

**NORTHWESTERN WATER AND SEWER DISTRICT
SPECIAL MEETING
THURSDAY, FEBRUARY 22, 2018**

A regular meeting of the Northwestern Water and Sewer District Board of Trustees was held in the Board Room of the Northwestern Water and Sewer District, Bowling Green, Ohio on Thursday, January 25, 2018 at 7:30 a.m.

Mr. Mark Sheffer, Chairman, brought the meeting to order and requested that the roll be called:

Rob Armstrong	Steve Arnold	John Cheney
	Melinda Kale	Leonard Michaels
Doug Miller	Mark Sheffer	Bill Verbosky

Members absent: Bill Hirzel

Others:

Jerry Greiner	Gavin Smith	Tom Stalter
Leanne O'Brien	Garrett Chamberlain	Kay Ball
Theresa Pollick	Beth Vannett	Dan Wickard

Rex Huffman & Carl Ireland, Spitler, Huffman & Newlove
Denise Plummer, Poggemeyer Design Group

Approval of Minutes

The minutes of the regular meeting held on January 25, 2018 were reviewed; Bill Verbosky made a motion to approve the minutes. John Cheney seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Correspondence

Jerry Greiner stated all correspondence has been loaded to the iPads. Unless there is interest, all further correspondence will be shared electronically only.

Report by President and Other Officials

Jerry Greiner reported:

- February 9th CORD meeting was cancelled.
- Public meeting to discuss TAWA was held February 15th.
- Solid Waste District is looking for sites like our water tower/bulk water stations to add recycling bins
- Looking to do a bus tour soon for the board, perhaps to McComb WTP & WWTP
- Working internally on the water loss study
- Discussions are ongoing with Rossford to include their storm water charge on the monthly water and sewer bills.
- Open House will be held May 6th.

Regular Board Meeting
February 22, 2018

Reports of Committees:

Doug Miller reported the Governance Committee met on February 20th and reviewed the following:

- Board training/retreat
- Current bylaws
- Board member terms
- Board member compensation

Melinda Kale stated the Public Relations committee met on February 1st and Theresa Pollick stated the following was reviewed:

- Mobile website
- Budget for 2018
- 2018 goals
- May 6th open house

Unfinished Business:

None

New Business

Resolution 2018-14. Change order #1, Ed Kelly & Sons, Inc. for the Perrysburg I & I Reduction Project, SS #400 Area. Garret Chamberlain stated this change order is for an increase of \$8,795.00 for additional work to abandon an existing 12-inch sewer. Steve Arnold made a motion to approve. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Resolution 2018-15. Receipt and action on bids received for the Oregon Road (Chrysler) and Bays Road Elevated Tank Rehabilitation, WL #101F/#306A4. Garret Chamberlain stated bids were received for this project and recommends the project be awarded to Industrial Painting in the bid amount of \$242,300.00 for the Chrysler Tower and \$174,800.00 for Bays Road. Leonard Michaels made a motion to approve. Rob Armstrong seconded the motion. A roll call vote was taken with all present voting yes. **Approved.**

Receipt of Other Comments

At this time Carl Ireland provided an ethics presentation to the Board of Trustees.

Regular Meeting Dates

Regular Meeting:	March 8, 2018 7:30 a.m.	District Operations Facility Regular Meeting
Regular Meeting:	March 22, 2018 7:30 a.m.	District Operations Facility Regular Meeting

Regular Board Meeting
February 22, 2018

Executive Session

Jerry Greiner asked the board to go into Executive Session to discuss possible discipline for an employee and Steve Arnold asked for review of the President's evaluation. Doug Miller made a motion to go into Executive Session. Bill Verbosky seconded the motion. A roll call vote was taken with all present voting yes.

Leonard Michaels made a motion to go back into regular session. Doug Miller seconded the motion. A roll call vote was taken with all present voting yes.

Adjournment

Doug Miller made a motion to adjourn. Steve Arnold seconded the motion. A roll call vote was taken with all present voting yes. **Adjourned.**

Respectfully Submitted,

John A. Cheney
Secretary

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