

**NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, SEPTEMBER 3, 2009**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, September 3, 2009 at 7:30 a.m.

Mr. John Cheney, President, brought the meeting to order and requested that the roll be called:

John Ault	John Cheney	John Current
Bill Hirzel	Melinda Kale	Alex Molner
Lyle Schulte	Adam Seibert	Phil Shaffer

Members absent: None

Others:

Bill Barber	Jerry Greiner	Leanne O'Brien
Stephanie Challender	Dave Cook	Beth Vannett
Val Megyesi	Tom McGrain	Mike Stoll

Tom Stalter, Poggemeyer Design Group
Rex Huffman, Spitler, Huffman LLP

Approval of Minutes

The minutes of the regular meeting held on August 20, 2009, were reviewed. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained: Wood County CAFR; CORD Annual meeting agenda; Letter from the City of Bowling Green regarding water rates; Weekly WaterShed revenue; Fax from AFSCME regarding union negotiations; SDF collections year to date; E-mail regarding PERS rates for 2010; List of untapped properties for sewer in Risingsun; E-mail regarding update on Williamsburg-on-the-River sewer project; Wood County Housing Starts; Effective Utility Management information; Article regarding water testing in Village of Luckey; Invitation to the Wood Soil & Water Conservation District Annual Dinner and various newspaper articles.

Report by Executive Director and Other Officials

Jerry Greiner reported:

- Christmas dinner will be at Maggies December 15th.

- One Call Now is now up and running
- First time fuel purchase for new tank saved District \$.57 per gallon.
- Township Dinner to be held in Bradner September 10th.
- District office closed Monday, September 7th for Labor Day.
- Rudolph/Libbe JRS follow-up meeting will be September 8th.
- Meeting in West Millgrove September 1st to update them on sewer project.
- Annual CORD meeting September 25th.
- Will be selling old fire hydrants on GovDeals.
- Propose next extension committee on September 10th.

Reports of Committees:

None to Report

Unfinished Business:

Resolution 2009-89. Authorize a Wholesale Water Supply Contract Amendment with the City of Fostoria. Bill Barber requested this resolution be tabled. John Ault made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

Resolution 2009-122. Authorize an intergovernmental agreement with the Village of North Baltimore. Bill Barber asked that this resolution be tabled. John Ault made a motion to table. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Tabled.**

New Business

Resolution 2009-135. Acceptance and action on bids received for the Evansville Western Railway sanitary sewer improvements, SS #2500 and WWTP #25. Bill Barber stated the lowest and best bid for this project was Zachrich Leasing for \$585,690.85 and asked that the bid be awarded to them. Phil Shaffer made a motion to approve. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes with the exception of Alex Molner who voted no. **Approved.**

Resolution 2009-136. Authorize the purchase of a PAX mixer for the Evansville Western Railway, Inc. water tower project. Bill Barber stated this resolution was for the purchase of a PAX mixer for the water tower at CSX. Mr. Barber stated this mixer is used to blend the water in the tower to maintain the highest water quality. The cost of the mixer including installation is \$38,150.00, he said. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-137. Authorize the appropriation of utility easements for the JRS waterline extension, WL #183L. Bill Barber stated this resolution is needed to begin appropriations on several easements needed for the waterline project. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-138. Amendment #1, Poggemeyer Design Group, Ford Road force main replacement, SS #400 area. Bill Barber stated this amendment was for a decrease of \$22,226.17 for construction observation completed by District personnel. Alex Molner made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-139. Authorize an Agreement and Memorandum of Understanding between the District and the Wood County Planning Commission, Stony Ridge and Lemoyne sanitary sewer project, SS #145. Jerry Greiner stated this resolution is for an agreement with the Wood County Planning Commission for a \$600,000 CDBG grant. The grant includes \$490,000 for the construction of the project and an additional \$100,000 for individual sewer taps. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2009-140. Bill Barber stated this resolution is for a waterline extension from Charter Steel in Fostoria to the Village of Risingsun. He stated the EPA is providing (ARRA) stimulus money for the project which includes 40% loan forgiveness and 60% zero interest rate financing. Mr. Barber stated this project would be helpful to eliminate private water well contamination which has occurred such as well contamination (petroleum) in the north end of the town from an abandoned gas station. Alex Molner made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no and John Current who was absent. **Approved.**

Resolution 2009-141. Notice of intent to proceed, Risingsun waterline extension, WL #904B. Bill Barber stated this resolution is needed to proceed with the waterline project. Alex Molner made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no and John Current who was absent. **Approved.**

Resolution 2009-142. Authorize the advertisement for bids for the Risingsun waterline extension, WL #904B. Bill Barber stated advertisement will take place on September 28th and October 5th with bids opened on October 13th. Alex Molner made a motion to approve. Adam Seibert seconded the motion. A roll call vote was taken with all present voting yes with the exception of Bill Hirzel who voted no and John Current who was absent. **Approved.**

Resolution 2009-143. Personnel Actions.

Jerry Greiner reviewed the action as follows:

1. Tim Wilkins, Dispatcher/Inventory Clerk II, license pay increase, effective July 31, 2009.
2. Jarred Myers, Water and Sewer Maintenance Worker 1, license pay increase, effective July 31, 2009.

Lyle Schulte made a motion to approve the above actions. Bill Hirzel seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Executive Session

None

Other

None

Regular Meeting Dates

Regular Meeting: September 17, 2009 District Operations Facility
7:30 a.m.

Regular Meeting: October 1, 2009 District Operations Facility
7:30 a.m.

Receipt of Other Comments

None

Adjournment

Phil Shaffer made a motion to adjourn. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John Current
Secretary/Treasurer

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