

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, NOVEMBER 5, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, November 5, 2009 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Alex Molner
Lyle Schulte	Adam Seibert	

Members absent: Phil Shaffer

Others:

Bill Barber	Jerry Greiner	Leanne O'Brien
Valerie Megyesi	John Sopko	Neal Materni
Dave Cook	Beth Vannett	

Clint Wells, Poggemeyer Design Group  
Rex Huffman, Spitler, Huffman LLP

**Approval of Minutes**

The minutes of the regular meeting held on October 15, 2009, were reviewed. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Correspondence**

Jerry Greiner presented the correspondence file which was circulated and contained: Election Summary Report for Wood County, Wood County Economic Development Commission Board meeting agenda for November 4<sup>th</sup>, November Toledo Business Journal, Memo regarding year end Aflac refunds, Brochure on the new Penta Career Center Facility, E-mail from Joe Meiser regarding sewer charges in Milton Center, Wood County Board of Commissioners Resolution regarding Recovery Zone Bonds, Copy of application for Recovery Zone Bonds, Safety Committee minutes from October 28<sup>th</sup>, Letter from the Village of Elmore in support of Ottawa County water discussions, Wood County housing starts and a thank you letter from Kyle Dibling for the Wood County Fair livestock purchase.

### **Report by Executive Director and Other Officials**

Jerry Greiner reported:

- FIAT announced future plans for Chrysler machining plant. It appeared they will remain in current site for now.
- Had a phone conversation with Rossford for its portion of Tracy Road repairs.
- Five Point Road residents are meeting with Representative Randy Gardner and the EPA to discuss sewer status.
- Update was given on the current discussions with Henry County regarding contract work.
- District applying for a “green energy” grant for the office and East Broadway facility for energy savings.
- Bowl will be raised at the JRS tower this Sunday, November 8<sup>th</sup>.
- Christmas dinner at Maggies, December 12<sup>th</sup>.
- Office closed November 11<sup>th</sup> for Veteran’s Day
- Ken Amos has submitted letter of resignation effective November 30<sup>th</sup>.

### **Reports of Committees:**

Jerry Greiner stated the Extension Committee met on November 3<sup>rd</sup>, minutes were circulated and briefly reviewed.

John Cheney stated the Safety Committee met on October 28<sup>th</sup>, minutes were circulated and briefly reviewed.

### **Unfinished Business:**

**Resolution 2009-89.** Authorize a Wholesale Water Supply Contract Amendment with the City of Fostoria. Rex Huffman and Bill Barber reviewed the contract and contract area with the Board. Rex Huffman indicated the contract does not include the reimbursement issue for Charter Steel. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-122.** Authorize an intergovernmental agreement with the Village of North Baltimore. Jerry Greiner asked that this resolution be tabled. Bill Hirzel made a motion to table. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2009-154.** Acceptance and action on bids received for the Landfill sanitary sewer line extension, SS #610. Bill Barber reminded the Board that Kwest Group the apparent 2<sup>nd</sup> lowest bidder had submitted a complaint letter stating their concern with Anderzack-Pitzen’s bid being non-compliant. Rex Huffman has reviewed this and made the recommendation that the bid be awarded to Anderzack-Pitzen. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **New Business**

**Resolution 2009-164.** Acceptance and action on bids received for the JRS waterline extension, WL #183L. Bill Barber stated the low bidder on this project was Anderzack-Pitzen at \$1,498,989.25 for Alternate 1. Alternate 1 replaces ductile iron pipe with PVC, he said. Mr. Barber stated the engineer's estimate on this project was \$1,665,400.00 and requests the project be awarded to Anderzack-Pitzen. Alternate 2 will be held for approximately 60 days until a decision is reached on it. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-165.** Review and approval of utility easements for the JRS waterline extension, WL #183L. John Sopko stated 4 easements have been obtained for a total of \$4,001.00. Bill Hirzel made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-166.** Notice of intent to proceed, JRS sanitary sewer extension, SS #140E. Bill Barber requested this resolution be approved to proceed with the JRS sanitary sewer project. Alex Molner made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-167.** Authorize the advertisement for bids for the JRS sanitary sewer extension, SS #140E. Bill Barber asked for approval to advertise for bids for the JRS sanitary sewer project. Advertising dates are to be determined based upon USDA approval, he said. Alex Molner made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-168.** Authorize the advertisement for bids for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. Bill Barber asked for approval to advertise for bids for the Stony Ridge and Lemoyne sanitary sewer project. Advertising dates are to be determined based upon USDA approval, he said. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes, **Approved.**

**Resolution 2009-169.** Review and approval of utility easements for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. John Sopko stated 7 easements have been obtained for a total of \$2,036.00. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-170.** Review and approval of grinder pump easements for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. John Sopko stated 4 grinder pump easements have been obtained for \$1.00 each. Bill Hirzel made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-171.** Change order #2, B. Hill's Excavating, Inc., Williamsburg-on-the-River wastewater treatment plant replacement, SS #4. Bill Barber stated this change order is for a time extension until November 30<sup>th</sup> due to a delay in the delivery of the generator for the pump station. Melinda Kale made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-172.** Review and approval of utility easements for the Andrus Road sanitary sewer extension, SS #121A. Neal Materni stated 3 easements have been obtained for the Andrus Road sewer extension. Each easement was obtained for \$1.00 each, he said. Alex Molner made a motion to approve. Melinda Kale seconded the motion. A roll call vote was with all present voting yes. **Approved.**

**Resolution 2009-173.** Review and approval of grinder pump easements for the Andrus Road sanitary sewer extension, SS #121A. Neal Materni stated one grinder pump easement was obtained for \$1.00 for the Andrus Road sanitary sewer extension. Alex Molner made a motion to approve the above item. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2009-174.** Accept the allocation of Wood County Recovery Zone Economic Development Bond from the Board of County Commissioners. Dave Cook stated that the Wood County Commissioners received \$8,835,000 of economic recovery zone bonds, of which they have allocated \$4,700,000 to the District. The bonds will be applied to the District and Dominion Energy's portion of the JRS project, he said. Alex Molner made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Melinda Kale left the meeting at 9:10 a.m.

**Resolution 2009-175.** Certification of Estimated Resources for Fiscal Year 2010. Dave Cook circulated and reviewed spreadsheets showing the options and additional cost to the customer for depreciation being included in the water and sewer rates for 2010. He asked for further direction from the Board on the length of time to include depreciation so the 2010 budget can be completed. The consensus of the Board was to show the depreciation costs over 15 years. Mr. Cook asked that this resolution be tabled in order to complete the 2010 budget. John Current made a motion to table. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

**Resolution 2009-176.** Approval of Expenditure Appropriations for Fiscal Year 2010. Dave Cook asked that this resolution be tabled. John Current made a motion to table. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

### **Executive Session**

None

**Other**

None

**Regular Meeting Dates**

Regular Meeting: November 19, 2009                      District Operations Facility  
7:30 a.m.

Regular Meeting: December 3, 2009                      District Operations Facility  
7:30 a.m.

**Receipt of Other Comments**

None

**Adjournment**

Lyle Schulte made a motion to adjourn. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current  
Secretary/Treasurer

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