

**NORTHWESTERN WATER AND SEWER DISTRICT  
REGULAR MEETING  
THURSDAY, JANUARY 12, 2006**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District's Operations Facility, Bowling Green, Ohio on Thursday, January 12, 2006, at 7:30 a.m.

Mr. Phil Shaffer, President, stated he would lead the meeting until the election of the 2006 officers. He further added that Resolution 2006-02 would be considered immediately following the reports of committees. He brought the meeting to order and requested that the roll be called:

|              |              |              |
|--------------|--------------|--------------|
| John Ault    | Paul Brim    | John Cheney  |
| John Current | Alex Molner  | Terry Murray |
| Lyle Schulte | Phil Shaffer |              |

Members absent: None

Others:

|                      |              |                 |
|----------------------|--------------|-----------------|
| Jerry Greiner        | Beth Vannett | Bill Barber     |
| Dave Cook            | Larry Brown  | Valerie Megyesi |
| Stephanie Challender | Ted Bennett  | Donna Laibe     |

Joseph Molnar, Board of Trustee nominee  
Rex Huffman, Spitler, Huffman, Yoon & Newlove  
Tom Stalter, Poggemeyer Design Group

**Approval of Minutes**

The minutes of the regular meeting held December 22, 2005 were reviewed. John Cheney made a motion to approve. Lyle Schulte seconded the motion. A roll vote was taken and all present voted yes. **Approved.**

**Correspondence**

Mr. Greiner presented the correspondence file which was circulated and contained: notice for TMACOG General Assembly meeting on January 31, 2006; newspaper articles regarding the Portage River, East Side Toledo Water Main, a recent court ruling regarding homeowners and groundwater rights, a dairy farm development in Sandusky County, the Wood County 2006 budget and the Custar sanitary sewer system; committee assignments for the Wood County commissioners; notice for the ORWA 2006 winter quarterly meeting; November and December District work summaries; IRS mileage rates for 2006; January 3, 2006 WC Planning Commission agenda; January 6, 2006 Township Luncheon outline; letter from Weston mayor to village residents; WaterShed weekly revenue report; BCC memo regarding First Aid training; Outline of the Weston employee overview with District; December Safety Committee minutes.

### Report by Executive Director and Other Officials

Jerry Greiner reported:

- Bill Barber is possibly attending Scott Township's trustee meeting this evening. The township is still interested in joining the District.
- A list of candidates for the District's Audit Committee will be presented at the next Board meeting.
- Karl Hirzel recently stopped by to say hello. He's doing well and extended a hello to the Board members too.
- The District had recent flood/back-up trouble in the Route 20 and Belmont C.C. area last week.
- A Weston action plan will be circulated at today's Board meeting.
- Extension, Public Relations and Administrative Committee meetings will be scheduled soon.

### Reports of Committees:

The Safety Committee met December 21, 2005, and the minutes were circulated.

Meeting-of-the-Whole minutes were circulated concerning the county commissioner overview meeting on December 22, 2005, given by John Cheney, Alex Molner, Jerry Greiner and Larry Brown.

### Unfinished Business:

None

### New Business

At this time, President Shaffer suggested that the Board of Trustees consider Resolution No. 2006-02, accepting the appointment of Joseph Molnar from the Township Trustees to fulfill the unexpired term of Henry Moyer as Trustee. Lyle Schulte made a motion to approve. John Ault seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Rex Huffman gave the oath of office to Joseph Molnar, whose term is effective until December 2008.

Rex Huffman opened nominations for officers.

Paul Brim nominated John Ault for President of the Board. Terry Murray seconded the nomination. Lyle Schulte made a motion to close the nominations for this position. Terry Murray seconded. Nominations closed. A roll call vote was taken to close the nominations and all present voted yes. A second roll call vote was taken for the nomination of John Ault and all present voted yes. **John Ault approved for President of the Board.**

Lyle Schulte nominated Alex Molner for Vice-President of the Board. John Cheney seconded the nomination. Phil Shaffer made a motion to close the nominations. John Cheney seconded. A roll call vote was taken to close the nominations and all present voted yes. A second roll call vote was taken for the nomination of Alex Molner and all present voted yes. **Alex Molner approved for Vice-President of the Board.**

John Cheney nominated John Current for Secretary-Treasurer of the Board. Terry Murray seconded the nomination. Phil Shaffer made a motion to close the nominations. Lyle Schulte seconded. A roll call vote was taken to close the nominations and all present voted yes. A second roll call vote was taken for the nomination of John Current and all present voted yes. **John Current approved for Secretary-Treasurer of the Board.**

Rex Huffman gave the oath of office to the 2006 officers pursuant to the District's by-law requirement.

President Ault recommended that future meeting dates continue to be the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays at 7:30 a.m., except in November and December. John Cheney made a motion to continue these same future meetings dates and times. John Current seconded. A roll call vote was taken and all present voted yes. **Approved.**

John Cheney made a motion to nominate Jerry Greiner as our representative to the Wood County Economic Development Commission. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Lyle Schulte made a motion to nominate John Ault as the District's representative to TMACOG. John Current seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Regarding committee appointments, John Ault said he and Alex Molner would review the committees. He stated if any of the Board members wanted to change committees to contact him.

#### **Employee Service Awards:**

John Ault recognized three employees with service time with the District and Wood County. Beth Vannett was recognized for fifteen years of service. Donna Laibe was recognized for ten years of service and Valerie Megyesi was recognized for five years of service.

**Resolution 2006-01**, Designation for signing banking documents. This resolution designates those who can sign checks and other banking documents on behalf of the District. Phil Shaffer made a motion to approve. Terry Murray seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2006-03**, Accept the application from the village of Weston to become a member of the District. Jerry Greiner stated that the village adopted an ordinance to join the District. He circulated an action plan involving the District's responsibilities of

Weston's water and sewer operations. He further reviewed and provided a summary of these responsibilities which included water operations, sewer operations, financing, customer service and billing, legal and public relations. Rex Huffman gave an overview of the relative Ohio Revised Code sections and procedures which pertain to Weston joining the District. After discussion, Terry Murray moved to approve. Paul Brim seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Resolution 2006-04, Personnel Actions**

Jerry Greiner reviewed the actions as follows:

1. Continue Nicholas Scott's full-time regular employment as a GIS intern from January 6, 2006 until May 26, 2006.

Paul Brim moved to approve all of the above listed personnel actions. Phil Shaffer seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

**Executive Session**

None

**Other**

Lyle Schulte reported that WC Engineer Ray Huber will be hosting a presentation on Issue I in February 23, 2006.

**Receipt of Other Comments**

None

**Regular Meeting Dates:**

|                  |                               |  |
|------------------|-------------------------------|--|
| Regular Meeting: | January 26, 2006<br>7:30 a.m. | Northwestern Water and Sewer<br>District Operations Facility |
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|                  |                               |  |
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| Regular Meeting: | February 9, 2006<br>7:30 a.m. | Northwestern Water and Sewer<br>District Operations Facility |
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**Adjournment**

Lyle Schulte made a motion to adjourn. Alex Molner seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

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Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John M. Current". The signature is written in a cursive style with a large initial "J" and a long horizontal stroke at the end.

John Current  
Secretary/Treasurer

/smc