

Jerry Greiner reviewed the action as follows:

Receipt of Other Comments

None

Adjournment

Lyle Schulte made a motion to adjourn. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

/lob