

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, SEPTEMBER 18, 2008**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, September 18, 2008 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Current	Melinda Kale
Alex Molner	Lyle Schulte	Adam Seibert
Phil Shaffer		

Members absent: Bill Hirzel

Others:

Bill Barber	Mike Stoll	Leanne O'Brien
Jerry Greiner	John Sopko	Beth Vannett
Dave Cook	Tom McGrain	Don Duncan
Dan Wickard		

Clint Wells, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman LLC

Phyllis Miller	26566 Thompson Rd. Perrysburg, OH
Millie Lehn	26762 Thompson Rd. Perrysburg, OH
Linda Polzin	26734 Thompson Rd. Perrysburg, OH
William Earle	26648 Thompson Rd. Perrysburg, OH
Don Eckel	26718 Thompson Rd. Perrysburg, OH

Approval of Minutes

The minutes of the regular meeting held on September 4, 2008, were reviewed. Phil Shaffer made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

At this time John Cheney welcomed residents from Thompson Road. Bill Earle stated the residents of Thompson Road were notified of the order to tap into the existing sewer line that runs along Thompson Road. Mr. Earle stated he had a few concerns regarding this order. He stated he was concerned with the amount of time that has elapsed and the increase in cost since original construction of the line and why he was not mandated to tie in at the time of original construction.

Mike Stoll reviewed the project and timeline for the Board and residents. Mr. Stoll stated the District received a letter from the Health Department in October 2007 stating anyone within 400' of the sewer on Thompson Road would need to connect. Mr. Stoll stated he was unsure why the tie-ins did not occur at the time of original construction; however, he stated there were not provisions for taps in the approved design. Two

public meetings have occurred with the residents where the project scope and cost were discussed.

Dave Cook stated that usually when owners tie into a sewer a footage charge is assessed for the cost of the original main line sewer. He stated in this case the charge will be waived to these owners; however, Mike Stoll indicated there is a footage charge component for the lateral tap.

Phyllis Miller stated she doesn't mind getting the sewers, but would also like to have water and has signed a petition for such.

Don Eckel stated residents were originally in favor of water also, but when costs were calculated, he thought the expense was too much. He asked if both a water and sewer project occurred if residents would get some sort of price break.

Linda Polzin stated that Perrysburg requires an annexation agreement to be signed for Perrysburg to treat the effluent, however she didn't think that was fair since she was being forced to tie-in to the sewer.

Mike Stoll stated that was one of the agreements made between Perrysburg Township and the City of Perrysburg.

Linda Polzin asked if she refused to sign the annexation agreement, could Perrysburg refuse to treat the effluent.

Rex Huffman stated that Perrysburg could refuse her tap.

Bill Earle asked if the houses north of them would have a chance to get public sewers.

Mike Stoll stated they could get public sewers, but would have to petition for them and they have not done so, so far.

Bill Earle stated that one option to pay for the sewer is on the property tax, he asked if the property value will be raised due to the public sewers.

Mike Stoll stated that property values could increase due to public utilities, but is really based on the property buyer's wants and needs.

Bill Earle asked if the cost is put on the property tax and decide later to pay-off the assessment, does the interest have to be paid in full?

Dave Cook stated that since a bond is purchased for the project the whole amount including interest would need to be repaid. Mr. Cook also stated he prepared a cost example of the assessment and handed it out to the owners in attendance.

Linda Polzin stated she wanted to thank Mike Stoll, John Sopko and the rest of the staff for all their hard work and was very appreciative of their time.

Don Eckel asked if the homeowners were locked into the District doing the work or if the residents can hire their own contractor.

Bill Barber stated that he did solicit quotes from several contractors for the project and the engineers estimate was based upon them. Mr. Barber stated that in order to assess on the property tax, the District would need to complete the project.

Dave Cook stated that the unit charge of \$9200.00 would be the maximum charge. He stated if bids come in higher than the District has guaranteed the cost cannot increase, but if the cost comes in lower the assessment will be reduced. Mike Stoll added that \$9200.00 was only the "unit charge" and did not include footage charge for the lateral or the District's or Perrysburg's fees.

Bill Earle asked if the cost could be objected to.

Mike Stoll stated that there is an objection period and each owner will have an opportunity to object and be heard by the Assessment and Equalization Board.

Don Eckel asked when construction will occur.

Mike Stoll Stated construction will probably not occur until December.

