

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, SEPTEMBER 15, 2011**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, September 15, 2011 at 7:30 a.m.

Mr. Lyle Schulte, President, brought the meeting to order and requested that the roll be called:

John Ault
Bill Hirzel
Adam Seibert

John Cheney
Alex Molner

John Current
Lyle Schulte

Members absent: Leonard Michaels, Melinda Kale

Others:

Bill Barber
Mike Stoll
Val Megyesi
Brandon Johnson

Simon Gundy
Dave Cook
Jerry Greiner
Brandon Weilnau

Leanne O'Brien
Beth Vannett
Greg Warden
Matt Dennis

Tom Stalter, Poggemeyer Design group
Dan Spitler, Spitler, Huffman, LLC

Gary Cromley, 13370 Union Hill Rd, Bowling Green, OH 43402
Jack Kieffer, 13207 Union Hill Rd, Bowling Green, OH 43402

Approval of Minutes

The minutes of the regular meeting held on September 1, 2011, were reviewed John Cheney made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Wood County Housing Stats; Utility Training Management Seminar information from RCAP; Brochure from Whitaker Finishing; Information on the United Way campaign and various newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Need suggestions for places to hold the Board meetings during construction.
- Wood County Economic Development has approved a JRS application for the CSX site.

- Bids on the building are due September 23rd, may hold a special meeting on September 29th to award contract.
- Stony Ridge WaterShed is out for bid.
- Met with Sandusky County Commissioners on September 13, 2011.
- Will meet with Henry County Commissioners on September 20, 2011.
- United Way campaign underway.
- All meters in Cygnet have been changed out.
- Propose a bus tour sometime in the next couple of months.
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Reports of Committees:

None to report

Unfinished Business:

Resolution 2011-117. Approval of a water contract with the Village of Grand Rapids. Jerry Greiner requested this resolution be tabled. John Cheney made a motion to table. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2011-118. Authorization to cancel contract with Hank's Plumbing & Heating, Inc. for the MidStar sanitary sewer tap installations. Jerry Greiner asked that this resolution be removed. John Cheney made a motion to remove. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Removed.**

New Business

Resolution 2011-126. Authorize the advertisement for bids for the East Broadway Pump Station, WL #101. Jerry Greiner asked that this resolution be tabled. Adam Seibert made a motion to table. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2011-127. Authorize a contract with Con Keefer for construction coordination for the District Building Expansion Project. Jerry Greiner asked that this resolution be tabled. Adam Seibert made a motion to table. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2011-128. Authorize a loan agreement with the Ohio EPA/DEFA for various sewer projects. Dave Cook stated this resolution is authorizing Jerry Greiner to sign the loan agreements for these sewer projects. Adam Seibert made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-129. Authorize an amendment to the lease of the WaterShed at Haskins and Poe Roads. Jerry Greiner stated this resolution is to approve a one year extension to the WaterShed lease at Haskins and Poe Roads at the current rate of \$424.00 per month. Alex Molner made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2011-130. Personnel Actions.

Jerry Greiner reviewed the actions as follows:

1. Greg Warden, Water and Sewer Maintenance Worker I, probation complete, effective September 15, 2011
2. Bill Tuttle, Sanitary Sewer Technician, probation complete, effective September 30, 2011.

Alex Molner made a motion to approve the above items. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

Bill Hirzel made a motion to go into Executive Session to discuss pending litigation. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes.

Alex Molner made a motion to go into regular session. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

Dave Cook suggested the Finance Committee met on September 22, 2011.

Regular Meeting Dates

Regular Meeting:	October 6, 2011 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	October 20, 2011 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

John Cheney made a motion to adjourn. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer