

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, SEPTEMBER 2, 2010**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, September 2, 2010 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Alex Molner
Lyle Schulte	Adam Seibert	Phil Shaffer

Members absent: None

Others:

Jerry Greiner	Dave Cook	Beth Vannett
Leanne O'Brien	Bill Barber	Dan Wickard
Gavin Smith	Mike Stoll	Anna Berakis
Lindsay Zeigler		

Rex Huffman, Spitler, Huffman & Newlove
Clint Wells, Poggemeyer Design Group
Richard Sanders, Datamatic, Ltd.
Steven Spirn, Labor relations attorney

Approval of Minutes

The minutes of the regular meeting held on August 19, 2010, were reviewed. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Unfinished Business:

Resolution 2010-116, Authorize a contract with Datamatic for the fixed base meter reading system. Dave Cook shared a financial review for the Datamatic fixed base meter reading system purchase. Based on the numbers the system would pay for itself in 4 years, 9 months, he said. He stated the estimate was based on reduction of water loss, reallocation of employee and vehicle time and increased customer service efficiency. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Invitation to the 2010 Ohio Rural Water Quarterly Meeting; Invitation to the Ohio GIS

Conference and Trade Show; Football Guide 2010 from WFOB; Third Quarter Rural Water Magazine; Records request from AFSCME; Press Release for the "Making Your Tax Dollars Count" award; Wood County Employee Night at the Doyt ticket order form; Year to date bulk water consumption report; Agenda for the regional water discussions; Sanitary sewer project update for the West Millgrove newsletter; Wood County housing stats; Letter from the City of Perrysburg regarding construction work on Roachton and Fort Meigs Roads; and various newspaper articles.

At this time, Dave Cook presented to the Board the "Making Your Tax Dollars Count" Award from the Auditor of State. This is the 3rd year in a row the District has received the award and only 5% of government agencies receive this award yearly, he said.

Gavin Smith introduced Anna Berakis, GIS intern to the Board and summarized the work she has completed over the last two years. Gavin and the Board thanked Anna for her service to the District.

Mike Stoll introduced Lindsay Zeigler, Engineering intern to the Board and summarized the work she has completed during her internship. Mike and the Board thanked Lindsay for her service to the District

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Met with Fostoria on August 20th to discuss regional water issues.
- Rossford utilities committee voted 2 to 1 to join the District, however they will be voting again due to a question on voting rules.
- Union fact finder was August 30th; the report will be back September 9th. Propose special board meeting on September 14th.
- Green Dairy will be assessing the waterline construction costs to their taxes.
- Met with Ottawa County on August 24th to discuss water study.
- Bank RFP's were due August 27th.
- Tom Stalter met with the Army Corp of Engineers on August 30th to review Risingsun waterline
- OPWC application is due September 3rd for the East Broadway pump station.

Reports of Committees:

None to report

New Business

Resolution 2010-122. Authorize the grant agreement with USDA Rural Utilities Service for the West Millgrove sanitary sewer collection system, SS #1902. Jerry Greiner stated this was a preliminary commitment with USDA. The grant money is for \$1,207,000.00 which is 35% of

the project, he said. Adam Seibert made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-123. Authorize a developer's agreement with MidWood for water and sewer extension, WL #318G and SS #1001B. Bill Barber stated this resolution is authorizing a developer's agreement with MidWood for a sanitary sewer extension. The total cost of the project is \$120,617.77, he said. Alex Molner made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-124. Review and approval of an easement for a waterline extension in the Village of Weston, WL #2300 area. Bill Barber stated this resolution is to approve an easement with Dean and Mary Sautter for \$1.00. Bill Hirzel made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2010-125. Personnel Actions.

Jerry Greiner reviewed the actions as follows:

1. Approval to extend employment for Brandon Radabaugh, Summer Maintenance, effective until October 8, 2010.

Bill Hirzel made a motion to approve the above item. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

John Ault made a motion to go into Executive Session to discuss pending litigation and personnel. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes.

Alex Molner made a motion to leave Executive Session. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes.

Receipt of Other Comments

None

Regular Meeting Dates

Regular Meeting:	September 23, 2010 7:30 a.m. *Bus tour to follow meeting	District Operations Facility Regular Meeting
Regular Meeting:	October 7, 2010 7:30 a.m.	District Operations Facility Regular Meeting

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Regular Board Meeting
September 2, 2010

Special Meeting: September 14, 2010 District Operations Facility
7:30 a.m.

Adjournment

Lyle Schulte made a motion to adjourn. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary-Treasurer

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