

NORTHWESTERN WATER AND SEWER DISTRICT
REGULAR MEETING
THURSDAY, OCTOBER 12, 2006

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, October 12, 2006, at 7:30 a.m.

Mr. Alex Molner, Vice-President, brought the meeting to order and requested that the roll be called:

Paul Brim	John Cheney	John Current
Joe Molnar	Alex Molner	Lyle Schulte
Phil Shaffer		

Members Absent: John Ault and Terry Murray

Others:	Jerry Greiner	Beth Vannett	Bill Barber
	Dan Wickard	Dave Cook	John Sopko
	Leanne O'Brien	Mike Stoll	Stephanie Challender

Rex Huffman, Spitler, Huffman, Yoon & Newlove
Tom Stalter, Poggemeyer Design Group
Clint Wells, Poggemeyer Design Group

Approval of Minutes

The minutes of the meeting held on September 28, 2006, were reviewed. Lyle Schulte made a motion to approve the minutes. Phil Shaffer seconded the motion. A roll call vote was taken and all present voted yes. **Approved.**

The minutes of the meeting held on October 6, 2006, were reviewed. John Cheney made a motion to approve the minutes. Joe Molnar seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner presented the correspondence file which was circulated and contained the following: Jobs Ready Site application; Invitation from the Commissioner's office for our annual year-end review meeting to be held on December 14, 2006; Letter from the Ohio EPA approving our Consumer Confidence Reports; Information on the CCAO annual conference to be held in Columbus on December 10-12, 2006; system development fee report; Public Law for Public Officials training notice; quarterly newsletter.

Report by Executive Director and Other Officials

Jerry Greiner reported:

1. Bass Pro has announced their intention to locate their new impact facility in the Rossford Crossroads of America. The public announcement will be Tuesday, October 17, 2006.
2. Our presentation in Columbus for the Jobs Ready Site is Tuesday, October 17, 2006. The additional information requested was submitted on schedule. A discussion followed on the presentation and the timetable for the award of the funding.
3. The annual CCAO/CSEAO conference will be held in Columbus on December 10-12, 2006. Other meetings are usually scheduled during the conference with officials from the Rotary Commission, Department of Development and the Ohio Water Development Authority.
4. An Extension Committee meeting will likely be scheduled in the next 2-3 weeks. There are many projects to be reviewed.

Reports of Committees:

John Cheney reported the Safety Committee met on Wednesday, October 4, 2006. He indicated the committee is studying new policies and procedures to govern the committee in the future. Mr. Cheney felt it was not a Board function to establish the policy for the committee. Mr. Greiner added there was not much written documentation on the set up or the function of the committee in the past. John Sopko is the District's safety coordinator as part of his job description as Project Manager.

Old Business:

Resolution 2006-136, Authorize a professional design contract with Poggemeyer Design Group for the District operations facility building expansion project. Jerry Greiner recommended that this continue to be tabled. **Tabled.**

New Business:

Resolution 2006-160, Review and action on bids received for the Gleneagles and Ford Road area waterline replacement, WL #113A. Bill Barber reported that bids were received on October 2, 2006. The low bidder was PHC, Inc., and he recommended the contract be awarded to them. Phil Shaffer made a motion to approve. Lyle Schulte seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2006-161, Appointment of Assessment Equalization Board members for the Cuckle Creek and Gypsy Lane Roads area waterline extension, WL #305B. Jerry Greiner stated this will appoint members to the Assessment Equalization Board for any potential objections that are received for this project. He indicated no objections have

been received yet. John Current made a motion to approve. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2006-162, Review and approval of a utility easement for the Village of Risingsun sanitary sewer project, SS #1901 John Sopko said this is an easement for \$1 for the access drive to the new treatment plant in Risingsun. Lyle Schulte made a motion to approve. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2006-163, Authorize a contract with Poggemeyer Design Group for the Route 20 sanitary sewer extension, Phase 1 project, SS # 322A. Bill Barber stated this project is a result of the proposed Perrysburg cross town sewer project. As part of the cross town sewer project, the Route 20 pump station will be abandoned. This project for engineering services will design a section of sanitary sewer line that is needed in front of the proposed Wal Mart. John Cheney made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2006-164, Authorize a contract with WSOS Community Action Commission, Inc., for a USDA Environmental Report for the Stony Ridge and Lemoyne wastewater project. Jerry Greiner indicated that WSOS will be preparing the environmental report for this project under this contract. WSOS will also prepare the pre-applications to the grant funding agencies. He added this project is probably two years from construction, but the grant funding needs to be applied for now. Lyle Schulte made a motion to approve. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2006-165, Approval of a Cash Rental Agreement for the District's property in Washington Township. Jerry Greiner recommended that this be tabled until the Washington Township Trustees decide who will be farming their adjacent land. The District would then use the same person to farm our land. **Tabled.**

Resolution 2006-166, Approval of amended operation and maintenance rates for sewer collection services, water distribution services, and sale of water in the District area. Dave Cook reported that this resolution adjusts the Oregon master meter area water rates only, Exhibit C, to reflect Oregon's 15% water rate increase effective October 1, 2006. This is a "pass through" rate increase only. John Cheney made a motion to approve. Joe Molnar seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Personnel Actions - NONE

Other:

None

Regular Meeting Dates:

Regular Meeting:	October 26, 2006 7:30 a.m.	District operations facility 12560 Middleton Pike
Regular Meeting:	November 9, 2006 7:30 a.m.	District operations facility 12560 Middleton Pike

Receipt of Other Comments:

Jerry Greiner reported the Board's annual holiday dinner is scheduled for November 30, 2006 at Maggie's Restaurant. Further details will be provided at the next meeting.

Mr. Cheney asked for a schedule of proposed 2007 construction projects. Mr. Greiner responded that the Village of Hoytville water project has been funded, as well as the Milton Center sewer project and the Risingsun sewer project. These projects may be bid yet this winter. He indicated there are potentially 10-12 additional small petition projects that could be built in 2007.

Executive Session:

None

Adjournment:

Lyle Schulte made a motion to adjourn. John Current seconded the motion. A voice vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted:

John M. Current
Secretary/Treasurer

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