

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, NOVEMBER 8, 2007**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, November 8, 2007 at 7:30 a.m.

Mr. John Ault, President, brought the meeting to order and requested that the roll be called:

Paul Brim	John Cheney	John Current
Melinda Kale	Alex Molner	Terry Murray
Lyle Schulte	Phil Shaffer	John Ault

Members absent: None

Others:

Jerry Greiner	Beth Vannett	Val Megyesi
Dave Cook	Leanne O'Brien	John Sopko
Mike Stoll		

Tom Stalter, Poggemeyer Design Group
Rex Huffman of Spitler, Huffman & Newlove Law Firm
Bill Hirzel, 5423 Ayers Rd. Walbridge, OH

Approval of Minutes

The minutes of the regular meeting held on October 25, 2007 were reviewed. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: District work summary for May thru October, Sentinel Tribune with local election results, Outline for the Wood County Board of Commissioners meeting November 8, 2007, Sentinel Tribune article regarding BG water option for northern Wood County, Letter from Steven Callejas, solicitor for the Village of Hoytville regarding Hoytville's service area, Map of the potential JEDD region for the proposed Fedex facility, Agenda for the County Sanitary Engineers Association of Ohio winter conference, November 2007 TMACOG newsletter, Copy of letter to Chad Hoffman, Grand Rapids Administrator regarding waterline projects in Washington Township, Agenda for the Wood County Planning Commission meeting November 6, 2007, Invitation to the Wood County Economic Development holiday reception on November 27, 2007, Letter from the Wood County Board of Commissioners regarding vacation accrual limits, November 2007 billing calendar, Letter from Ohio Public Works regarding the denial of request for emergency funding for the Tracy Road trunk sewer reconstruction, Fax from Village of Luckey regarding sanitary sewers and tap records, Resolution 2007-197 recognition of Terry Murray for his efforts on behalf of the Board of Trustees of the District, Copy of a letter to the Village of Hoytville residents notifying them of the waterline being ready to tap, and weekly WaterShed sales.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Bill Barber and Tom Stalter attended a meeting in West Millgrove November 7, to discuss sanitary sewer needs.
- Jerry attended a meeting in the Village of Wayne November 7, to discuss sanitary sewer needs.
- Mike Stoll and Neil Materni held a public meeting for residents on Lime City Road for interest in a waterline extension.
- Hoytville Meeting October 29, to discuss rates.
- Meeting held with Perrysburg Township November 5, to discuss JRS project.
- Still in discussion with Rossford, about joining the District.
- Bill Barber and Gavin Smith met with the City of Perrysburg to discuss their GIS needs.
- The cash rent agreement for the farm ground in Tontogany has expired; we are currently looking for options for this property and others, possibly with Pheasants Forever.
- Met with Charter Steel November 8, to discuss increased water rates from Fostoria and the possibility of a master meter.
- Watershed in Perrysburg has been broken into 3 different times. Possibly for the metals inside and out.
- Holding a CORD meeting November 16, 2007 at the District. Asked for reservations
- Perrysburg Township is meeting with the City of Toledo today, to discuss tax sharing agreement for the Fedex site.
- Propose an Extension Committee meeting November 15, and the third Thursday of each month for the next few months.
- Next Finance Committee meeting will be held November 19, 2007 at 9:00 a.m.

Reports of Committees:

The Finance Committee was held November 6, 2007 at Poggemeyer Design Group. A review of the rate study was done. Larry Shaw with Poggemeyer Design Group presented a detailed summary of rates and indicated a review and possible increase in water and sewer rates would be needed. A follow-up Finance Committee meeting will be held November 19, for possible implementation of any increases by January 1, 2008.

Unfinished Business:

Resolution 2007-148. Void resolution 2004-122, approval of an interagency agreement with the Village of Hoytville. Jerry Greiner suggested that this resolution be tabled. John Cheney made a motion to table. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-149. Review and approval of a Water Management Agreement with the Village of Hoytville. Jerry Greiner suggested that this resolution be tabled. John Cheney made a motion to table. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-172. Authorize a tower lease agreement with the City of Northwood. Jerry Greiner suggested that this resolution be tabled. John Cheney made a motion to table. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-175. Authorize an amendment to the water agreement for the City of Fostoria. Jerry Greiner suggested that this resolution be tabled. John Cheney made a motion to table. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-176. Authorize an agreement with the Village of Bloomdale. Jerry Greiner suggested that this resolution be tabled. John Cheney made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2007-197. Recognition of Terry Murray for his efforts on behalf of the District. John Ault presented Terry Murray with a plaque and thanked him for his efforts and service to the Board of Trustees. John Cheney made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes with the exception of Terry Murray who abstained. **Approved.**

Resolution 2007-198. Authorize an amendment to the contract with Poggemeyer Design Group for the Stony Ridge and Lemoyne sanitary sewer project, SS #145. Jerry Greiner suggested this resolution be tabled. Lyle Schulte made a motion to table. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-199. Authorize the issuance of bond anticipation notes for the construction of the Tracy Road and Oregon Road trunk sewer replacement, SS #100 area. Jerry Greiner suggested this resolution be tabled. Lyle Schulte made a motion to table. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-200. Change order #1, Gleason Construction Co., Route 20 sanitary sewer pump station abandonment, Phase 2, SS #322B. Mike Stoll stated this resolution is for a time extension only of 5 weeks for the project completion. The contractor was making good progress he added. Alex Molner made a motion to approve. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-201. Amendment to the Certification of Estimated Resources for fiscal year 2007. Jerry Greiner suggested this resolution be tabled. Lyle Schulte made a motion to table. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-202. Amendment of the Expenditure Appropriations for fiscal year 2007. Jerry Greiner suggested this resolution be tabled. Lyle Schulte made a motion to table. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-203. Amend Resolution 2007-196, Authorize a Products and Services Sale agreement with Meyer-Hill Lynch Corporation. Dave Cook stated this is a change in the contract dates for the agreement with Meyer-Hill Lynch for the District IT needs. He stated the contract will be effective December 1, instead of January 1 through December 31, 2007. Terry Murray made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-204, Personnel Actions.

Jerry Greiner reviewed the following actions:

1. Approve the completion of the probationary period for Brian Martikan, Water and Sewer Maintenance Worker I, effective November 16, 2007.
2. Approval for the job classification/rate change of Mark Naus, from Sanitary Treatment Maintenance Operator I, to Sanitary Treatment Maintenance Operator II, effective November 11, 2007.
3. Approval for the job classification/rate change of William Tuttle, from Water and Sewer Maintenance Worker I, to Water and Sewer Maintenance Worker II, effective November 11, 2007.
4. Approval for the job classification/rate change of Diana Shoemaker, from Billing Technician I, to Billing Technician II, effective November 11, 2007.

Alex Molner made a motion to approve the above action. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	November 29, 2007 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	December 13, 2007 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Lyle Schulte made a motion to adjourn. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

JC/lob