

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, NOVEMBER 9, 2006**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, November 9, 2006, at 7:30 a.m.

Mr. Alex Molner, Vice President, brought the meeting to order and requested that the roll be called:

|              |              |              |
|--------------|--------------|--------------|
| Paul Brim    | John Cheney  | John Current |
| Joe Molnar   | Alex Molner  | Terry Murray |
| Lyle Schulte | Phil Shaffer |              |

Members absent: John Ault

Others:

|                      |                |                 |
|----------------------|----------------|-----------------|
| Jerry Greiner        | Beth Vannett   | Bill Barber     |
| Dave Cook            | Mike Stoll     | John Sopko      |
| Stephanie Challender | Leanne O'Brien | Valerie Megyesi |
| Dan Wickard          |                |                 |

Tom Stalter, Poggemeyer Design Group  
Rex Huffman, Spitler, Huffman & Newlove

**Approval of Minutes**

The minutes of the regular and planning meeting held on October 26, 2006, were reviewed. Lyle Schulte made a motion to approve. Joe Molnar seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Correspondence**

Jerry Greiner presented the correspondence file which was circulated and contained: Draft of new District brochure, Spreadsheet of critical home sewage disposal areas, Results of the bidding for the vehicles on GovDeals.com, Invitation and agenda for the December 6<sup>th</sup> Wood County Economic Development Commission Board of Directors and Membership Meeting, Invitation to the Holiday Dinner on November 30<sup>th</sup> at Maggie's, Current Project status sheet with map, Copy of a letter from Ohio EPA to Ron Wentling regarding Portage Holiness Camp and their need to contact the District regarding connection to the sanitary sewer that services the Village of Portage, Memo from Wood County Planning Commission to the County Commissioners regarding a request to authorize advertising for FY05 CDBG Formula projects, Village of Custar WaterShed, Picture of the new manhole covers with the District name and logo, Spreadsheet of system development fees collected year-to-date, Current publication of the Water Log magazine, Message regarding John Ault, he is recovering from recent hip surgery at the Heartland Rehab Center.

### **Report by Executive Director and Other Officials**

Jerry Greiner reported:

- Annual Christmas dinner will be held on November 30<sup>th</sup> at Maggie's in Perrysburg.
- Custar Watershed opening bids will be 11/21/06
- Tom Stalter met with Custar Village Council to wrap up financials. Project could be "at or over budget", but are expecting to receive more taps from the project.
- Zoning variance for DC Ranch Watershed site will be held 11/21/06.
- Tapping information for the Tontogany waterline will go out next week; Tontogany will be approving the agreement at the council meeting held November 9, 2006.
- Jerry Greiner received call from Tim Moore who owns the 2 Watermill sites in Bowling Green and is interested in selling. He can only sell the site, not the building or equipment. Jerry Greiner requested he give the District a price for the sites to further discuss.
- Jerry Greiner, Bill Barber, and Mike Stoll, met with the Wood County Engineer (Ray Huber), Jason Sisco, and Tim Murphy to discuss future (2007) projects to see if anything overlapped with the District's projects. Not too many found that overlapped.
- Jerry Greiner met with Poggemeyer Design Group to discuss Bowling Green water quality and quantity, will have outline prepared for next Resource Committee meeting.
- The annual Board of County Commissioners Meeting will be held 12/14/06
- The township trustees meeting will be held 1/5/07 with reservations due 12/1/06. Lyle Schulte and John Ault are attending.
- CSEAO (County Sanitary Engineer Association Meeting) will be held 12/10/06-12/12/06 in Columbus.
- Jerry Greiner reported that the JRS announcement should be anyday. He reported that the announcement was to be made between 11/7/06 and 11/16/06.
- Jerry Greiner reported that the Cuckle Creek AEB Meeting will be held 11/27/06 at the Hampton Inn in Bowling Green.
- Jerry Greiner handed out a draft of the Safety Policy. Safety Committee is still working on writing a long term policy.
- Jerry Greiner updated the Board on the issue with Gary Horton and his accommodation tap. John Sopko went out to the property and sized-up the frontage and reduced the size. The District will be refunding the client 2600.00 once we receive the accommodation tap and easement forms from Mr. Horton.

### **Reports of Committees:**

None to Report

**Unfinished Business:**

**Resolution 2006-165**, Approval of a cash rental agreement for the District's property in Washington Township. Jerry Greiner proposed that this continue to be tabled. **Tabled.**

**Resolution 2006-171**, Approval of a developer's agreement with Lyle L. Shaffer for the Huffman Road waterline extension, WL #318F. Jerry Greiner proposed that this continue to be tabled. **Tabled.**

**New Business**

**Resolution 2006-174**, Approval of a developer's agreement with Robert Bettinger, Inc. for the construction of sanitary sewer facilities to serve Nazareth Hall. Bill Barber said that this would be a developer's project and that the District would only be responsible for paying 75% of the force main construction. Terry Murray made a motion to approve. John Cheney seconded the motion. **Approved**

**Resolution 2006-175**, Review and approval of the CSX Transportation pipeline crossing agreement for WL #100 area water transmission main improvements. Bill Barber said on Oregon Road the waterline will need to pass through the CSX Railroad and a resolution is needed in order to complete application with CSX for completion of the project. Dave Cook said that CSX charges a flat \$750.00 fee to apply and that they are also asking for \$4,000.00 for a one-time license fee. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2006-176**, Review and approval of the CSX Transportation pipeline crossing agreement for the Village of Risingsun sanitary sewer project, SS #1900. Bill Barber presented that on Main Street (Bays Road) in Risingsun the sanitary sewer line will have to cross the CSX Railroad and the resolution is needed to complete the application with CSX for the crossing agreement. John Cheney made a motion to approve. Joe Molnar seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2006-177**, Change order #3, Crestline Paving & Excavating, Inc. Easterly Pump station replacement. Bill Barber said that Crestline Paving & Excavating made a modification to the electrical cabinet at a cost of \$457.28. This modification was requested by operations. Phil Shaffer made a motion to approve. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2006-178**, Reappointment of the Assessment Equalization Board Members for the Cuckle Creek and Gypsy Lane Roads area waterline extension, WL #305B. Jerry Greiner presented the only change to the equalization board is the request to replace Mark Adams (who can not make the date of the hearing) with Henry Zaborniak

Sr. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call was taken with all present voting yes. **Approved.**

**Resolution 2006-179, Personnel Actions.**

Jerry Greiner reviewed the actions as follows:

- A. Approve the completion of probationary period for Neal Materni, Sanitary Engineer Aide II, effective November 27, 2006.
- B. Approve the completion of probationary period for Patricia Gifford, Sanitary Treatment Maintenance Operator II-Jet Truck Crew effective November 15, 2006.

Terry Murray made a motion to approve all the above listed personnel actions. Phil Shaffer seconded the motion. **Approved.**

**Receipt of Other Comments**

None

**Regular Meeting Dates**

|                  |                                |   |
|------------------|--------------------------------|---|
| Regular Meeting: | November 30, 2006<br>7:30 a.m. | District Operations Facility<br>Regular Meeting |
| Regular Meeting: | December 14, 2006<br>7:30 a.m. | District Operations Facility<br>Regular Meeting |

**Adjournment**

Lyle Schulte made a motion to adjourn. Joe Molnar seconded the motion. A voice call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current  
Secretary/Treasurer