

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, OCTOBER 7, 2010**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, October 7, 2010 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault  
Melinda Kale  
Adam Seibert

John Cheney  
Alex Molner

John Current  
Lyle Schulte

Members absent: Bill Hirzel

Others:

Jerry Greiner  
Leanne O'Brien

Dave Cook  
Bill Barber

Beth Vannett  
Mike Stoll

Rex Huffman, Spitler, Huffman & Newlove  
Tom Stalter, Poggemeyer Design Group  
Lori Hutton & Darrell Gerken, 20310 Walnut St., Weston  
James Long, 16925 W. River Rd., Bowling Green

At this time John Cheney welcomed Lori Hutton and her father Darrell Gerken to the meeting. Mrs. Hutton stated to the Board that she and her husband are planning to build a home on Van Tassel road outside the corporation limits of Weston. She spoke with the Health Department about an on-site sewer permit and they suggested she speak to the District about public sewers. She is requesting an extension of the sanitary sewer to her property, but is not in the financial position to pay the entire cost of the sewer extension, but is willing to share her prorated cost.

Mike Stoll gave the board a brief history of this project and stated the property owners had 3 options; a petition, a waiver or accommodation tap.

Lyle Schulte asked if an accommodation tap could be for 1 owner only and if this could be set-up as a private line. Bill Barber stated it could.

John Cheney asked if Mrs. Hutton had any conversation with the neighbors to see if there was any interested in public sewers. Mrs. Hutton stated she has not spoken to the neighbors.

John Cheney suggested this subject be re-visited with the Extension Committee to make a decision then.

At this time, John Cheney welcomed James Long to the meeting. Mr. Long stated he was attending the meeting to discuss his options for a sanitary sewer connection to the Village of Haskins. He stated he owns the Riverby Golf Course on River Road and has been informed by the EPA that he needs to make improvements to his sewage treatment plant. He is requesting to run an extension to the Village of Haskins facility, but is having difficulty obtaining the easements that he needs.

Bill Barber stated he has talked with Mr. Long in the past and the District does have capacity through the Village of Haskins system. He stated Mr. Long will need to submit an application and plans to the District. Mr. Barber stated he will sit down with Mr. Long to discuss his options.

### **Approval of Minutes**

The minutes of the regular meeting held on September 23, 2010, were reviewed. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

### **Correspondence**

Jerry Greiner presented the correspondence file which was circulated and contained: Wood County Area Housing Stats; McClure WaterShed brochures; Resume for Leonard Michaels, Year-to-date system development fees collected; Certificate of continuing education for the Northwest Sanitary Engineer's Group meeting; Invitation to the Wood County Township Association Fall Dinner Meeting; Invitation to Retirement Open House for Pat Bacon; E-mail from TMACOG regarding Regional Branding meeting; and various newspaper articles.

### **Report by Executive Director and Other Officials**

Jerry Greiner reported:

- Union voted to accept the 1% lump sum payment and drop 3 of the 4 grievances.
- Lyle Schulte was appointed to fill Phil Shaffer's Board seat and re-elected to an additional 6-year term by the townships at the Wood County Township Association Fall Dinner.
- Christmas dinner will be at Maggie's December 7, 2010 (Confirmed).
- Letter will be sent to municipalities regarding open board seat.
- McClure WaterShed will be open today.
- Charter Steel has received the first of two refund payments.
- In discussions with other county agencies for a part-time public relations person to cover county events.
- Finance Committee will meet October 14<sup>th</sup>.

**Reports of Committees:**

John Cheney stated the Extension Committee met on September 30<sup>th</sup>, minutes were included in the board packets.

Jerry Greiner stated the Safety Committee met on September 27<sup>th</sup>, minutes were circulated.

**Executive Session**

John Ault made a motion to go into Executive Session to discuss personnel issues. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

Alex Molner made a motion to return to regular session. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

**Unfinished Business:**

None

**New Business**

**Resolution 2010-147**, Authorize an engineering contract with Poggemeyer Design Group for the OPWC project, East Broadway improvements, WL #100 area. Bill Barber stated this contract with Poggemeyer is for the equipment and control improvements to the East Broadway pump station. The total contract is for \$42,500, he said. Alex Molner made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2010-148.** Authorize an engineering contract with Poggemeyer Design Group for the Rudolph Road sanitary sewer extension, SS #1001B. Bill Barber stated this contract is for the Rudolph Road sanitary sewer extension. The total contract is for \$72,750.00, he said. Lyle Schulte made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2010-149.** Change order #4, Anderzack-Pitzen Construction, Inc., Landfill sanitary sewer line extension, SS #610. Bill Barber stated this change order is for a decrease of \$22,792.41 for miscellaneous revisions to the electric panel, allowance and quantity adjustments, and to adjust completion dates. John Current made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2010-150.** Review and approval of easements in the Village of Weston, SS #2300 and WL #2300 area. Bill Barber stated an easement has been obtained from Otsego Local Schools for sanitary sewer improvements on SR 235. The easement was obtained for

\$1.00, he said. Alex Molner made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2010-151.** Authorize a loan agreement with the Ohio EPA/OWDA for the Weston wastewater treatment plant improvements, WWTP #23A. Bill Barber stated this resolution is authorizing Jerry Greiner to sign a loan agreement with DEFA for the Weston wastewater treatment plant improvements. Melinda Kale made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2010-152.** Authorize a partial release of retainage to Anderzack-Pitzen Construction, Inc., for the JRS waterline extension, WL #183L. Bill Barber requested retainage in the amount of \$54,960.00 be released to Anderzack-Pitzen for the JRS waterline extension. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2010-153.** Authorize the certification of unpaid deferred special assessments. Jerry Greiner stated this certification is for 2 parcels owned by developers that is not currently being farmed and has no Ag deferment. Alex Molner made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2010-154.** Authorize a farm lease for the Tontogany property. Jerry Greiner stated this resolution is approving a farm lease with Don Limes for the Tontogany property for a total of \$340.00. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2010-155.** Personnel Actions.

Jerry Greiner reviewed the action as follows:

1. Approval of a 1% lump sum payment to union employees as settlement of the 2010 union contract.
2. Approval of a 1% lump sum payment to salaried staff.

Lyle Schulte made a motion to approve the above action. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved**

### **Receipt of Other Comments**

None

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Regular Board Meeting

October 7, 2010

**Regular Meeting Dates**

Regular Meeting:   October 21, 2010                   District Operations Facility  
                              7:30 a.m.                                 Regular Meeting

Regular Meeting:   November 4, 2010                   District Operations Facility  
                              7:30 a.m.                                 Regular Meeting

**Adjournment**

Adam Seibert made a motion to adjourn. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current  
Secretary-Treasurer

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