At this time John Cheney suggested the Board consider **Resolution 2008-182**, Necessity Resolution, Thompson Road sewer tap installations, SS #7102D. Lyle Schulte made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: August Wood County Housing Stats, Agenda from the Community Emergency Notification System Advisory Committee (Reverse 911) meeting agenda, Copy of letter sent to Village of Risingsun and Scott Township property owners regarding completion of project and notice to tap, Update for Progress for ending the Five Point Road sewer project, Letter from Christ's Bible Church regarding Patriot's Day celebration, Invitation to the Bowling Green Chamber of Commerce Business After Hours Party, City of Perrysburg Council agenda for September 16th, Letter from the City of Bowling Green regarding water needs, Article in the Perrysburg Messenger regarding Perrysburg Township trustees schedule to review JEDD agreement with the City of Toledo, Advertisement from Flag City Water Systems regarding water systems, Article in the Toledo Blade regarding the Village of Delta water rates increasing, Copy of letter sent to municipalities regarding their December 2008 appointment, Weekly WaterShed rates, Letter to Thompson Road owners regarding Board meeting and hearing recommendations regarding the sanitary sewer project, Article in the Toledo Blade regarding The City of Akron leasing city sewer system to private company and using proceeds to fund scholarships, and an update listing of Board of Trustee's committee members.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Northwood has invited the District to a public meeting on September 25th and October 23rd.
- Dave Cook and Bill Barber have compiled a draft agreement for Rossford. Ed Ciecka will be reviewing this week.
- Met with Toledo September 17th to review draft water and sewer agreement.
- We are waiting to hear from the Ohio Department of Development regarding a time extension for the JRS project. The tower bid cannot be awarded until we hear about the extension.
- Township Trustee Dinner was held September 11th.
- The Village of Wayne is interested in putting a WaterShed in the village.
- Gavin Smith has asked to use the education reimbursement the District offers. He is pursuing his Master's Degree.
- The changes to the merit pay proposal were sent to the Board members.
- Meeting with Charter Steel September 19th to discuss the overbilling.
- Closing on the Martin property for the Williamsburg-on-the-River treatment plant is September 19th.
- Bidding for the CSX water tower is September 23rd.

Reports of Committees:

Bill Barber stated the extension committee met on September 17th. Minutes for the extension committee were circulated and Bill Barber briefly reviewed the items discussed.

Unfinished Business:

Resolution 2008-19, Void Resolution 2004-122, approval of an interagency agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. John Ault made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**

Resolution 2008-20, Review and approval of a Water Management Agreement with the Village of Hoytville. Jerry Greiner asked that this resolution be tabled. John Ault made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled**.

New Business

Resolution 2008-183. Review and approval of utility easements for the Route 64 waterline extension, WL #320E. John Sopko stated that two easements have been obtained for \$1.00 each from Michael & Diana Bruno and Nathan Bowe & Michelle

Gayton. Alex Molner made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-184. Authorize the advertisement for bids for the Williamsburg-on-the-River wastewater treatment plant replacement SS #4. Bill Barber asked for approval to advertise for bids. He stated no dates were included in the resolution because the project will have to follow DEFA standards. Phil Shaffer made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-185. Authorize an amendment to the Administration and Customer Service Manual. Beth Vannett stated this amendment is to the water shut-off policy. Ms. Vannett stated that currently a customers 3rd and final notice is a door notice hung by an employee with the amount due on it. She asked that this be eliminated and instead the 3rd notice be

sent by mail with the amount due and last day to pay included. Ms. Vannett stated this will eliminate several hours of employee time and expense for travel. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2008-186. Personnel Actions.

Jerry Greiner reviewed the following actions:

1. Approval for license pay increase for Jason Bomeli, Sanitary Treatment Maintenance Operator II, effective August 28, 2008.
2. Approval for license pay increase for J. Roger Sarver, Water Quality Technician I, effective August 28, 2008.
3. Approval of probationary period for Matt Bockbrader, Water and Sewer Maintenance Worker II, effective September 19, 2008.

Phil Shaffer made a motion to approve the above actions. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting: October 2, 2008 District Operations Facility
 7:30 a.m. Regular Meeting

Regular Meeting: October 16, 2008 District Operations Facility
 7:30 a.m. Regular Meeting

Adjournment

Lyle Schulte made a motion to adjourn. Melinda Kale seconded the motion. A voice vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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