

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, October 2, 2008**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, October 2, 2008 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Current	Bill Hirzel
Melinda Kale	Alex Molner	Lyle Schulte
Adam Seibert	Phil Shaffer	

Members absent: None

Others:

Bill Barber	Mike Stoll	Leanne O'Brien
Jerry Greiner	John Sopko	Val Megyesi
Dave Cook	Dan Wickard	

Tom Stalter, Poggemeyer Design Group
Rex Huffman, Spittler, Huffman LLC

Kelly Maxwell	20340 Cross Creek Rd, Bowling Green, OH 43402
Judith Cabral	18190 Robinson Rd, Bowling Green, OH 43402

Approval of Minutes

The minutes of the regular meeting held on September 18, 2008, were reviewed. John Current made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time John Cheney welcomed residents from Washington Township. Kelly Maxwell stated she as well as other neighbors are interested in getting public water. She stated her home is in the Grand Rapids service area, but the District's existing line stops 1200' from her home and would like to know what she can do to get water.

Bill Barber reviewed the current service areas and how the District was originally formed. He discussed the original three areas (Grand Rapids, Tontogany and Weston) and explained there is an existing line that runs from Forst Road to Tontogany where the most current waterline project on Cross Creek and Robinson originated. Mr. Barber stated he has received several phone calls from people interested in the area for public water and shared a map of these.

Jerry Greiner discussed the current contract issues and stated a proposal was received back from Grand Rapids for the District to serve the area and was reviewed by the District's Extension Committee. Mr. Greiner stated the proposal asked that Grand Rapids be reimbursed a fee of \$2000.00 plus a \$9.00 service charge every month or a

flat fee of \$4100.00 with no monthly fee for the District to serve the area. Mr. Greiner stated the extension committee did review this and they felt the terms of the agreement were too much to ask the customers to pay. Mr. Greiner also stated that the water to serve this area would come from the City of Bowling Green and currently they are not allowing the District to extend services until their existing plant capacity is re-rated by the Ohio EPA.

John Cheney suggested organizing neighbors that are interested in public water to attend a Grand Rapids Council Meeting to express their concern.

Jerry Greiner stated that it is really in the hands of the city, village and District attorneys to come to an agreement on the contract. Mr. Greiner suggested that all parties involved sit down and try to talk out the issues.

Judith Cabral stated she had spoken to Mr. Hoffman at the Village of Grand Rapids and he stated to her that he would charge no extra money for water service. She stated Mr. Hoffman said he sent a letter to the District, but the District had not responded or contacted him. Ms. Cabral stated her property has very bad water and spends \$175.00 every six weeks to treat not to mention the plumbing and water heater she has had to replace.

Mike Stoll stated the residents may want to contact their township trustees to see if they may be able to help.

Kelly Maxwell said she talked to a couple of the trustees and they suggested having an interest meeting with the residents to discuss.

John Cheney suggested that the District would contact the trustees again and request an informational meeting with the residents, trustees, the Village of Grand Rapids, and the District to discuss options.

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Map of Wood County dairy farms and existing waterlines, Article regarding the Great Lakes Water Compact being ratified and moving to Congress for approval, Letter from Jim & Cathy Phister and Michael & Jamie Pustay regarding the Health Department's 400' tap in rule and their homes in Stony Ridge, Letter from the City of Bowling Green regarding the water supply contract, Weekly WaterShed revenues, Article in the Rossford Record regarding First Solar getting abatement to aid expansion, The September 25th North Baltimore News, Wood County Area Housing Starts, Advertisement for the WaterBoy in the Sentinel Tribune, September 24th Safety Committee minutes, and a Copy of an e-mail from Jerry Greiner to Nick Rettig (Henry County) outlining the McClure water treatment plant discussions.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Melinda Kale was recently reappointed by the township trustees for another term.
- Northwood meeting September 25th with the next meeting on October 23rd.
- The Village of Wayne is interested in a WaterShed for their village.
- Meeting with North Baltimore October 6th along with the Henry Township Trustees.
- Jerry suggested the District put together a Risk Management Committee to review litigation and other similar items.
- Met with Representative Latta's deputy director to discuss the Stony Ridge project and the need for water to Lakota Schools.
- Stony Ridge/Lemoyne public meeting was held September 30th, a second one will be held October 8th.
- Meeting with the City of Bowling Green next Wednesday.
- Jerry circulated a memo regarding a desire to hire a "mechanic helper" from the Penta program. John Cheney suggested the Board discuss this later in the meeting.

Reports of Committees:

John Cheney stated the Safety Committee met on September 24th and briefly reviewed the minutes with the Board.

Unfinished Business:

Resolution 2008-19, Void Resolution 2004-122, approval of an interagency agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. John Ault made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**

Resolution 2008-20, Review and approval of a Water Management Agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. John Ault made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**.

New Business

Resolution 2008-187. Appointment of Assessment Equalization Board members for the Thompson Road sanitary sewer tap installations, SS #7102D. John Sopko asked for approval to name Duane Abke, Mark Adams, and Henry Zaborniak to the Assessment and Equalization Board. Melinda Kale made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved**.

Resolution 2008-188. Review and approval of utility easements for the Route 64 waterline extension, WL #320E. John Sopko stated an easement has been obtained for \$1.00 from James and Jill Bernthisel. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-189. Change order #3, Henning/Saad, Inc., East Broadway pump station backup power supply-generator, WL #101. Bill Barber stated this change order is for an increase of \$4,657.00 for additional telemetry equipment required for an upgrade to the system. Mr. Barber stated this project is now complete. Alex Molner made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-190. Change order #1, Gleason Construction Co., Ford Road force main replacement, SS #400 area. Bill Barber stated this change order is for a time extension. He stated the substantial completion date will be changed from September 30th to October 31st and the final completion date will be October 31, 2008. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-191. Authorize the advertisement for engineering qualification statements for 2009. Bill Barber stated this resolution is for approval to advertise for engineering qualification statements for 2009. Bill Hirzel made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-192. Continuation of the cleaning contract for the District operations facility. Jerry Greiner stated this resolution is authorization to continue the District cleaning contract with Jule's Cleaning Service for 2009. He stated the cost for this will remain the same. Bill Hirzel made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-193. In the matter of authorizing the refund of utility billing charges to Charter Steel. Jerry Greiner stated this resolution is the authorization to refund Charter Steel \$97,304.13 of over-billing. Dave Cook stated Charter Steel may take this refund over a period of time instead of one lump sum. Lyle Schulte made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time the Board considered Jerry Greiner's request to hire a "mechanic helper" from the Penta Vocational School. The Board felt this would be a good opportunity and Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. Jerry Greiner stated he would put a personnel action on the agenda for the next meeting regarding this position.

Executive Session

Alex Molner made a motion to go into executive session to discuss a real estate purchase and pending litigation. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

Lyle Schulte made a motion to go into regular session. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	October 16, 2008 7:30 a.m.	District Operations Facility Regular Meeting
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Regular Meeting:	November 6, 2008 7:30 a.m.	District Operations Facility Regular Meeting
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Adjournment

Lyle Schulte made a motion to adjourn. John Ault seconded the motion. A voice vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Cheney
President

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