

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, SEPTEMBER 27, 2007**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, September 27, 2007 at 7:30 a.m.

Mr. John Ault, President, brought the meeting to order and requested that the roll be called:

Paul Brim	John Current	Melinda Kale
Alex Molner	Lyle Schulte	Phil Shaffer
John Ault		

Members absent: John Cheney & Terry Murray

Others:

Jerry Greiner	Beth Vannett	Bill Barber
Dave Cook	Leanne O'Brien	Matt Bockbrader
Mike Stoll		

Clint Wells, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman & Newlove

Approval of Minutes

The minutes of the regular meeting held on September 13, 2007 were reviewed. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Wood County Planning Commission agenda for October 2, 2007 meeting, Letter from Lakota Levy Committee asking for a contribution, United Way brochure and application, Wood County Historical Society application for candidacy to the Board of Trustees, Weekly WaterShed sales, 2007 real estate certifications, Legislative Employer Expenditure Statement, CCAO/CEAO annual winter conference registration, Operations outline, preliminary cost analysis for the JRS project, Resolution from the Wood County Commissioners indicating support for the regional cooperation between the Trustees of Perrysburg Township and the City of Toledo, Copies of letters to the Wood County Commissioners and their response to residents of Five Point Road regarding the sanitary sewer system, Letter from the City of Oregon regarding support for an elevated storage tank, Article in the Perrysburg Messenger regarding a new shopping plaza in the Crossroads, and a Certificate of Continuing Education for Donna Laibe from the seminar "Business Grammar for Busy Professionals,"

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Members of the Five Point Road Sanitary Sewer Group met with Bill Barber on September 26, 2007, this was their third meeting.
- Perrysburg Township meeting was cancelled September 24, 2007. We would like to meet jointly with the City of Perrysburg and Perrysburg Township to discuss the JRS project.
- No update from Rossford on SR 795 emergency repairs. Randy Gardner and Robert Latta are sending letters of support to Ohio Public Works for grant money.
- Outline of 2007 revenue projects to be financed after construction is complete was handed out to the Board and discussed
- Meeting with the Wood County Economic Development Office regarding the Rossford water agreement with the City of Toledo will be held on October 3, 2007.
- Tom Stalter was in Risingsun to discuss contaminated wells and potential for submitting an issue 2 application to extend water from the Charter Steel facility to the Village.
- Discussions are taking place for a master meter in Fostoria for the Charter Steel facility.
- Tom Stalter was in Troy Township to discuss issue 2 application for Stony Ridge/Lemoyne sewers.
- The Christmas dinner will be held on December 19, 2007 at Maggies.

At this time, Bill Barber gave a brief overview of current projects. Bill stated that he and the committee from Five Point Road had their third meeting. He stated they have been going over the design and are making changes to some of the areas. He indicated he has been meeting with the NAG (Neighbors Against Grinders) and that they are only a fraction of residents involved in the project. He indicated there is another group that is adamantly opposed to the sewers. He stated that the NAG group was going to try a public meeting to try and get the neighborhood together. Bill stated the EPA is holding a hearing in November.

Bill Barber also indicated there are four petitioned waterline areas currently in progress that we will soon be coming to the Board for a resolution of necessity. The projects are: Green/Robinson Roads, Cross Creek Road, Cross Creek/Liberty Hi, and Moline-Martin/Schreiber Roads.

Reports of Committees:

Bill Barber stated the extension committee met on September 20, 2007 and discussed the following:

1. Hoytville waterline construction near completion. The contractor will be pressure testing and flushing in the next 2 to 3 weeks.

2. The dairy farmer on Cygnet Road approached the District for a quote to run a waterline to the farm. Bill indicated the farm may use more water than the Village itself.
3. District is making offer to the CSX inter-modal facility for water and sewer services.
4. City of Oregon is asking for assistance in construction of an elevated storage tank.
5. SR 795 emergency sewer repair talks with Rossford have slowed; we have applied for grant money through OPWC.
6. The Risingsun pre-construction meeting was held September 20, 2007. Construction is set to begin November 1, 2007.
7. The developer's agreement for the Lake Towne Senior Village is complete. This developer's project is funded by the USDA and construction should start in October.

Unfinished Business:

Resolution 2007-125. Acceptance and action on bids received for the Tracy Road and Oregon Road trunk sewer replacement, SS #100 area. Jerry Greiner suggested this resolution be tabled. Phil Shaffer made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-148. Void resolution 2004-122, approval of an interagency agreement with the Village of Hoytville. Jerry Greiner suggested that this resolution be tabled. Phil Shaffer made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2007-149. Review and approval of a Water Management Agreement with the Village of Hoytville. Jerry Greiner suggested that this resolution be tabled. Phil Shaffer made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2007-168. Review and approval of utility easements for the Latcha and Pemberville Roads sanitary sewer extension, SS #140F. Mike Stoll stated that four easements have been received for the Latcha/Pemberville Sanitary Sewer project SS#140F. The easements were received for \$1.00. Lyle Schulte made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-169. Review and approval of utility easements for the Route 20 sanitary sewer pump station abandonment, Phase 2 project, SS #322B. Mike Stoll stated that three of the four easements have been received for this project. The easements were received for \$1.00 a piece. Alex Molner made a motion to approve. Melinda Kale seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-170. Authorize the appropriation of utility easements for the Route 20 sanitary sewer pump station abandonment, Phase 2 project, SS #322B. Mike Stoll stated that one easement is outstanding on this project from HCR Manor Care. There is a meeting September 28, 2007 to meet with the owners, at that time the easement should be signed. But, if not we may need to appropriate. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-171. Approval of a developer's agreements with Lake Towne Senior Village LLC, SS #137A and WL #167A. Bill Barber stated this is approval for a developer's agreement for water and sewer. The project will include a pump station and 12" line for future growth on Ayers Road of which we will pay some costs to oversize. Lyle Schulte made a motion to approve. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2007-172. Authorize a tower lease with the City of Northwood. Jerry Greiner suggested this resolution be tabled. Alex Molner made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

At this time, Gavin Smith introduced Tim Cook of R. Dorsey+ to the Board and stated he would be presenting their final report for the District's Disaster Recovery Plan. Gavin outlined the process the staff went through with the Dorsey representatives and Mr. Cook outlined the process of information recovery if a disaster occurred. Mr. Cook reviewed the findings of the Business Impact Analysis, highlighted key points in the report and made suggestions for the next steps in the plan.

Regular Meeting Dates

Regular Meeting:	October 11, 2007 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	October 25, 2007 7:30 a.m.	District Operations Facility Regular Meeting

Adjournment

Phil Shaffer made a motion to adjourn. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer